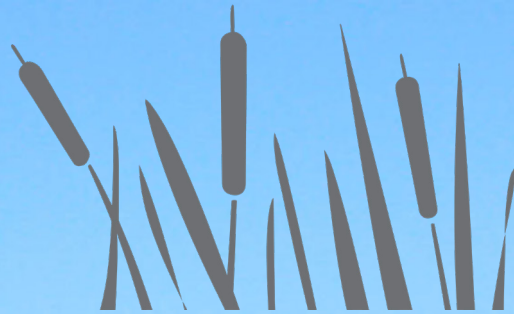


SCARBOROUGH MAINE



Town of Scarborough Annual Report 2020

Scarborough Town Council

PAUL JOHNSON
CHAIR



749-4888
78 Mitchell Hill Rd

DONALD HAMILL
VICE-CHAIR



420-1116
3 Bayview Street

JEAN-MARIE CATERINA



318-3440
311 Gorham Road

JOHN CLOUTIER



602-8455
9 Wildwood Lane

BETSY GLEYSSTEEN



883-0490
14 Longmeadow Road

PETER HAYES



885-5512
5 Indian Hill Lane

KENNETH JOHNSON



883-9841
311 Gorham Rd

THOMAS J. HALL
TOWN MANAGER



730-4030

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Letter of Transmittal from the

TOWN MANAGER



*Thomas J. Hall
Town Manager*

To the Citizens of Scarborough:

It is my privilege to present to the citizens of Scarborough some of the highlights on the operations of the Town of Scarborough for the fiscal year ending June 30, 2020. It has been a year like no other with the exceptional experiences of the COVID-19 pandemic. A number of important initiatives were advanced in response to and despite the pandemic and the related shutdowns. Below are a number of highlights I find most noteworthy during this trying year:

- **Public Safety Building Project** - The project proceeded through the construction phase during the fiscal year. The project was challenged early with budget pressures due to a very tight labor market and cost of materials and the final months of construction and move-in occurred in the midst of the global COVID-19 pandemic. Throughout it all, staff, Landry/French Construction and all the subcontractors preserved and delivered the project on time and on budget. This facility will serve the needs of the Police and Fire Departments for some time and provides for community meeting space.
- **Voter Support Capital Investments** - The voters considered approval of several important projects this year. Again, the voters supported monies for land conservation with the approval of \$2.5 M. In addition, the voters supported the replacement of a pumper truck for the Fire Department. The one project that failed to get voter supports was the replacement of the artificial turf field and track at the High School sports complex.
- **Revaluation** - The Town committed to a town-wide revaluation over a two-year period, the first year focusing on industrial/commercial properties and this year the residential component of the tax base was completed. The residential revaluation comprised over 8000 parcels and involved a "full measure and list" of each residential parcel. The new residential valuations took effect as of April 1, 2019. Given the time since the last town-wide revaluation, certain residential properties experienced significant increases to more closely reflect market value. Although the new valuation resulted in a lower tax rate, to ease the implementation and impact on taxpayers the Town Council waived interest on unpaid taxes.
- **Comprehensive Plan/Growth Management** - The update to the Comprehensive Plan continued throughout this year, with Town departments and Committees contributing to the document. I am pleased with public input received to date and that the plan is emerging as a clear and coherent vision for the future of Scarborough. Following the drafting phase, the community will again be engaged for final review and input before the plan is finalized.
- **Community Center Consideration** - Public input from the comprehensive planning process clearly indicated interest in a community center to serve the growing needs of our community. The redevelopment of the Scarborough Downs property presented an opportunity to explore collaboration with the developers in a public/private partnership. A citizen's committee was appointed to study this matter and make recommendations to the Town Council. Work is ongoing regarding this important community project.
- **Affordable Housing** - The Town continued to advance affordable housing as a priority with two notable accomplishments this year. First, the Town approved an Affordable Housing TIF for the Bessey Commons II project that will provide 40 one-bedroom, rent-restricted apartments for seniors. Also, Avesta's Southgate project was opened which provides an array of affordable housing opportunities as well as historic preservation of an important structure. Finally, the Town was successful in negotiating significant in-lieu fees that will be used to subsidize other affordable housing projects.
- **Marijuana Establishment Licensing** - Prompted by statewide voter approval of recreational marijuana the Town established a licensing program and operating guidelines for marijuana establishments for all uses except for retail sales.

- **Police Grants** - The Police Department continues to be progressive and on the forefront of modern law enforcement. Based on the success of the Operation HOPE initiative, the Police Department secured significant grant funding to further their work regarding substance use disorder. In addition, they received a grant to combat domestic violence and human trafficking.
- **WEX Tax Incentives** - The Town saw an opportunity to attract WEX to construction a 200,000+/- square foot operation center at the Downs. The incentive granted was a Credit Enhancement Agreement that reimburses a portion of real estate taxes paid based on new value that is created. The Town Council viewed this a tremendous opportunity to advance the mixed-use development concept of this project.
- **Pandemic Response** - Last, but certainly not least, in the spring of this year we experienced something that none of us could have anticipated or prepared for- the global COVID-19 pandemic. Societal shutdown and shuttering of the global economy caused great uncertainty for all involved. Unlike most employers, most Town operations continued as they were deemed essential services. Despite being on the frontline of an unknown phenomenon, we took extreme safety precautions for staff and the public. Given the uncertainty surrounding the economic impacts of the pandemic the FY21 budget was appropriately conservative and prudent, resulting in a tax rate increase of just over 1% which handily received voter approval. I am very pleased with our collective response, and never want to experience it again.

The resilience our organization and our community demonstrated this year is a testament to our people and their character. None of these accomplishments could have been possible without an extremely competent and professional staff, a committed group of elected and appointed officials and an engaged public.



Respectfully submitted,

Thomas J. Hall, Town Manager



Photography by Town Staff

Report from the

TOWN CLERK

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with pleasure that I submit my report from the Town Clerk's Office for fiscal year July 1, 2019, through June 30, 2020.

The following Elections were held:

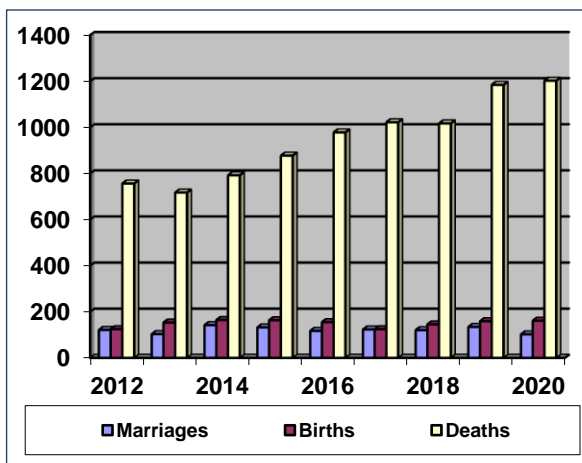
The Gubernatorial/Referendum Election and the Municipal Elections were held on Tuesday, November 5, 2019 and the Presidential Preference Primary was held on Tuesday, March 3, 2020.

The Town Council holds two regularly scheduled meetings a month, except for July and August when the Council only holds one meeting each month. 30 meetings were scheduled over the course of a year with 3 meetings being canceled/postponed due to weather, COVID-19 or no items for the agenda and 5 special meetings. In addition, there were a total of 43 public hearings.

Vital statistics include records of marriages, births, and deaths and are part of the records in the Clerk's Office. The births and deaths are recorded in three locations within the state: 1) Place of residency, 2) Place of occurrence, and 3) the State Office of Vital Statistics in Augusta. The marriages are recorded in the municipality in which the license was obtained and the State Office of Vital Statistics in Augusta.



*Yolande Justice
Town Clerk*



"During the past fiscal year, a total of 102 marriage licenses were issued, 1,202 deaths and 161 births were filed with the Town Clerk's Office"

As required by Maine Law, any dog 6 months or older is required to be licensed. To license your dog, you will need to provide a current Maine State Rabies Certificate and a spayed or neutered certificate, if applicable. The fee is \$6.00, if your dog has been spayed/neutered and \$11.00 if your dog has not. For more information please contact the Town Clerk's Office at 207-730-4020.



Town Clerk continued:

PERMITS & LICENSES ISSUED		
5,049 Certified Copies	223 Burial Permits	18 Innkeeper's Licenses
4 Coin-Operator Licenses	110 Food Handler's Licenses	4 Junkyard Permits
11 Special Amusement License	6 Waste Hauler Permits	46 Garage/Yard Sale Permits
18 Innkeeper's Licenses	5 Massage Therapist Licenses	3 Mobile Home Park Operators License
1 Ice Cream Truck License ¹	0 Mass Gathering Permits	8 Massage Therapist Establishment Licenses
2 Massage Establishment Licenses		

CLAM LICENSES ISSUED		
200 Residential Recreational License		(60 were sold to Non-Residents of Scarborough)
20 Non-Resident Recreational License		140 Resident Complimentary
14 Non-Resident Complimentary		10 Commercial Resident Student
4 Commercial Non-Resident		1 Commercial Non-Resident Student
10 Commercial Resident Student		2 Commercial Resident Over 60
275 Day Passes		

Respectfully submitted,

Yolande "Tody" Justice, Town Clerk

The Municipal Beach Report table below shows the revenues for both seasonal and daily beach passes along with boat launching fees that were collected for the fiscal year period.

FISCAL 2020 SEASONAL AND DAILY BEACH PASSES		
	Beaches	
July 2019	\$165,240.00	
August 2019	\$98,645.00	
September 2019	\$12,625.00	
Jan / May 2020	\$1,000.00	
June 2020	\$118,308.75	
Totals:	\$395,818.75	
	Boat Launch Fees	\$9,378.00
	Concession Stand	\$0,000.00
Grand Total July 1, 2018, through June 30, 2019		\$372,786.87
Grand Total July 1, 2017, through June 30, 2018		\$348,883.30
Grand Total July 1, 2016 through June 30, 2017		\$331,190.50

The State of Maine encourages all visitors at all beaches to carry out what you carry in.

Scarborough has made available rubbish containers in and near the parking areas of all local beaches and recreation areas. Please take the time to use them.

Keeping our beaches and parks clean is a "quality of life" issue we all need to be aware of. Your cooperation on this matter is greatly appreciated.

The containers are emptied by the Community Services Department during the summer and winter months.

Report from the

HUMAN RESOURCES & GENERAL ASSISTANCE OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



Liam Gallagher
Human Resource Director

The Human Resources Department is responsible for attracting and supporting a qualified workforce to provide Scarborough's residents, business community, and others with service that is professional, dependable, efficient, and economical. The Human Resources team delivers services to all full-time, part-time, and seasonal municipal employees. The Department provides leadership and direction in the areas of recruitment, employee relations, labor relations, training, payroll, compensation, benefits, retirement, risk management, employee assistance, wellness, and safety.

The Human Resources team includes Human Resources Coordinator Heidi McNinch, Human Resources Specialist Carrie Lambert, and General Assistance Coordinator René Daniel.

The Human Resources Department is committed to utilizing best practices to provide quality customer service. Specifically, the department's key objectives include:

- Maintain effective employee relations and a productive work environment, characterized by open communication, fairness, personal accountability, trust, and mutual respect. Provide guidance in the area of performance management.
- Develop and maintain the Town's personnel policies and procedures. Ensure compliance with applicable state and federal regulations. Develop and uphold sound and ethical human resources practices.
- Administer payroll processes accurately and fairly and in compliance with all federal, state, and contractual obligations. Strategically manage employee benefits programs. Oversee the Town's Employee Assistance Program. Manage and maintain all employee personnel records and files.
- Recruit, hire, develop, and retain a diverse, quality workforce in compliance with all laws, regulations, and contractual requirements.
- Supports the annual budgeting process with regard to forecasting annual personnel expenses.
- Collaborate in managing and administering the Town's safety and risk management programs. Oversee the Town's Workers' Compensation program, administer the Department of Transportation Drug and Alcohol Testing Program for employees who hold a Commercial Driver's License and perform safety-sensitive work.

