

Covid-19 Status

Recent

Continued monitoring of Eastern CT / Windham County metrics. Per data.ct.gov website, as of October 12, 2021, there have been 1,105 cases in Putnam; compared with 989 cases on September 15th. Putnam remains "red", meaning average daily rate of 15 or more cases per 100,000.

Same as last month: Continued requirements for unvaccinated being masked. Watching recent recommendations for masking regardless of vaccination status, and also watching recommendations of testing of unvaccinated, and will modify if federal or state requirements change.

Upcoming

Continued monitoring and mask compliance for non-vaccinated.

Town Administration

Contract Updates

Finalized MOU from TVCCA for use of the Municipal Complex community rooms for Meals on Wheels program. (Monday-Friday lunch for persons over 60-years age.)

Finalized consulting engineer professional services for MS4 Stormwater assistance and Under-20-Foot Span Bridge Inspection Services. Services through June 2022.

Finalized Use and Occupancy Agreement between the Town of Putnam and the Aspinock Historical Society. Includes annual agreement for \$1/year lease and portion of utility cost, automatically renewed unless written notification.

Received publicly opened bids for the Church Street and Woodstock Ave Pavement and Sidewalk Improvements project on September 30th. Apparent low bidder is B&W of Oakdale at \$1.78M. NECCOG engineer is reviewing and expected to prepare a Recommendation to Award Contract. Will request BOS approval prior to requesting State LOTCIP Approval for Contract Award.

Recent

American Rescue Plan Act (ARPA): Continued planning and receipt of information for requests and projects. Per Board of Selectmen approval earlier October, will move towards hiring consultant engineer for Simonzi Park Streambank and Kennedy Drive Parking Lot Improvements.

Punch list for Municipal Complex, coordinating with staff for office specifics.

Continued coordination with Real Estate Agent for Town Hall and Library properties for showings and information requests (Delpha Very lead). Under contract with buyer for Library, all Town-required approvals complete, closing extended to late October. Town Hall under contract with buyer, all Town-required approvals complete except Buyer is working with Zoning Department for a Special Permit. Estimated closing November.

Same as last month: Union communications ongoing, including various subgroups of WPCA, Highway and Parks/Grounds, and Town Hall staff. Waiting on Union feedback regarding Town's proposals towards new contract starting July 1, 2021. Various components, including salary and benefits, if modified, will need retroactive efforts.

Finalizing buildout for new website, including all Town departments and Boards and Commissions. Expect October or November go-live date.

Upcoming

Ongoing input and decisions regarding use of ARPA funds. Categories generally include loss of revenue, water and sewer, stormwater and broadband. Federal Government extended the deadline for fund plan from October 31st submittal to now due April 2022.

Continued - new Fiscal Year accounting setup with approved budgets. Roll-over of capital project budgets, following close-out of previous year.

Same as last month: continue activities and preparation for new website host and platform. Expect live October 2021.

Same as last month: Work with Novus to create email addresses for all Town employees, including field crews, as means of Human Resource and Management direct communication.

Municipal Complex

Recent

Final construction activities including punch list, coordinating with architect, construction manager and Building Committee.

Ongoing monitoring scope, budget and schedule. Continued relatively small amount of work including library shelving, interior doors, woodwork, and other minor punch list items.

Continued as last month: Coordinating with various entities for final construction activities, including audio/visual, signage, door access, fire and security alarms, generator and specialty woodwork furniture.

Upcoming

Various commissioning efforts and final construction activities.

Same as last month: Coordination with Building Committee for expected startup and commissioning efforts over next several months; with expected project file closeout activities in 2022.

Same as last month: Formal Open House with speaker program Saturday October 23rd at 10AM.

Road and Sidewalk Improvements

Recent

Received bids for Church Street and Woodstock Ave Pavement and Sidewalks Project. Under review with expected award to B&W.

Continued Coordinated with NECCOG for LOTCIP applications for School Street Sidewalks and Grove Street Sidewalks. SHPO application for Grove Street

[Same as last month: Note that Highway has various more standard paving projects ongoing and upcoming.]

Upcoming

Contract Award for Church Street and Woodstock Ave Pavement and Sidewalks Improvements.

Same as last month: Address DOT comments to Grove Street and School Street sidewalks design submittals. NECCOG completing Grove Street design, expect J&D to propose design finalization efforts for School Street design (update ~5 year ago School Street sidewalk design documents).

Bridges

Recent

Ongoing: Continued planning and design for Danco Road Bridge replacement. Expect 2022 construction start.

Upcoming

Ongoing: In-house minor repairs to bridges to comply with DOT inspection comments.

Ongoing: Continued project management for Town bridge repair/replacement.

Same as last month: Initiate planning and permitting with engineering consultant for East Putnam Road Bridge over Mary Brown Brook. (2022 or beyond construction)

Same as last month: Coordinate with State DOT to explore options for federal or state financing assistance with future replacement of Danco Road Bridge.

Athletic and Recreation**Recent**

Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading).

Ongoing: Project with Weston & Sampson for alternative analysis and planning for DEEP-funded planning project for River Trail connection to Air Line Trail in Thompson.

Upcoming

Continued trail alternative analysis and planning activities.

Other Town Responsibilities**Recent**

Ongoing tracking of MS4 stormwater requirements (Land Use Agent Bruce Fitzback lead). Coordinate with consultant on wet- and dry-weather sampling and GIS mapping on stormwater structures.

WPCA: Monthly construction progress meeting with USDA and G. Donovan for wastewater treatment plant storage building and generator project (USDA funding). Expect construction through Summer 2022.

Upcoming

Attend and participate in DEEP Public Hearing on Wheelabrator Expansion, related to Wheelabrator's application for stormwater permit and other environmental permitting.

Same as last month: Continue coordination and efforts associated with Stormwater MS4 permit requirements, including Town-proposals for text amendments to local regulations (Land Use Agent Bruce Fitzback lead).

Same as last month: Execute contract extensions for municipal solid waste handling with Wheelabrator Lisbon. In upcoming months+, continue discussions for increase to sticker pricing.

Conferences and Training**Recent**

Recurring Virtual meetings with NECCOG municipal leaders.

Upcoming

Ongoing: CCM certified Connecticut municipal official - multi-year effort of various trainings