

## AMENDMENT TO EMPLOYMENT CONTRACT

This amendment (“Amendment”) is made to the Employment Contract (“Contract”) previously executed by and between the Board of Education of Salt Lake City School District (“Board”) and Alan Kearsley (“Business Administrator”) which was approved in a public meeting by the Board on July 7, 2020.

It is mutually understood and agreed to by the Board and the Business Administrator that Section B.(1) of the Contract shall be amended as follows:

Section B.(1) of the original Contract reads:

B. Benefits.

(1) ***Leave and Other Benefits.*** The Business Administrator shall be entitled to 20 days of vacation each fiscal year. Any unused vacation days will not accrue to the next fiscal year. The Business Administrator shall be entitled to five (5) paid personal leave days each fiscal year. Up to two (2) unused personal leave days may be carried over from the first year of the contract to the second year of the contract, such that the Business Administrator may use up to seven (7) personal leave days in the second year. At the end of the contract term, all unused personal leave days shall expire and the Business Administrator shall then be paid for up to five (5) unused personal leave days at the daily rate. The Business Administrator shall be entitled to medical and dental insurance and all other benefits received by 12-month administrators including disability and life insurance, sick leave and wellness incentives, retirement, and all other insurance and benefits.

Upon execution of this Amendment, Section B.(1) shall read:

B. Benefits.

(1) ***Leave and Other Benefits.*** The Business Administrator shall be entitled to 20 days of vacation each fiscal year. Any unused vacation days will not accrue to the next fiscal year. The Business Administrator shall be entitled to five (5) paid personal leave days each fiscal year. Up to two (2) unused personal leave days may be carried over from the first year of the contract to the second year of the contract, such that the Business Administrator may use up to seven (7) personal leave days in the second year. At the end of the contract term, all unused personal leave days shall expire and the Business Administrator shall then be paid for up to five (5) unused personal leave days at the daily rate. The Business Administrator shall be entitled to the same medical and dental insurance benefits provided to the Board. The Business Administrator shall also be entitled to all other benefits received by 12-month administrators including disability and life insurance, sick leave and wellness incentives, retirement, and all other insurance and benefits.

Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect for the duration of the Contract. If there is a conflict between this Amendment and the Contract, the terms of this Amendment will prevail.

The Board approved this Amendment at a properly noticed public meeting of the Board held on November 2, 2021. In witness thereof, the parties indicated their agreement to the above amended terms by affixing their signatures below.

BUSINESS ADMINISTRATOR

THE BOARD OF EDUCATION OF THE  
SALT LAKE CITY SCHOOL DISTRICT

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Alan Kearsley

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Melissa Ford, Board President