This year, our team's significant projects and accomplishments included:

- Successfully negotiated a 1-year fire collective bargaining agreement.
- The Town hired 114 full-time, part-time and seasonal employees over the last year.
- In response to the COVID-19 pandemic, we implemented a work share program with the Maine Department of Labor in which seventy-five non-emergency staff members were furloughed for a period of 8 weeks in May and June. While this was an extremely difficult decision for all involved, the program averted position eliminations and extended lay-offs.

Human Resources continued:

General Assistance

The Town of Scarborough's General Assistance (GA) Program is a state-mandated, municipally administered financial assistance program. It was designed to be a program of "last resort" for residents who are unable to provide for their basic needs. The GA office is located in the Scarborough Town Hall, 259 U.S. Route 1. It is overseen by the Human Resources Director and is staffed by René Daniel, GA Coordinator, with assistance and support from Heidi McNinch, Human Resources Coordinator.

General Assistant Activity - FY20

Assistance is available for basic necessities, as defined by local ordinance and state statutes. Eligible applicants are assisted through payments made to specific vendors. Administrative costs of the program are paid for through tax dollars. The State reimburses the Town for 70% of the cost of GA benefits paid for residents.

<i>Interviews</i>	<i>Cases</i>	<i>People</i>
288	159	375

Assistance Type	Total Benefit Provided
Housing	54,983.00
Emergency Housing	5,457.81
<i>Heating & Electricity</i>	<i>1,810.52</i>
<i>Food & Household/Personal</i>	<i>12,931.49</i>
<i>Burials & Cremations</i>	<i>3,940.00</i>
<i>Total Assistance</i>	<i>79,122.82</i>

Under the GA Ordinance, applicants must provide verification of their income and expenses, residence, and—if unable to work—medical documentation substantiating their work limitations. Applicants are required to seek work if they are physically able, and/or to apply for assistance through other state and federal programs that may be available to them. A determination of eligibility is made for a 30-day period based on anticipated earnings. Individuals and

families who do not qualify for financial assistance are referred to local resources appropriate to their need(s), such as local food pantries, Visiting Nurses Association, Mercy Hospital, Project Grace, LIHEAP, local churches, Lion's Club, Knights of Columbus, and DHHS.

Our GA Coordinator is on call around the clock and holds regular office hours once a week. Appointments may be scheduled by calling: (207) 450-5621.

Thank you for the opportunity to serve the Town.

Respectfully submitted,

Liam Gallagher,
Director of Human Resources



Report from the

TECHNOLOGY & INFORMATION SERVICES

To the Town Manager, Town Council, and Citizens of Scarborough:



Don Begin
Information Systems Director

The Scarborough IT Department functions as a shared service for both the Town of Scarborough and Scarborough Schools. The IT team consists of 10 full-time employees providing technology services to over 900 active employees and 3,000 students, as well as numerous volunteers and substitute employees, across 17 locations. Overall, the department supports over 6,700 discrete technology devices including laptops, desktops, mobile units, projectors, and a variety of other interactive devices.



The Scarborough IT Department also manages a complex infrastructure consisting of fiber and wireless networks, data facilities, IP-based telecommunications, and a suite of data security systems. Our staff maintain over 50 critical apps based on the operating requirements of the Town of Scarborough and Scarborough Schools. These services also include public web sites, internal business resources, and a variety of social media outlets. All technology-related projects initiated within both the Town of Scarborough and Scarborough Schools are managed by this team.

COVID-19 IMPACTS

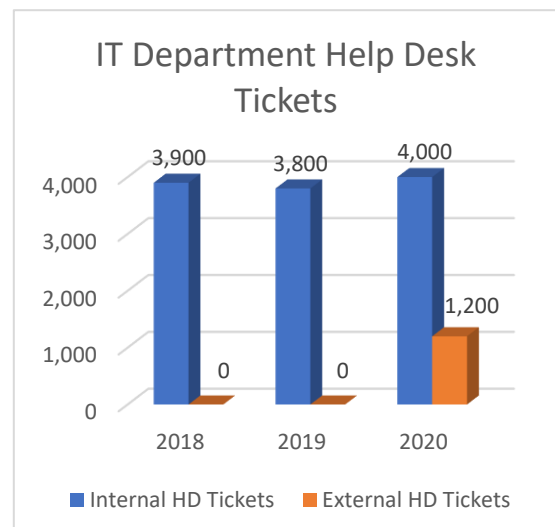
The ongoing COVID-19 pandemic dramatically impacted IT Department operations in a number of key areas. These impacts include:

Mobile Devices

- IT devices distributed for remote use increased by 89% over the previous year.
- Issued laptop devices to all Elementary School (K-5) students to enable transition to first-time, remote digital learning (1,400 devices).
- Provided support for laptop devices previously issued to all Middle School and High School (6-12) students to enable transition to enable first-time, remote digital learning (1,400 devices).
- Increased the number of mobile and desktop devices issued mobile devices to facilitate ongoing work for both Town and Schools during extended facility closure period (600).
- Implemented single sign-on for K-12 students & staff to enable quick, secure access to devices and software.

IT Help Desk

- IT Help requests rose by 37% over the previous year.
- Requests for services via the IT Help Desk was expanded to facilitate staff and student (+ parent/guardian) ticketing submission.
- IT Help Desk functionality was also expanded to allow ticket submission from on site and remote locations.



IT Department continued:

Virtual Public Meetings | Zoom + YouTube Live

- Town of Scarborough conducted 100 Virtual Public Meetings with 2,795 Participants in FY2020.
- Scarborough Schools conducted 54 Virtual Public Meetings with 2201 Participants in FY2020.
- Virtual Public Meetings using Zoom Webinar + YouTube Live for Scarborough Town Council & Board of Education started in March 2020.

Google Meet

- Active users in Google Meet increased by 5,972% from March to June 2020.
- Staff conducted 84,289 unique meeting sessions from March to June 2020.

Website

- Implemented new Town of Scarborough website in July 2020.

Staffing

- Eliminated one IT Department Tech Support staff position in April due to budget constraints.
- 9 of 10 staff members assigned partial work schedules (50% to 75%) from April through July.



Respectfully submitted,

Don Begin,
Information Systems Director



Report from the

FINANCE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Ruth Porter
Finance Director

It is with great pleasure that I submit the annual report on behalf of the Finance Department for the Fiscal Year 2019-2020.

What a year this has been! To provide savings to the Town resulting from some larger than anticipated expenditures, the Town Manager implemented a curtailment of all non-essential spending effective December 13, 2019. Shortly, thereafter, the coronavirus pandemic created havoc amongst towns, states, countries and the whole world and continues to do so. Closer to home in Scarborough, the municipal buildings were closed to the public starting March 17, 2020, however, staff continued to work. Between March 17th and May 4th, finance staff mostly worked remotely. Through a work/share program with the State, the Town reduced staff's hours from 40 hours to 20 hours for a specific time frame. With this agreement, most of the Finance staff's hours were reduced from 40 hours/week to 20 hours per week. The reduced hours began on Monday May 4th and the reduced hours are scheduled to end July 24th. Most of the finance staff hours were reduced from 40 hours to 20 hours. The Town slowly re-opened three days a week starting on May 27th and we are on track to reopen fully on July 27th.

The full-time staff furloughed hours resulted in 992 hours (124 days) of lost Finance staff time through June 30th with estimated additional lost time of another 456 hours (57 days) expected in July. Finance lost an additional 260 hours of part-time staff hours through June. As can be imagined with the reduction in hours worked, the Finance Department has been struggling to perform the responsibilities that are required for an organization of our size and complexity. And yet, my resolute Finance team are committed to doing what they can to try to catch up! Below are some of the responsibilities of the Finance Department.

The Finance Department manages the revenue collections and expenditure payments for all the departments of the Town. We also provide financial reporting to the Scarborough Citizens, Town Council, Finance Committee, Town Manager and Town Departments. The Finance Department professionally accomplishes these requirements with the highest level of customer service by efficiently implementing procedures, promoting strong internal controls, new technology, training and incorporating citizen expectations. The finance staff are dedicated and work hard on all the interesting facets of Finance responsibilities, from the back-office work to serving you, our customers. In addition, quantifying revenues and costs accurately allows the Town Manager and Department Heads to track assets and costs for both operational and management purposes.

Finance Department Oversees:

Accounting	Financial and Fiscal Policy Review and Monitoring
Accounts Payables	Fixed Asset Management and Reporting
Accounts Receivables	Grant Accounting and Management
Auditing	Investing
Budgeting	Payroll State & Federal Reporting for Town and School
Cash Management	Property Taxes
Capital Planning	Quarterly Financial Reporting
Excise Taxes	Debt Management Administration
Revenue Billing	Revenue Collections
Tax Increment Financing Tracking	CEA Implementation and Tracking

The Finance Department is responsible for the accounting of all financial transactions for the Town of Scarborough, including the School Department. The Finance Department strives to manage the finances of the Town in a prudent, efficient and transparent manner to assure all interested parties, that those public resources are conscientiously received, safeguarded, invested and accounted for. Our goal is to provide an understanding into the financial workings of the Town. The Finance Department oversees the managing and reporting of the accounting functions of general ledger, budget management, debt management, accounts receivable, accounts payable, credit enhancement agreements and tax increment financing districts. Other functions of the department also include cash management, investments, and tax collection. Our department works to reduce liabilities and risks in order to protect the financial and personal interests of the residents, taxpayers, employees, investors and

Finance continued:

visitors of Scarborough. The Finance staff prepares the Comprehensive Annual Financial Report that represents the financial condition of the Town of Scarborough. Additionally, the Department works closely with the Town Manager in the annual budget preparation work.

The Finance Department is comprised of the following offices and describes the related responsibilities:

- **Accounting:** Includes accounts payable, treasury management, financial software oversight, investments, risk assessment, accounts receivable, internal audit review, budget preparation, debt management, financial reporting, infrastructure reporting and federal and state reporting. Additionally, the Finance Office works closely with the Finance Committee preparing reports and gathering other information to assist them with their duties.
- **Revenues:** Includes servicing customers, property tax billing, tax collecting and processing, special assessment billing and collecting, general and rescue revenue billing and collecting, registering all vehicle types, hunting and fishing licenses, beach parking permits, boat launch permits, parking tickets, snowmobile and ATV and watercraft registrations along with various other revenue collection services. Additionally, the Revenue Office is an Agent for the State of Maine for both motor vehicles and Inland Fisheries and Wildlife. As such, fees are collected by the Town, on behalf of the State of Maine, and remitted weekly and monthly to them along with reports prepared and sent to the State.

Excerpts of the June 30, 2020 Comprehensive Annual Financial Report (CAFR) are highlighted on the following pages. The Town of Scarborough's financial report was audited by the firm of Macpage, LLC located at 30 Long Creek Drive, South Portland, Maine 04106.

For a complete analysis of Town's financial position, the CARF may be found on the Town's web site at <http://www.scarboroughmaine.org/acct/departments/finance/accounting> and scroll down to *Comprehensive Annual Financial Reports*.

We prepare quarterly revenue and expenditure and balance sheet reports for the Finance Committee. These reports are available on line at <http://www.scarboroughmaine.org/departments/finance/accounting> and scroll down to *Quarterly Financial Reports*.

Finance staff worked diligently in coordination with the Town Manager, the Town's Municipal Advisor, Joseph Cuetara from Moors and Cabot, Boston, MA and Bond Counsel, Bernstein, Shur, Sawyer & Nelson, Portland ME in preparing and issuing bonds for capital improvement projects. In fiscal 2020, the Town issued \$7,040,000 in bonds. Additionally, the town also refunded \$3,025,000 and advance refunded \$40,330,000 and re-issued \$2,855,000 and \$39,460,000 respectively. This resulted in principal debt savings of \$1,040,000 with additional savings in interest costs.

Both Moody's Investor Services and Standard and Poor's (S&P) assigned ratings on these bonds. Moody's assigned their Aa3 rating to these bonds and re-affirmed the Aa3 rating for all of Scarborough's outstanding debt with stable outlook to these bond issues and for all the Town's outstanding debt. S&P assigned their AA+ rating and re-affirmed the Town's AA+ rating. Both bond rating documents can be found at <http://www.scarboroughmaine.org/departments/finance/accounting> and scroll down to *Bond Rating Documents*.

The \$7,040,000 bond proceeds plus premium will be used to fund:

- \$1,765,265 Municipal Projects
- \$1,148,765 Municipal Equipment
- \$1,094,585 Public Safety Building
- \$ 100,000 Library Expansion
- \$2,931,385 School Projects or Equipment



Finance continued:

I am pleased to report that the Tax Collector and I, in conjunction with the Deputy IT Director, implemented online property tax payment services. With the coronavirus, online property tax payments have become a more popular way to make tax payments. The third-party company processing the online payments charge a nominal fee for this service and that fee is paid directly to them by the citizen. We anticipate expanding this service, in the coming months, to allow for various online code enforcement permits. I applaud all the staff for implementing this much requested service from our citizens.

The Governmental Accounting Standards Board (GASB) is the governing body for State and local governments and promulgates rules and regulations for the financial reporting and accounting of municipalities across the country. The Town of Scarborough's Finance Department was awarded the distinguished *Certificate of Achievement for Excellence in Financial Reporting* for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018 from the Government Finance Officers Association of the United States and Canada. This is the fourteenth consecutive year that the Town of Scarborough has submitted and achieved this outstanding award. A Certificate of Achievement is valid for a period of one year only. We believe that our fiscal year ending June 30, 2019 and June 30, 2020 comprehensive annual financial reports will continue to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for this certificate.

The department's continuous goals are:

- Manage all financial functions of the Town and provide valuable insight to the various departments, Town Manager, Finance Committee, Town Council and citizens of Scarborough
- Friendly, high quality customer services for residents, non-residents, departments and vendors, incorporating cross training of staff to help meet this goal;
- Expand electronic green (paperless) services;
- Create and/or update operational policies and procedural manuals;
- Work with the Town Manager's staff providing budget information and graphs in the adopted budget.

The Finance Department works closely with the Town Finance Committee, the Town Manager and all the Town Departments supporting their accounting and budgeting needs. The Finance Accounting Office works with both Human Resource and School Departments supporting their Federal and State reporting needs.

I would like to thank the Citizens of Scarborough, the Town Council, Finance Committee and Town Manager, Tom Hall, for all of their guidance and insight.

It is a pleasure to work with each of the Finance team who provide quality and friendly service to all our customers. I have an exceptional team. This past February, Lisa M. Saulle, was sworn in as the Tax Collector and Gina M. Clukey was sworn in as the Treasurer for the Town of Scarborough. Congratulations to Lisa and Gina!

I appreciate and thank all the Town Officials, Town Manager, Committees, Department Heads and Staff who have enabled the Finance Department to provide services to our citizens.

Respectfully submitted,

Ruth Porter,
Finance Director

AUDIT FOR YEAR ENDING JUNE 30, 2020

The schedules on the following pages have been extracted from the financial statements of the Town of Scarborough, Maine, a complete copy of which is available for inspection at the Town Office. The schedules included herein are:

- | | |
|--------------|--|
| Statement 1: | Statement of Net Position |
| Statement 3: | Balance Sheet - Governmental Funds |
| Statement 4: | Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds |
| Exhibit A-1: | General Fund Comparative Balance Sheets |
| Exhibit A-2: | General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgetary and Actual |
| Exhibit G: | Statement of Changes in Long-term Debt |

TOWN OF SCARBOROUGH, MAINE
Statement of Net Position
June 30, 2020

	Governmental Activities	Component Unit Public Library
ASSETS		
Cash and cash equivalents	\$ 13,829,495	426,507
Investments	13,117,644	628,690
Receivables:		
Accounts, net	1,343,356	15,278
Intergovernmental	268,209	-
Taxes receivable	257,139	-
Tax liens	891,262	-
Tax acquired property	7,231	-
Prepays		39,388
Inventory	91,040	1,204
Notes receivable	642,184	-
Capital assets, not being depreciated	10,448,678	-
Capital assets, net	156,719,207	571,767
Total Assets	197,615,445	1,682,834
DEFERRED OUTFLOWS OF RESOURCES		
Deferred charge on refunding	1,770,649	-
Deferred OPEB items	918,669	
Deferred pension items	3,185,798	-
Total deferred outflows of resources	5,875,116	-
LIABILITIES		
Accounts payable and other current liabilities	4,581,889	30,701
Accrued payroll and other related liabilities	5,789,750	64,348
Unearned revenues	68,367	300
Accrued interest	645,609	-
Noncurrent liabilities:		
Due within one year	8,183,017	-
Due in more than one year	118,471,738	-
Total Liabilities	137,740,370	95,349
DEFERRED INFLOWS OF RESOURCES		
Deferred OPEB items	1,030,040	-
Deferred pension items	1,419,535	-
Total deferred inflows of resources	2,449,575	-
NET POSITION		
Net investment in capital assets	64,957,968	571,767
Restricted for:		
Nonexpendable trust principal	179,988	125,513
Expendable trust - income portion	105,061	-
Town grants and projects	774,327	-
Education	1,348,587	-
Unrestricted (Deficit)	(4,065,315)	890,205
Total Net Position	\$ 63,300,616	1,587,485

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
Balance Sheet
Governmental Funds
June 30, 2020

	General	Haigis Parkway Assessments	Public Safety Bldg Construction	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 13,512,531		-	316,964	13,829,495
Investments	4,801,230		310,605	8,005,809	13,117,644
Receivables:					
Accounts, net	772,091			571,265	1,343,356
Intergovernmental	262,259			5,950	268,209
Taxes receivable	257,139			-	257,139
Tax liens	891,262			-	891,262
Interfund loans receivable	4,315,524			831,935	5,147,459
Tax acquired property	7,231			-	7,231
Inventory	31,401			59,639	91,040
Notes receivable	-	642,184	-	-	642,184
Total assets	\$ 24,850,668	642,184	310,605	9,791,562	35,595,019
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable and other current liabilities	2,900,504		991,891	689,494	4,581,889
Accrued payroll and other related liabilities	5,789,750			-	5,789,750
Accrued compensated absences	91,517			-	91,517
Interfund loans payable	-	2,930,434	1,124,622	1,092,403	5,147,459
Unearned revenues	68,367	-		-	68,367
Total liabilities	8,850,138	2,930,434	2,116,513	1,781,897	15,678,982
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue-property taxes	917,570	-	-	-	917,570
Total deferred inflows of resources	917,570	-	-	-	917,570
Fund balances:					
Nonspendable Permanent Fund Principal				179,988	179,988
Nonspendable Inventory	31,401			59,639	91,040
Restricted for Town	2,930,434			879,388	3,809,822
Restricted for Education	648,587			-	648,587
Committed - General Fund	454,912			-	454,912
Committed - Education	-			422,965	422,965
Committed - Special Revenues	-			5,591,593	5,591,593
Assigned - General Fund	2,615,666			-	2,615,666
Assigned - Education	700,000			-	700,000
Unassigned Town	7,701,960	(2,288,250)	(1,805,908)	876,092	4,483,894
Total fund balances	15,082,960	(2,288,250)	(1,805,908)	8,009,665	18,998,467
Total liabilities, deferred inflows of resources and fund balances	\$ 24,850,668	642,184	310,605	9,791,562	
Amounts reported for governmental activities in the statement of net position are different because:					
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.					167,167,885
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.					917,570
Deferred charge on refunding is not a financial resource and, therefore, is not reported in the funds					1,770,649
Long-term liabilities, including related deferred inflows and outflows, are not due and payable in the current period and therefore, are not reported in the funds.					
Bonds payable, including issuance premiums					(109,437,717)
Capital leases					-
Accrued interest					(645,609)
Landfill liability					(388,034)
Other postemployment benefits liability with related deferred inflows and outflows of resources					(8,484,626)
Net pension liability with related deferred inflows and outflows of resources					(3,701,535)
Accrued compensated absences					(2,896,434)
Net position of governmental activities					\$ 63,300,616

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2020

	General	Haigis Parkway Assessments	Public Safety Bldg Construction	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 74,339,669	-	-	260,130	74,599,799
Licenses and permits	865,962	-	-	-	865,962
Intergovernmental	12,809,980	-	-	1,974,957	14,784,937
Interest earned	171,724	5,973	51,860	205,081	434,638
Donations	-	-	-	392,063	392,063
Sale of lots	-	-	-	7,380	7,380
Assessments and impact fees	-	-	-	2,767,141	2,767,141
Other	5,817,522	-	6,950	2,307,876	8,132,348
Total revenues	94,004,857	5,973	58,810	7,914,628	101,984,268
Expenditures:					
Current:					
General government	6,785,332	-	-	-	6,785,332
Public services	4,659,552	-	-	-	4,659,552
Public safety	12,101,459	-	-	-	12,101,459
Public works	6,322,048	-	-	-	6,322,048
Education	54,933,315	-	-	2,666,565	57,599,880
County tax	2,956,659	-	-	-	2,956,659
Debt service	6,228,805	-	-	-	6,228,805
Capital improvements	1,215,505	-	13,885,853	6,034,097	21,135,455
Other	185,852	57,118	-	3,391,608	3,634,578
Total expenditures	95,388,527	57,118	13,885,853	12,092,270	121,423,768
Deficiency of revenues over expenditures	(1,383,670)	(51,145)	(13,827,043)	(4,177,642)	(19,439,500)
Other financing sources (uses):					
Transfers in	700,044	118,036	-	1,160,010	1,978,090
Transfers out	(291,102)	(370,000)	-	(1,316,988)	(1,978,090)
Premium received on issued bonds, net of issuance costs	602,694	-	440,000	-	1,042,694
General obligation bonds	1,148,765	-	1,094,585	4,796,650	7,040,000
Total other financing sources (uses)	2,160,401	(251,964)	1,534,585	4,639,672	8,082,694
Net change in fund balances	776,731	(303,109)	(12,292,458)	462,030	(11,356,806)
Fund balances (deficit), beginning of year,	14,306,229	(1,985,141)	10,486,550	7,547,635	30,355,273
Fund balances (deficit), end of year	\$ 15,082,960	(2,288,250)	(1,805,908)	8,009,665	18,998,467

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
General Fund
Comparative Balance Sheets
June 30, 2020 and 2019

		2020	2019
ASSETS			
Cash and cash equivalents	\$	13,512,531	12,497,354
Investments		4,801,230	8,113,153
Receivables:			
Taxes receivable		257,139	230,667
Tax liens		891,262	891,116
Accounts receivable , net		772,091	707,972
Intergovernmental		262,259	280,454
Inventory		31,401	27,679
Interfund loans receivable		4,315,524	2,459,044
Tax acquired property		7,231	7,231
Total assets	\$	24,850,668	25,214,670
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accounts payable and other current liabilities		2,900,504	4,582,112
Accrued payroll and other related liabilities		5,789,750	5,205,749
Accrued compensated absence (current)		91,517	153,640
Unearned revenues		68,367	52,947
Total liabilities		8,850,138	9,994,448
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue-property taxes		917,570	913,993
Total deferred inflows of resources	\$	917,570	913,993
Fund balance:			
Nonspendable inventory		31,401	27,679
Restricted - Town		2,930,434	2,951,105
Restricted - Education		648,587	199,778
Committed - Town		454,912	441,099
Assigned - Town		2,615,666	2,122,165
Assigned - School		700,000	352,643
Unassigned - Town		7,701,960	8,211,760
Total fund balance		15,082,960	14,306,229
Total liabilities, deferred inflows of resources and fund balance	\$	24,850,668	25,214,670

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the year ended June 30, 2020
(with comparative totals for June 30, 2019)

2020						
	2019 carryforward	Budget	Total Available	Actual	Variance positive (negative)	2019 Actual
Revenues:						
Taxes:						
Property taxes	\$ -	68,367,852	68,367,852	67,677,693	(690,159)	65,402,905
Change in deferred property tax revenue	-	-	-	(3,577)	(3,577)	(70,505)
Excise taxes	-	6,179,700	6,179,700	6,352,261	172,561	6,365,716
Cable franchise tax	-	208,100	208,100	218,180	10,080	219,247
Interest and costs on taxes	-	107,300	107,300	95,112	(12,188)	112,016
Total taxes	-	74,862,952	74,862,952	74,339,669	(523,283)	72,029,379
Licenses and permits:						
Plumbing fees	-	45,000	45,000	49,055	4,055	44,430
Fees and Permits	-	151,330	151,330	131,749	(19,581)	160,884
Building permits	-	475,000	475,000	507,947	32,947	482,041
Electrical permits	-	60,000	60,000	84,584	24,584	70,737
Zoning Board of Appeals	-	7,000	7,000	6,250	(750)	6,386
License plate fees	-	60,925	60,925	71,652	10,727	61,271
Subdivision fees	-	25,000	25,000	14,725	(10,275)	38,556
Total licenses and permits	-	824,255	824,255	865,962	41,707	864,305
Intergovernmental:						
Education state subsidies	-	3,366,032	3,366,032	3,273,967	(92,065)	2,596,959
FEMA/MEMA reimbursement	-	-	-	20,000	20,000	74,364
Federal HIDTA revenues	-	242,500	242,500	240,568	(1,932)	206,980
State Revenue Sharing	-	1,252,000	1,252,000	1,382,247	130,247	912,219
Homestead exemption	-	909,034	909,034	909,034	-	973,151
Business equipment tax exemption	-	552,161	552,161	552,523	362	774,383
LRAP (Local Road Assistance Program)	-	322,381	322,381	331,444	9,063	322,124
ecomaine payment in lieu of taxes	-	71,450	71,450	71,450	-	71,450
General assistance reimbursement	-	11,690	11,690	55,386	43,696	2,652
Adult education State subsidies	-	41,641	41,641	53,043	11,402	28,326
Other Federal and State revenues - School	-	232,000	232,000	193,204	(38,796)	202,247
Other Intergovernmental revenues - Town	-	562,488	562,488	598,114	35,626	732,563
Total intergovernmental	-	7,563,377	7,563,377	7,680,980	117,603	6,897,418
Interest earned	-	165,000	165,000	171,724	6,724	286,272
Unclassified:						
School Department miscellaneous	-	294,500	294,500	188,619	(105,881)	295,160
Adult education	-	60,500	60,500	20,762	(39,738)	61,406
Community services	-	2,139,400	2,139,400	1,448,243	(691,157)	2,121,317
Insurance reimbursements	-	45,000	45,000	149,625	104,625	165,177
Public Violations	-	71,000	71,000	108,237	37,237	93,529
Special duty police/fire	-	91,500	91,500	72,861	(18,639)	92,956
Inspection/review fees	-	177,300	177,300	161,451	(15,849)	144,747
Rescue donations	-	1,250,000	1,250,000	1,250,000	-	1,000,000
Rental income	-	121,836	121,836	121,547	(289)	121,074
Sale of Town-owned property	-	112,500	112,500	62,802	(49,698)	96,626
Salary reimbursement	-	1,344,020	1,344,020	1,219,396	(124,624)	1,313,468
Vehicle fuel reimbursement	-	343,290	343,290	316,725	(26,565)	378,931
Vehicle maintenance reimbursement	-	566,000	566,000	483,371	(82,629)	560,952
Miscellaneous	-	144,636	144,636	213,883	69,247	160,235
Total unclassified	-	6,761,482	6,761,482	5,817,522	(943,960)	6,605,578
Total revenues	-	90,177,066	90,177,066	88,875,857	(1,301,209)	86,682,952

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis), Continued

		2020					
		2019		Total	Variance	2019	
		carryforward	Budget	available	Actual	positive (negative)	Actual
Expenditures:							
Current:							
General government:							
Town Council	\$	-	11,573	11,573	11,367	206	11,573
Administration		325	488,503	488,828	470,255	18,573	466,965
Town Clerk		-	213,572	213,572	208,068	5,504	216,991
Human resources		2,139	310,782	312,921	297,655	15,266	287,101
Personnel benefits		1,850	375,679	377,529	556,665	(179,136)	492,527
Finance		8,466	397,444	405,910	382,586	23,324	375,112
Taxation/Treasury		805	429,487	430,292	390,807	39,485	405,290
Assessing		21,000	318,161	339,161	301,890	37,271	289,906
Management information systems		1,776	1,458,086	1,459,862	1,349,941	109,921	1,393,661
Planning		38,000	1,089,432	1,127,432	994,908	132,524	951,804
General government		-	139,527	139,527	134,321	5,206	115,266
Legal		-	113,000	113,000	336,282	(223,282)	277,522
Risk management		-	673,824	673,824	884,416	(210,592)	724,313
Municipal Building		17,110	369,225	386,335	426,726	(40,391)	379,829
Oak Hill Professional Bldg		-	33,906	33,906	25,650	8,256	31,627
Public information		85	2,800	2,885	1,295	1,590	2,260
Outside agencies		-	12,500	12,500	12,500	-	12,500
Total general government		91,556	6,437,501	6,529,057	6,785,332	(256,275)	6,434,247
Public services:							
Library		-	1,164,166	1,164,166	1,164,166	-	1,152,091
Public health and welfare		-	33,633	33,633	96,975	(63,342)	19,514
Tax Rebates (Credit Enhancement Agree)		-	949,449	949,449	944,505	4,944	743,940
Economic Development Corporation		-	246,644	246,644	242,143	4,501	239,311
Community services		10,869	2,608,210	2,619,079	2,211,763	407,316	2,569,353
Total public services		10,869	5,002,102	5,012,971	4,659,552	353,419	4,724,209
Public safety:							
Fire Department		44,007	3,578,092	3,622,099	3,443,937.00	178,162	3,279,692
Emergency Management		6,000	42,490	48,490	48,591	(101)	38,163
Emergency Medical Services		11,536	1,965,538	1,977,074	1,883,820	93,254	1,818,764
Marine resources/coop		12,071	106,770	118,841	106,179	12,662	96,718
Police Department		119,967	6,983,601	7,103,568	6,618,932	484,636	6,345,190
Total public safety		193,581	12,676,491	12,870,072	12,101,459	768,613	11,578,527
Public works:							
Public Works Department		39,000	3,099,199	3,138,199	2,774,041	364,158	3,248,531
GIS/Engineering services		-	114,090	114,090	108,305	5,785	109,079
Vehicle maintenance		-	1,847,834	1,847,834	1,582,096	265,738	1,813,583
Water charges		-	239,000	239,000	242,982	(3,982)	241,634
Street lighting		-	38,000	38,000	59,807	(21,807)	87,635
Traffic signals		12,585	119,400	131,985	125,500	6,485	100,961
Cemetery care		-	18,100	18,100	17,513	587	21,297
Memorials		-	8,042	8,042	4,929	3,113	8,438
Shade trees		-	2,000	2,000	550	1,450	490
Solid waste program		-	1,410,618	1,410,618	1,406,325	4,293	1,374,844
Total public works		51,585	6,896,283	6,947,868	6,322,048	625,820	7,006,492
Education:							
Adult education		-	202,311	202,311	175,077.00	27,234	184,654
Regular instruction		-	31,463,967	31,463,967	30,482,358	981,609	28,614,690
Improvement of instruction		-	1,016,939	1,016,939	943,084	73,855	774,247
Special services		-	4,700,486	4,700,486	4,474,065	226,421	4,294,992
General & special administration		-	267,948	267,948	275,542	(7,594)	261,332
Board of education		-	34,973	34,973	34,478	495	27,845
Office of the superintendent		-	830,950	830,950	803,378	27,572	724,478
Business administration		-	2,132,179	2,132,179	2,105,256	26,923	2,168,233
Transportation		-	1,731,562	1,731,562	1,576,153	155,409	1,657,656
Operation and maintenance of plant		-	4,003,876	4,003,876	3,681,319	322,557	3,689,726
Debt service		-	5,244,113	5,244,113	5,253,605	(9,492)	5,691,072
Total education		-	51,629,304	51,629,304	49,804,315	1,824,989	48,088,925

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis), Continued

	2020					2019 Actual
	2019 carryforward	Budget	Total available	Actual	Variance positive (negative)	
Expenditures, continued:						
Current, continued:						
County tax	\$ -	2,956,659	2,956,659	2,956,659	-	2,827,079
Debt service (excluding education):						
Principal	-	4,456,756	4,456,756	4,456,756	-	3,798,979
Interest and other costs	-	1,689,241	1,689,241	1,772,049	(82,808)	1,800,134
Total debt service	-	6,145,997	6,145,997	6,228,805	(82,808)	5,599,113
Capital improvements	297,702	2,311,867	2,609,569	1,215,505	1,394,064	1,459,518
Total expenditures	645,293	94,056,204	94,701,497	90,073,675	4,627,822	87,718,110
Excess (deficiency) of revenues over expenditures	(645,293)	(3,879,138)	(4,524,431)	(1,197,818)	3,326,613	(1,035,158)
Other financing sources (uses):						
Transfers in	-	1,994,608	1,994,608	700,044	(1,294,564)	793,221
Transfers out	-	(122,788)	(122,788)	(291,102)	(168,314)	(344,527)
General obligation bonds	-	1,298,567	1,298,567	1,148,765	(149,802)	690,426
Premium received on issued bonds, net of issuance costs	-	-	-	602,694	602,694	423,393
Use of Bond Premium		350,000	350,000	-	(350,000)	-
Overlay	(57,674)	(298,892)	(356,566)	(185,852)	170,714	-
Total other financing sources (uses)	(57,674)	3,221,495	3,163,821	1,974,549	(1,189,272)	1,562,513
Net change in fund balances - budgetary basis	(702,967)	(657,643)	(1,360,610)	776,731	2,137,341	527,355
Utilization of prior year surplus and carrying balances	702,967	657,643	1,360,610	-	(1,360,610)	-
Total Utilization of Fund Balance and Carry forwards	-	-	-	776,731	776,731	527,355
Fund balances, beginning of year				14,306,229		13,765,284
Fund balances, end of year				15,082,960		14,292,639

TOWN OF SCARBOROUGH, MAINE
Statement of Changes in Long-term Debt
For the year ended June 30, 2020

	Interest rate	Final maturity date		Annual principal payments	Balance beginning of year	Current Year		Balance end of year
						Issued	Retired	
<u>General Obligation Bonds</u>								
2009 Bond Refunding	3.00%	2020	\$	115,000 in 2020	115,000	-	115,000	-
2010 Capital Improvements	3.75%	2031		345,000 to 2021				
	Varies			280,000 to 2026				
	4.00%			100,000 to 2031	2,590,000	-	345,000	2,245,000
2011 Capital Improvements	2.75%	2031		355,000 to 2021				
	Varies			115,000 to 2026				
	Varies			110,000 to 2031	1,835,000	-	355,000	1,480,000
2012 Capital Improvements	4.00%	2042		3,210,000 in 2020				
	5.00%			3,475,000 in 2021				
	3.00%			3,685,000 in 2022				
	3.00%			3,520,000 in 2023				
	4.00%			2,170,000 in 2024				
	4.00%			1,870,000 in 2025				
	4.00%			1,585,000 in 2026				
	4.00%			1,335,000 in 2027				
	4.00%			1,310,000 in 2028				
	4.00%			1,330,000 in 2029				
	4.00%			1,355,000 in 2030				
	4.00%			1,775,000 in 2031				
	4.00%			1,815,000 in 2032				
	4.00%			1,800,000 in 2033				
	Varies			685,000 to 2042	36,400,000	-	3,210,000	33,190,000
2013 Capital Improvements	4.00%	2043		770,000 in 2020				
	Varies			765,000 to 2023				
	5.00%			715,000 in 2024				
	4.00%			720,000 in 2025				
	5.00%			1,045,000 in 2026				
	5.00%			1,430,000 in 2027				
	3.00%			1,465,000 in 2028				
	4.00%			1,405,000 in 2029				
	3.25%			1,435,000 in 2030				
	3.25%			1,065,000 in 2031				
	3.25%			1,075,000 in 2032				
	4.00%			1,090,000 in 2033				
	4.00%			1,525,000 in 2034				
	4.00%			1,045,000 in 2035				
	Varies			565,000 to 2043	21,600,000	-	770,000	20,830,000
2014 Capital Improvements	2.00%	2034		325,000 to 2021				
	2.00%			310,000 in 2022				
	3.00%			300,000 to 2024				
	3.00%			250,000 to 2029				
	4.00%			50,000 to 2034	3,060,000	-	325,000	2,735,000

TOWN OF SCARBOROUGH, MAINE
Statement of Changes in Long-term Debt, Continued

	Interest rate	Final maturity date	Annual principal payments	Balance beginning of year	Current Year		Balance end of year
					Issued	Retired	
<u>General Obligation Bonds</u>							
2015 Capital Improvements	4.00%	2035	430,000 to 2020				
	Varies		335,000 to 2023				
	4.00%		320,000 to 2025				
	Varies		265,000 to 2029				
	3.00%		245,000 in 2030				
	3.00%		165,000 in 2031				
	3.00%		160,000 to 2034				
	3.00%		150,000 in 2035	4,175,000	-	430,000	3,745,000
2016 Capital Improvements	2.00%	2036	785,000 in 2020				
	2.00%		780,000 in 2021				
	2.00%		465,000 in 2022				
	2.00%		435,000 in 2023				
	2.50%		430,000 in 2024				
	3.00%		395,000 to 2026				
	3.00%		340,000 in 2027				
	4.00%		335,000 in 2028				
2017 Capital Improvements	4.00%	2037	165,000 in 2029				
	3.00%		65,000 to 2036	4,980,000	-	785,000	4,195,000
	4.00%		360,000 to 2021				
	5.00%		295,000 in 2022				
	5.00%		190,000 in 2023				
	5.00%		185,000 to 2027				
	3.00%		55,000 to 2032				
	3.00%		35,000 to 2037	2,395,000	-	360,000	2,035,000
2018 Capital Improvements	5.00%	2048	935,000 to 2022				
	5.00%		930,000 to 2024				
	5.00%		695,000 to 2027				
	5.00%		690,000 to 2029				
	4.00%		635,000 to 2031				
	Varies		580,000 to 2034				
	4.00%		510,000 to 2039				
	Varies		500,000 to 2048	18,190,000	-	935,000	17,255,000
2019 Capital Improvements	Varies	2049	0 in 2020				
	5.00%		410,000 to 2025				
	Varies		295,000 to 2035				
	3.00%		260,000 to 2040				
2020 Capital Improvements	3.00%		120,000 to 2049	7,380,000	-	-	7,380,000
	Varies		0 in 2020				
	Varies		745,000 to 2026				
	5.00%		370,000 to 2031				
	Varies		215,000 to 2036				
	2.25%		80,000 to 2039				
	2.25%		75,000 to 2040	-	7,040,000		7,040,000
	Total bonds				102,720,000	7,040,000	7,630,000
Total long-term debt		\$	102,720,000	7,040,000	7,630,000	102,130,000	

Report from the

COLLECTIONS/EXCISE TAX OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:

The Collections/Excise Department is responsible for all vehicle registrations. Our staff is here to assist you in registering your automobiles, trucks, snowmobiles, ATV's and boats, along with hunting and fishing licenses. We are also here to answer any questions you may have regarding this process. We appreciate the opportunity to be of service to the citizens of Scarborough, and I look forward to many more years of serving our community.

The Rapid Renewal allows citizens to register vehicles on-line via the internet. This program has been on a steady increase and, as the state perfected its online renewal process, we have seen accelerated growth in the area. As always, all of the staff in the Excise Office will continue to be here for you with our friendly smiles and excellent customer service.

Respectfully submitted,

Barbara Fagnant,
Excise Office



Barbara Fagnant
Excise Agent

<u>2020</u>	<u>2019</u>	<u>2018</u>
EXCISE TAX COLLECTED:	EXCISE TAX COLLECTED:	EXCISE TAX COLLECTED:
Total Vehicle Excise..... \$6,205,585.01	Total Vehicle Excise..... \$6,333,745.89	Total Vehicle Excise..... \$5,903,827.86
Boat Excise..... \$28,718.35	Boat Excise..... \$31,970.50	Boat Excise..... \$31,034.40
TOWN FEES COLLECTED:	TOWN FEES COLLECTED:	TOWN FEES COLLECTED:
Automobile..... \$70,134.00	Automobile..... \$59,378.00	Automobile..... \$58,428.00
Boat..... \$836.00	Boat..... \$1,157.00	Boat..... \$1,176.00
Snowmobile..... \$439.00	Snowmobile..... \$462.00	Snowmobile..... \$477.00
ATV's..... \$233.00	ATV's..... \$293.00	ATV's..... \$344.00
Total Revenues..... <u>\$6,305,945.36</u>	Total Revenues..... <u>\$6,426,986.39</u>	Total Revenues..... <u>\$5,995,287.21</u>



Photography by Town Staff

Report from the TOWN ASSESSOR

To the Town Manager, Town Council, and Citizens of Scarborough:

This year the tax rate was set at \$14.70 per thousand dollars of value based on a taxable valuation of \$4,696,461,376 for real and personal property as of April 1, 2019. This is an increase in taxable valuation of \$684,168,764 from 2018 or 17%. The 2019 total tax levy was \$69,037,982. There was a decrease to the tax rate of \$1.79 from 2018 primarily due to the completion of the town-wide Revaluation effective April 1, 2019.

The total number of taxpayers who qualified for the State of Maine Homestead Exemption in Fiscal Year 2019 was 4,954 resulting in a savings of \$294.00 in property taxes. The total number of Veterans and Widows of Veterans qualifying for the Maine Veteran's Exemption was 582 resulting in a tax savings of \$88.20. In order to qualify for these exemptions' taxpayers must meet requirements noted on the applications and submit them to the Assessor's Office by April 1st.

The 2019 Tax Year was the twelfth year of the Town's Senior Property Tax Reimbursement. This year 361 applications were approved for a total refund of \$211,456. In order to qualify for this reimbursement, you need to be 62 years of age, a ten-year resident of Scarborough and the Federal Adjusted Gross Income for adults in the household cannot exceed \$50,000. All Scarborough citizens are encouraged to call or visit our office so that we can determine if you qualify for any exemption and assure that the proper forms are completed in a timely manner.

Our staff is available to all citizens for any questions you may have concerning your valuation and property tax.



Nicholas Cloutier
Town Assessor

Respectfully submitted,

Nicholas Cloutier, CMA,
Town Assessor



Report from the

PURCHASING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

The Town of Scarborough's Purchasing Office is responsible for procuring goods, services and construction for all Town Departments as well as administering bids and purchasing contracts. Created in 2005, the Purchasing Office collaborates with all departments to streamline the bidding and purchasing processes for the Town.

During fiscal 2020, Purchasing initiated and secured bids for numerous Town and School projects including:

- Plow Cab & Chassis and Gear for Public Works
- Loader/Backhoe and ½ Ton Truck for Public Works
- Cirrus Street Sweeper for Public Works
- Works trucks for Community Services and School Departments
- Black Point Fire Station Roof Repairs
- Paving bid and contract for all Town streets
- Heating oil's bid and utility contracts
- High School Field Turf Repairs
- Pumper Fire Apparatus
- Police Ammunition
- Gas and Diesel and heating fuel contracts

As with all Departments this past year, the Purchasing Department has had to adapt and refine their duties and needs accordingly. We look forward to assisting the Town in all capacities for future contracts and combined purchasing power.

Through the Town of Scarborough's online website, businesses can utilize both the Vendor Self-Service Web Portal at <https://scarborough.munisselfservice.com/> and our Electronic Bidding Portal at <http://www.scarboroughmaine.org/departments/finance/purchasing/>

Procurement of goods and services plays a critical role in government and the Purchasing Department continues to assure fairness in the procurement process while continuing to provide the highest quality of products at the most economical price. It is our goal to reduce costs and improve processing times for purchases and create a more transparent procurement process, not only within Purchasing but with local departments and our regional neighbors.

Respectfully submitted,

Kimberly Morrison,
Purchasing Specialist

Report from the
TAX COLLECTIONS OFFICE
 To the Town Manager, Town Council, and Citizens of Scarborough:



Lisa Saulle
 Deputy Tax Collector

The following is the annual report from the Scarborough Tax Collection Office for the Fiscal Year July 1, 2019, through June 30, 2020. The following pages show the uncollected real estate and personal property taxes for this same period.

Respectfully submitted,

Lisa Saulle,
 Deputy Tax Collector

Please visit the Tax Office for more information for on-line tax information visit: www.scarborough.me.us and navigate to the Accounting/Collections Web pages.

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

***Represents paid after June 30, 2020					
TAX YEAR					
2011					
	ELLIS, WAYNE	T003-004	4 DAVID DR	\$ 46.25	
2012					
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 85.03	
	RECORD, GEORGE	T003020	20 CRYSTAL LN	\$ 158.25	
2013					
	RECORD, GEORGE ESTATE OF	T003020	20 CRYSTAL LN	\$ 303.23	
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 100.23	
2014					
	BONGIOVANNI, ROBERT	T003-013	13 CRYSTAL LN	\$ 26.94	***
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	\$ 1,021.80	
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 101.17	
	KITCHEN, STEVE	T003029	29 MATTHEWS WAY	\$ 157.35	
	RECORD, KAREN	T003020	20 CRYSTAL LN	\$ 308.70	
	WRIGHT, HAYWARD & DOROTHY	U043075	11 BLACK POINT RD	\$ 1,121.60	
2015					
	AMES, JOAN E	T003019	19 CRYSTAL LN	\$ 204.82	
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	\$ 286.51	
	DAVIS, ROBERT & BARBARA	T003010	10 DAVID DR	\$ 97.90	
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	\$ 1,046.52	
	ELLIS, WAYNE	T003004	4 DAVID DR	\$ 102.29	
	KITCHEN, STEVE	T003029	29 MATTHEWS WAY	\$ 159.91	
	RECORD, KAREN	T003020	20 CRYSTAL LN	\$ 315.14	
	WRIGHT, HAYWARD & DOROTHY	U043075	11 BLACK POINT RD	\$ 2,379.66	

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

2016					
	AMES, JOAN E	T003019	19 CRYSTAL LN	\$ 166.25	
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	\$ 339.16	
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	\$ 1,075.29	
	MONTGOMERY, JOHN	T003008	8 DAVID DR	\$ 52.40	
	OBRIEN, AMANDA	T003011	11 DAVID DR	\$ 195.90	
	WRIGHT, HAYWARD & DOROTHY	U043075	11 BLACK POINT RD	\$ 2,364.73	
2017					
	AMES, JOAN E	T003019	19 CRYSTAL LN	\$ 170.09	
	BONGIOVANNI, ROBERT	T003013	13 CRYSTAL LN	\$ 348.95	
	DOUGLAS, PAUL W	R012005	BEECH RIDGE RD	\$ 1,110.37	
	FOSTER, ROBERT J	R099041	316 PLEASANT HILL RD	\$ 1,321.30	
	FOSTER, ROBERT JOHN	R099040	312 PLEASANT HILL RD	\$ 695.49	***
	MONTGOMERY, JOHN	T003008	8 DAVID DR	\$ 202.46	
	OBRIEN, AMANDA	T003011	11 DAVID DR	\$ 200.76	
	STUART, RANDALL	U031016	9 CHARLES CIR	\$ 2,275.41	
	WRIGHT, HAYWARD & DOROTHY	U043075	11 BLACK POINT RD	\$ 2,358.96	
2018					
	BARBOUR, LAURANCE	T001-247	247 DEERWOOD ST	\$ 902.00	
	BLOCK, ANN K	U004-136	22 POWDERHORN DR	\$ 5,886.93	
	BONGIOVANNI, ROBERT	T003-013	13 CRYSTAL LN	\$ 234.16	
	BOWSER, NEIL R	R001-009A	10 BURNHAM RD	\$ 4,247.82	
	CANGE, SUZANNE M	U024-001B	272 PINE POINT RD	\$ 5,654.42	
	CASSELLIUS, KELSEY D	R095-309	16 FOWLER FARM RD	\$ 4,593.23	***
	CHIN, JING NGEE & CHIN, CHUN OI	U043-017	38 BLACK POINT RD	\$ 3,614.61	
	COLPRITT, DANIEL D	R053-002A	343 PAYNE RD	\$ 4,800.24	
	CONCANNON, MICHAEL T	U048-030A	6 APPLE TREE DR	\$ 3,955.95	
	CONLEY, LAURA	T001-001	1 SKYLINE ST	\$ 1,170.79	
	DILL, RANDALL G SR	R018-029	359 GORHAM RD	\$ 1,567.69	
	DOUGLAS, PAUL W	R012-005	0 BEECH RIDGE RD	\$ 1,019.08	
	FOSTER, ROBERT J	R099-041	316 PLEASANT HILL RD	\$ 4,772.21	
	FOSTER, ROBERT JOHN	R099-040	312 PLEASANT HILL RD	\$ 3,864.70	
	FUTURE VISIONS REALTY LLC	U039-044	370 US ROUTE 1	\$ 3,079.51	
	GILMAN REAL ESTATE MGMT	U039-049	341 US ROUTE 1	\$ 5,395.87	***
	GINN, CLIFFORD M	R102-010A	62 MARION JORDAN RD	\$ 9,557.09	***
	HAYES, MICHAEL P	R041-112	15 BUNKER HILL TER	\$ 5,276.80	
	HAZEL, ANGELA D	R014-015	301 BEECH RIDGE RD	\$ 893.53	
	LAUCO LLC	R055-008	7 BORDER RD	\$ 9,333.34	
	LECLAIR, PAUL	R026-005D	134 ASH SWAMP RD	\$ 1,489.05	
	LYON, JOHN K	U024-051	269 PINE POINT RD	\$ 3,400.24	

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

2018	MARQUIS, JULIE	U042-015	27 IMPERIAL LN	\$ 3,065.49	
	MONTGOMERY, JOHN	T003-008	8 DAVID DR	\$ 112.13	
	NAPPI, JOSEPH S	R032-006	162 TWO ROD RD	\$ 3,676.91	***
	NELSEN, ROBERTA HEIRS OF	T001-193	193 ARBOR ST	\$ 273.73	
	NELSON, CAROLE J	U051-044	192 PAYNE RD	\$ 2,067.02	
	NUTE, EMERY S. JR	T001-184	184 BALSAM ST	\$ 8.17	
	POLKOW, SHEILA M	U002-002	53 OCEAN AVE	\$ 769.30	
	QUIMBY, JANIS	R078-015	120 PLEASANT HILL RD	\$ 2,931.92	
	SACO STREET REALTY LLC	R016-003	96 SACO ST	\$ 1,279.89	
	SANSONETTI, MICHAEL	R028-008K	31 GLENNDAL CIR	\$ 4,025.27	
	SCHNEIDER, AMY S	U024-034	295 PINE POINT RD	\$ 490.65	
	SCOTT, KATHLEEN F	U013-009	53 CLAY PITS RD	\$ 2,735.69	***
	STAR HOMES INC	R059-002	62 SAWYER RD	\$ 59.36	
	STAR HOMES INC	U043-028D	14 WARD ST	\$ 1,419.79	
	STUART, BRENDA J	U031-016	9 CHARLES CIR	\$ 3,006.13	
	THAYER DEVELOPMENT LLC	R023-001A	138 BEECH RIDGE RD	\$ 2,879.15	
	TIBBETTS, RICHARD E	R055-020	63 MUSSEY RD	\$ 3,220.50	
	TRIPP, GLENN HEIRS OF	T002-218	218 EMERALD DR	\$ 286.93	
	WILLIAMS, PAUL E	R008-013A	259 BROADTURN RD	\$ 1,135.16	
	WILLIAMS, STEPHANIE	R041-017	41 BEECH RIDGE RD	\$ 1,261.49	
	WILLIGAR, JUSTIN	T003-028	28 MATTHEWS WAY	\$ 229.21	
	WORSTER, SUSAN J	U029-002	754 US ROUTE 1	\$ 779.49	
	WRIGHT, HAYWARD & DOROTHY	U043-075	11 BLACK POINT RD	\$ 2,227.80	
2019					
	14 WALDRON DRIVE LLC	U030-2104	14 WALDRON DR	\$ 6,085.61	
	3 ACQUAINTANCES LLC	R087-003	353 PINE POINT RD	\$ 2,379.46	***
	90A PAYNE ROAD LLC	R052-004A	289 PAYNE RD	\$ 3,412.22	
	ALDEN ROBERT W	R031-001B	22 DRESSER RD	\$ 1,181.47	***
	ALOFS, DAVID B & CARLENE E	U027-403	5 WINDSOR PINES DR	\$ 5,362.94	
	ALOFS, JEANNINE M	U004-058	10 GUNSTOCK RD	\$ 973.02	
	ANDERSON, GEORGE J	U047-006	32 MAPLE AVE	\$ 1,685.49	***
	ANJONS	U036-003	523 US ROUTE 1	\$ 294.43	
	BAIZLEY, MARY ANN E	U033-017	28 DUNSTAN LANDING R	\$ 4,895.43	
	BARBOUR, LAURANCE	T001-247	247 DEERWOOD ST	\$ 901.57	
	BARRETT, ARTHUR	T002-238	238 EMERALD DR	\$ 299.71	
	BENNETT, NORMA	T003-028	28 MATTHEWS WAY	\$ 381.81	
	BLOCK, ANN K	U004-136	22 POWDERHORN DR	\$ 5,808.40	
	BLUEBIRD SCARBOROUGH LLC	U039-4701	100 ENTERPRISE DR	\$ 2,155.94	
	BONGIOVANNI, ROBERT	T003-013	13 CRYSTAL LN	\$ 268.82	
	BOUTET, LINWOOD & CECILE	U023-078	106 EAST GRAND AVE	\$ 16,545.48	***
	BOWSER, NEIL & NANCY JANE HEIRS	R047-006	71 BROADTURN RD	\$ 2,776.26	
	BOWSER, NEIL R	R001-009A	10 BURNHAM RD	\$ 3,150.84	
	BRADY, JOHN E JR	R073-2022	5 CAMPERDOWN ELM DI	\$ 3,095.10	
	BRIDGES, LINDA S	U031-046	8 BROADTURN RD	\$ 3,066.48	
	BROWN, HENRY P	R022-030A	175 BEECH RIDGE RD	\$ 6,736.44	

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

2019	CANGE, SUZANNE M	U024-001B	272 PINE POINT RD	\$ 6,355.28	
	CARRIGAN, TIMOTHY J	U026-020	20 JASPER ST	\$ 1,771.22	
	CASEIRO, CHRIS	R096-015	30 TENNEY LN	\$ 10,044.81	***
	CASSELLIUS, KELSEY D	R095-309	16 FOWLER FARM RD	\$ 8,420.76	***
	CELEBERTI, JEANNE E	U023-003	12 GRANITE ST	\$ 5,888.27	
	CHAMBERLAIN, MATTHEW G	U022-1232	9 EAST GRAND AVE 12	\$ 4,149.68	***
	CHAMBERLIN, PATRICIA L	U024-042	285 PINE POINT RD	\$ 7,685.56	
	CHIN, JING NGEE & CHIN, CHUN OI	U043-017	38 BLACK POINT RD	\$ 4,428.40	
	CLOUTIER, JOHN	R099-023A	100 SPURWINK RD	\$ 7,239.67	***
	COLPRITT, MATTHEW	R053-002A	343 PAYNE RD	\$ 4,096.96	
	CONCANNON, MICHAEL T	U048-030A	6 APPLE TREE DR	\$ 3,842.36	
	CORNWALL, ALLEN S	R043-215	21 HIDDEN CREEK DR	\$ 3,760.40	***
	COULSTON, MARK	U023-108	35 EAST GRAND AVE	\$ 3,687.35	***
	COYNE, DUDLEY F & CONSTANCE C	U009-038	75 WINNOCKS NECK RD	\$ 4,283.80	***
	CURTIS, ROBERT JAMES	R036-008	112 RUNNING HILL RD	\$ 2,002.16	***
	D3 INVESTMENTS LLC	R078-012B	1 COMMERCIAL RD	\$ 3,443.63	
	DAVIS, STEFANIE	R019-008	384 GORHAM RD	\$ 5,371.50	
	DBJ REALTY TRUST	R035-019A	87 RUNNING HILL RD	\$ 244.71	
	DERMALOGIX PARTNERS INC	U032-031	664 US ROUTE 1	\$ 188.10	
	DESOUZA, MICHAEL	U043-036A	6 WARD ST	\$ 94.43	
	DILL, RANDALL G SR	R018-029	359 GORHAM RD	\$ 1,445.44	
	DOAK, RONALD	T004-055	461 SOPHIA AVE	\$ 128.22	***
	DOUGLAS, PAUL W	R012-005	0 BEECH RIDGE RD	\$ 354.69	
	DWYER, JAMES	R039-020	19 BRIDGES DR	\$ 2,688.34	
	FERRON, ROBERT J	R001-012	34 HANSON RD	\$ 1,927.80	***
	FIVE STAR HOLDINGS LLC	R010-005	0 MITCHELL HILL RD	\$ 57.90	***
	FORTIER, MARK E	U004-014	24 NUTTER WAY	\$ 2,460.87	***
	FOSTER, DUNCAN ERIC	R078-005	10 RIGBY RD	\$ 1,830.87	
	FOSTER, ROBERT J	R099-041	316 PLEASANT HILL RD	\$ 3,289.45	
	FOSTER, ROBERT JOHN	R099-040	312 PLEASANT HILL RD	\$ 3,619.38	
	FRUSTACI, ALEXANDER J	U051-041	7 PILGRIM DR	\$ 2,357.99	***
	FUTURE VISIONS REALTY LLC	U039-044	370 US ROUTE 1	\$ 5,684.87	
	GAMBINO, PATRICIA	U024-003	284 PINE POINT RD	\$ 1,052.66	
	GENES FARM LLC	R079-005	109 HIGHLAND AVE	\$ 57.90	
	GILMAN REAL ESTATE MGMT	U039-049	341 US ROUTE 1	\$ 5,326.30	
	GINN, CLIFFORD M	R102-010A	62 MARION JORDAN RD	\$ 55,369.36	***
	GRANT, GLENN D	R029-007A	48 GRANT RD	\$ 2,718.84	
	GROVER, CHARLES I	R027-010	72 ASH SWAMP RD	\$ 928.73	***
	HATCH, JONATHAN M	R031-008	106 HOLMES RD	\$ 2,977.17	
	HAYES, MICHAEL P	R041-112	15 BUNKER HILL TER	\$ 6,112.72	
	HAYES, MICHAEL P	U046-1204	4 CLEARVIEW DR	\$ 1,642.53	
	HAZEL, ANGELA D	R014-015	301 BEECH RIDGE RD	\$ 3,785.11	
	HORR, DOROTHY M HEIRS OF	R020-008	83 HOLMES RD	\$ 1,660.02	
	HOWARD, STEVEN S	R022-035E	142 HOLMES RD	\$ 4,533.86	
	IRON MOUNTAIN INFORMATION	R078-074	26 PARKWAY DR	\$ 35,793.92	
	JBV DESIGN BUILD LLC	U016-058	9 THOMAS DR	\$ 2,845.59	
	JEM PROPERTY GROUP LLC	R015-054	89 COUNTY RD	\$ 3,334.96	

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

2019	JOHNSON, SANDRA	T001-245	245 DEERWOOD ST	\$ 119.67	
	KEBIWIL LLC	R078-070A	137 PLEASANT HILL RD	\$ 4,125.35	
	LA PROJECTS LLC	U023-088	3 LANE BY THE SEA	\$ 4,208.54	
	LAUCO LLC	R055-008	7 BORDER RD	\$ 8,604.56	
	LECLAIR, PAUL	R026-005D	134 ASH SWAMP RD	\$ 1,778.38	
	LEGARE, RUSSELL P II	R078-079	109 PLEASANT HILL RD	\$ 2,430.19	
	LEVY, VALERIE	R010-013	47 MITCHELL HILL RD	\$ 3,855.91	
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1081	3 KING ST 1	\$ 8,274.62	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1083	3 KING ST 3	\$ 8,300.23	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1084	3 KING ST 4	\$ 7,217.02	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1085	3 KING ST 5	\$ 7,217.02	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1086	3 KING ST 6	\$ 8,300.23	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1087	3 KING ST 7	\$ 7,217.02	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1088	3 KING ST 8	\$ 7,217.02	***
	LIGHTHOUSE INN AT PINE POINT LLC	U022-1089	3 KING ST 9	\$ 7,197.44	***
	LORD, ALLYN L & BETTY D REVOCAB	R014-020	289 BEECH RIDGE RD	\$ 5,000.89	
	LYDON, JOSEPH P JR	R009-665	29 FENGLER RD	\$ 8,838.07	***
	LYNCH, KENNETH R	U001-110	20 VESPER ST	\$ 10,406.39	
	LYNCH, THEODORE J	R024-018	264 HOLMES RD	\$ 1,042.26	
	LYON, JOHN K	U024-051	269 PINE POINT RD	\$ 4,256.65	
	MACK, LOUIS CO INC	R036-010	122 RUNNING HILL RD	\$ 1,635.53	
	MACK, LOUIS CO INC	R036-010A	118 RUNNING HILL RD	\$ 5,161.32	
	MARQUIS, JULIE	U042-015	27 IMPERIAL LN	\$ 3,602.82	
	MCDUGALL, JOAN B ESTATE OF	R102-024	41 KIRKWOOD RD	\$ 7,359.42	
	MCINTOSH, JOHN A III	R045-007	14 ASH SWAMP RD	\$ 4,071.34	
	MCKEEN, CATHERINE	U050-010	15 RIVERVIEW PL	\$ 1,889.88	
	MIKUZIS, TADAS	R066-005	51 OLD BLUE POINT RD	\$ 3,092.09	
	MILLIKEN, IOLA M	R023-014B	22 MITCHELL HILL RD	\$ 2,838.34	
	MONTGOMERY, JOHN	T003-019	19 CRYSTAL LN	\$ 243.21	
	MORGAN, DANIEL	R097-010	7 SAWYER ST	\$ 355.23	***
	MOULTON, STEPHEN T	R089-004	16 BLACK ROCK RD	\$ 4,344.51	***
	MULLEN, KATHY A	U021-066	22 PILLSBURY DR	\$ 5,415.93	
	NAPPI, JOSEPH S	R032-006	162 TWO ROD RD	\$ 4,735.74	
	NELSON, CAROLE J	U051-044	192 PAYNE RD	\$ 4,222.00	
	NEXGEN HOSPITALITY INC	U040-008	329 US ROUTE 1	\$ 29,713.49	
	NGO, TRISH	U049-010	132 GORHAM RD	\$ 1,031.62	***
	NOU, SOKUNTHIM	R035-906	3 MCINTYRE WAY	\$ 4,548.48	***
	NUTE, EMERY S. JR	T001-184	184 BALSAM ST	\$ 113.64	
	OCEAN HERITAGE BUILDERS LLC	R038-017	289 GORHAM RD	\$ 1,707.85	***
	OCEAN HERITAGE BUILDERS LLC	R038-017A	287 GORHAM RD	\$ 2,147.73	***
	OFLINN, MICHAEL C	U007-040	16 BAYBERRY LN	\$ 4,622.74	
	OLDS, CHRISTOPHER J	U047-014	11 SUNSET RD	\$ 1,575.89	
	OLIVER, MARK A & TRACY L	U050-005A	10 KENOSHA AVE	\$ 232.79	
	OSHER, BERNARD A REVOCABLE TRU	U021-049	11 PILLSBURY DR	\$ 22,244.86	
	PEASLEE, THOMAS W	R037-019	14 SPRING ST	\$ 1,399.36	***
	PERRY, ELIZABETH SPALDING	R091-004	320 BLACK POINT RD	\$ 3,619.38	***

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

2019	PERRY, JONATHAN M	U011-001	5 HIGHLAND AVE	\$ 3,872.48	
	PINER, MARIANNE	T002-407	407 TOPAZ DR	\$ 399.89	
	PIPER, ARLENE P	T002-332	332 GARNET DR	\$ 692.16	
	POLKOW, SHEILA M	U002-002	53 OCEAN AVE	\$ 10,893.01	***
	POLLAK, DENIS	R024-117	9 CARTER BROOK DR	\$ 2,913.24	
	QUIMBY, JANIS	R078-015	120 PLEASANT HILL RD	\$ 3,251.78	
	ROBERTS, DAVID	U031-058	14 MARTIN AVE	\$ 1,662.68	***
	ROBERTS, DOREEN	R045-004	98 BROADTURN RD	\$ 2,115.67	
	ROSE, DAVID	U033-061	36 ORCHARD ST	\$ 5,263.03	
	ROSEWOOD LAND DEVELOPMENT L	R049-002	18 TUCKER BROOK DR	\$ 470.70	
	ROSEWOOD LAND DEVELOPMENT L	R049-012	79 SCOTTOW HILL RD	\$ 3,090.58	
	SACO STREET REALTY LLC	R016-003	96 SACO ST	\$ 1,924.52	
	SANBORN, LISA ANN	U047-004	18 MAPLE AVE	\$ 1,626.93	
	SANSONETTI, MICHAEL	R028-008K	31 GLENNDAL CIR	\$ 6,126.28	
	SATLAK, JOSEPH T	U022-111	2 EAST GRAND AVE	\$ 4,158.55	
	SCHNEIDER, AMY S	U024-034	295 PINE POINT RD	\$ 2,185.15	
	SCOTT, KATHLEEN F	U013-009	53 CLAY PITS RD	\$ 3,447.64	
	SKILLINGS, TERRY & DORIS	R098-016A	154 SPURWINK RD	\$ 2,903.74	
	SKILLINGS, TERRY & DORIS	U002-169	55 GREENWOOD AVE	\$ 9,873.07	
	SMITH, HEIDI VOET	U022-060C	42 KING ST 6	\$ 1,909.90	
	SOUTHGATE SELF STORAGE LLC	R063-001	11 SOUTHGATE RD	\$ 10,543.48	***
	SPALDING, ELIZABETH LIVING TRUST	R090-1183	309 BLACK POINT RD 83	\$ 2,542.20	
	SPAULDING, ELIZABETH LIVING TRU	R090-1174	309 BLACK POINT RD 74	\$ 2,181.89	***
	STAR HOMES INC	R049-201	2 TUCKER BROOK DR	\$ 1,117.00	
	STAR HOMES INC	R049-202	4 TUCKER BROOK DR	\$ 1,117.00	
	STAR HOMES INC	R049-204	10 TUCKER BROOK DR	\$ 1,139.60	***
	STAR HOMES INC	R049-205	12 TUCKER BROOK DR	\$ 1,117.00	
	STAR HOMES INC	R049-209	7 TUCKER BROOK DR	\$ 1,151.66	
	STAR HOMES INC	R049-211	3 TUCKER BROOK DR	\$ 1,162.20	
	STAR HOMES INC	R049-212	1 TUCKER BROOK DR	\$ 1,117.00	
	STAR HOMES INC	R059-002	62 SAWYER RD	\$ 137.75	
	STAR HOMES INC	U043-028D	14 WARD ST	\$ 1,349.01	
	STATES, P E CARLISLE	U017-053	7 SACCARAPPA LN	\$ 10,531.52	
	STOLTENBORG, VIRGINIA A	R022-046C	143 BEECH RIDGE RD	\$ 4,460.04	***
	STUART, BRENDA J	U031-016	9 CHARLES CIR	\$ 3,943.30	
	TASSIE, KAREN A	U011-1215	30 HORSESHOE DR	\$ 5,441.73	
	THAYER DEVELOPMENT LLC	R023-001A	138 BEECH RIDGE RD	\$ 3,322.59	
	THOMPSON, DAVID	R019-009A	388 GORHAM RD	\$ 2,384.48	
	THRALL, WILLIAM JR	R083-024	128 WINNOCKS NECK RD	\$ 1,915.48	***
	THURLOW, ALAN W	U021-071	32 PILLSBURY DR	\$ 6,381.50	
	TIBBETTS, RICHARD E	R055-020	63 MUSSEY RD	\$ 3,324.10	
	TO, TAN	R032-814	2 KENNEBAGO DR	\$ 893.01	***
	TONG, MAN TAN	T002-335	335 GARNET DR	\$ 121.27	
	TUCKER, RICHARD H	U019-011	22 JOCELYN RD	\$ 23,401.02	

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2020

2019	TURNER, GREGORY P & DEBORAH R	U026-057B	5 TURNERS WAY	\$ 2,568.87	***
	UPSIDE LLC	U019-016	35 WINSLOW HOMER RD	\$ 17,372.32	
	WAKEM, CAROLE M HEIRS OF	U048-018	100 MAPLE AVE	\$ 1,609.43	***
	WATERHOUSE, RICHARD S	R041-014	51 BEECH RIDGE RD	\$ 1,583.69	
	WATERHOUSE, RICHARD S	R041-015	49 BEECH RIDGE RD	\$ 2,019.10	
	WATERHOUSE, RICHARD S	R042-002	22 WEST BEECH RIDGE R	\$ 2,944.35	
	WATERHOUSE, RICHARD S	R042-002A	20 WEST BEECH RIDGE R	\$ 732.25	
	WATERHOUSE, RICHARD S	R042-002D	0 WEST BEECH RIDGE RD	\$ 245.38	
	WATERMAN, TROY W	R020-007E	9 LITTLE BEAR RD	\$ 78.22	
	WHEELER, HARRY A JR HEIRS OF	R019-012A	0 GORHAM RD	\$ 1,312.86	
	WILLIAMS, PAUL E	R008-013A	259 BROADTURN RD	\$ 7,129.65	
	WILLIAMS, STEPHANIE	R041-017	41 BEECH RIDGE RD	\$ 1,617.18	
	WORSTER, SUSAN J	U029-002	754 US ROUTE 1	\$ 3,632.94	
	WRIGHT, HAYWARD & DOROTHY	U043-075	11 BLACK POINT RD	\$ 3,037.85	
	XAPHES, PHILIP ESTATE OF	U023-067	5 NINTH ST	\$ 12,941.91	
	ZHUANG, ZAILONG	R043-205	9 HIDDEN CREEK DR	\$ 3,790.23	

*** Represents Taxes Paid After June 30, 2020

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

	***Represents paid after June 30, 2020	
TAX YEAR		
1997		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 358.00
1998		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 920.00
1999		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 960.00
2000		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 980.00
2001		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 765.00
2002		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 785.00
2003		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 827.42
2004		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 1,300.50
2005		
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$ 847.50
2006		
STEARNS PROPERTY SERVICE		\$ 861.00
2007		
MAIETTA CONSTRUCTION INC	154 PLEASANT HILL ROAD	\$6,068.74
STEARNS PROPERTY SERVICE	287 GORHAM ROAD	\$885.00
2008		
MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$5,694.71
STEARNS PROPERTY SERVICE	287 GORHAM RD	\$911.25

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2009		
CREATIVE AWARDS	225 US ROUTE 1	\$125.01
G M POLLACK	600 ROUNDWOOD DR	\$1,250.05
MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$4,348.49
MAINE EARTHMOVING INC	12 RUNWAY RD	\$8,235.99
STEARNS PROPERTY SERVICE	287 GORHAM RD	\$911.25
2010		
ALL POINTS REALTORS	674 US ROUTE 1	\$126.30
AT & T	383 US ROUTE 1	\$505.20
CREATIVE AWARDS	225 US ROUTE 1	\$252.60
DR STEREO	695 US ROUTE 1	\$34.10
G M POLLACK	600 ROUNDWOOD DR	\$505.20
INNES PHOTO SERVICES	25 PLAZA DR	\$7.46
MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$3,497.25
MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$202.08
MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,822.93
STEARNS PROPERTY SERVICE	287 GORHAM RD	\$947.25
2011		
MAIETTA CONSTRUCTION INC	154 PLEASANT HILL RD	\$1,364.24
MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,110.86
STEARNS PROPERTY SERVICE	287 GORHAM RD	\$977.25
MAIETTA FOUNDATION	154 PLEASANT HILL RD	\$208.48
INNES PHOTO SERVICES	25 PLAZA DR	\$525.77
DRAGON FIRE MARTIAL ARTS IN	154 PLEASANT HILL RD	\$26.06
PINE POINT PEDIATRIC & ADOL	6 PINE POINT RD	\$280.15
MAINE AUTO DETAILING	9 WASHINGTON AVE	\$130.30
PORTLAND AIR CONDITIONING	29 WASHINGTON AVE	\$652.80
MAINE FLORAL CREATIONS	693 US ROUTE 1	\$37.79
ATTENTION TO EVERY DETAIL	3 SOUTHGATE RD	\$35.18
NCS LOGISTICS	3 SOUTHGATE RD	\$35.18
STIR CRAZY	183 US ROUTE 1	\$386.99
TILE SOLUTIONS	7 SOUTHGATE BUSINESS PARK	\$65.15
AT & T	383 US ROUTE 1	\$521.20
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$266.46
G M POLLACK	600 ROUNDWOOD DR	\$521.20
CREATIVE AWARDS	225 US ROUTE 1	\$260.60
2012		
CREATIVE AWARDS	225 US ROUTE 1	\$276.00
DR STEREO	695 US ROUTE 1	\$37.26
IWORX INC / PREVAL DIRECT	51 US ROUTE 1	\$2,394.30
KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$552.00
LILLEY'S LIMOUSINE	25 ROSS RD	\$35.88
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,444.86
MAIL AMERICA INC	6 US ROUTE 1	\$276.00
MAINE COAST PROPERTIES	383 US ROUTE 1	\$672.06
MAINE EARTHMOVING INC	12 RUNWAY RD	\$2,235.60
ROVNER, RONALD MD	96 CAMPUS DR	\$534.21
SEA SMOKE BBQ	183 US ROUTE 1	\$345.00
SRAM CORP	151 US ROUTE 1	\$434.70
THE SPECIFIC CHIROPRACTIC CE	51 US ROUTE 1	\$690.00
WATERHOUSE TREE SERVICE	24 W BEECHRIDGE RD	\$276.00

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2013		
BROWN FOX PRINTING	253 US ROUTE 1	\$406.17
CREATIVE AWARDS	225 US ROUTE 1	\$324.94
CUSTOM HAWG PARTS	594 US ROUTE 1	\$147.70
FARREN INSURANCE SERVICES	153 US ROUTE 1	\$23.63
INNES PHOTO SERVICES	25 PLAZA DR	\$776.90
KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$649.88
LILLEY'S LIMOUSINE	25 ROSS RD	\$42.83
LITTLE PAWS LLC	456 PAYNE RD	\$162.47
LUXURY NAILS & SPA	201 US ROUTE 1	\$192.01
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,701.50
MAIL AMERICA INC	6 US ROUTE 1	\$324.94
MAINE COAST PROPERTIES	383 US ROUTE 1	\$791.67
MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,726.61
MEAT HOUSE-LOPEZ, CHAFF & V	450 PAYNE RD	\$2,307.07
ROVNER, RONALD MD	96 CAMPUS DR	\$106.34
SRAM CORP	151 US ROUTE 1	\$512.52
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$406.18
VIKING RESTORATION	3 SOUTHGATE RD	\$81.24
WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$649.88
WATERMATIC IRRIGATION CO	21 WASHINGTON AVE	\$252.57
2014		
BARD INDUSTRIES	6 WASHINGTON AVE	\$664.40
COLPRITT, DANIEL	343 PAYNE RD	\$30.95
COMPUTERWORKS	450 PAYNE RD	\$92.11
CREATIVE AWARDS	25 PLAZA DR	\$365.42
CUSTOM HAWG PARTS	594 US ROUTE 1	\$166.10
FARM FAMILY INSURANCE	89 MUSSEY RD	\$18.12
INNES PHOTO SERVICES	27 GORHAM RD	\$874.29
KITCHEN & CORK	400 EXPEDITION DR UNIT A	\$730.84
LILLEY'S LIMOUSINE	25 ROSS RD	\$48.32
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,008.68
MAIL AMERICA INC	6 US ROUTE 1	\$365.42
MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,765.19
MAINE SHELLWARE	6 SCIENCE PARK RD	\$67.95
MAINE STREET LIVING	27 GORHAM RD	\$223.48
MIMOSAS SALON	29 GORHAM RD	\$155.53
OAK HILL DRY CLEANERS	27 GORHAM RD	\$279.35
OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$42.28
ROVNER, RONALD MD	400 ENTERPRISE DR	\$119.29
SMITH AND SON EXCAVATING	86 PLEASANT HILL RD	\$878.82
SRAM CORP	151 US ROUTE 1	\$576.82
TRANING ROOM, THE	285 US ROUTE 1	\$151.00
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$457.53
WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$730.84
XTREME AUDIO	695 US ROUTE 1	\$45.30

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2015		
ALBY	20 SNOW CANNING RD	\$77.45
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,373.96
CLIFF'S ANTIQUE MARKET	370 US ROUTE 1	\$58.86
COLPRITT, DANIEL	343 PAYNE RD	\$63.51
COMPUTERWORKS	152 US ROUTE 1	\$94.49
DIGITRACE CARE SYSTEMS	29 SPRING ST	\$323.74
DUMP GUY, THE	154 PLEASANT HILL RD	\$30.98
FASHIONGODS, THE	201 US ROUTE 1	\$79.00
FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$53.44
HAIR CRAFTS PLUS	618 US ROUTE 1	\$87.11
HALLOWED GROUND	287 GORHAM RD	\$30.98
HB EXOTICS	287 GORHAM RD	\$30.98
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$60.17
HIGH RIDGE	10 SNOW CANNING RD	\$77.45
I STORE PHONE REPAIR	582 US ROUTE 1	\$65.38
INNES PHOTO SERVICES	27 GORHAM RD	\$896.87
JACKSON HEWITT TAX SERVICE	605 US ROUTE 1	\$38.72
KD LANDSCAPING CO	46 SACO ST	\$384.92
KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$77.45
KHIEVS ORIENTAL MARKET	243 US ROUTE 1	\$77.45
LILLEY'S LIMOUSINE	25 ROSS RD	\$49.57
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$1,962.58
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$300.51
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$37.18
MAIL AMERICA INC	6 US ROUTE 1	\$374.86
MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,810.78
MIMOSAS SALON	29 GORHAM RD	\$319.09
OAK HILL DRY CLEANERS	27 GORHAM RD	\$286.57
OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$43.37
POWERWHEELS	93 MUSSEY RD	\$187.43
ROVNER, RONALD MD	400 ENTERPRISE DR	\$122.37
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$949.76
THE SPA AT SCARBOROUGH	311 BEECH RIDGE RD	\$41.85
TIM BYRNE PHOTOGRAPHY	27 GORHAM RD	\$94.49
TRANING ROOM, THE	285 US ROUTE 1	\$154.90
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$469.35
WATERHOUSE TREE SERVICE	24 W BEECH RIDGE RD	\$749.72
XTREME AUDIO	695 US ROUTE 1	\$46.47
2016		
ABUNDANCE	20 SNOW CANNING RD	\$150.44
ALBY	20 SNOW CANNING RD	\$79.60
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,412.10
CHICAGO DOGS	285 US ROUTE 1	\$304.07
CHOWDERHEAD'S	29 GORHAM RD	\$79.60
COLPRITT, DANIEL	343 PAYNE RD	\$65.27
CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$30.25
CREATIVE CHILD & ADULT ARTS	152 US ROUTE 1	\$15.92
CULLIGAN	0	\$31.84
CUSTOM HAWG PARTS	594 US ROUTE 1	\$87.56
DOLLAR STORE MARKETPLACE	27 HANNAFORD DR	\$82.78
DOLPHIN CAPITOL CORPORATIC	0 VAR	\$31.84
DUMP GUY, THE	154 PLEASANT HILL RD	\$31.84

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2016		
ENCORE DANCE COMPANY	152 US ROUTE 1	\$15.92
FASHIONGODS, THE	201 US ROUTE 1	\$81.19
FOSTER, ROBERT J	312 PLEASANT HILL RD	\$38.21
FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$109.85
GO GREEN LANDSCAPING	4 ROYAL RIDGE RD	\$262.68
HAIR CRAFTS PLUS	618 US ROUTE 1	\$35.02
HALLOWED GROUND	287 GORHAM RD	\$31.84
HB EXOTICS	287 GORHAM RD	\$31.84
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$211.74
I STORE PHONE REPAIR	582 US ROUTE 1	\$97.11
KD LANDSCAPING CO	46 SACO ST	\$791.22
KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$79.60
KING, LISA LMT	306 US ROUTE 1	\$17.39
LEVINE, ELAINE E	43 EAST GRAND AVE	\$28.65
LILLEY'S LIMOUSINE	25 ROSS RD	\$50.94
LOTS FOR TOTS	152 US ROUTE 1	\$38.21
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,017.06
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$308.85
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.21
MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,861.05
MIMOSAS SALON	29 GORHAM RD	\$327.95
MOBILE HOME BROKERS	700 US ROUTE 1	\$30.14
OAK HILL DRY CLEANERS	27 GORHAM RD	\$294.52
OAK HILL MONTESSORI SCHOOL	7 BLACK POINT RD	\$44.58
POWERWHEELS	93 MUSSEY RD	\$192.63
PRO FIT TRAINING CENTER	6 LINCOLN AVE	\$79.60
ROCCO LEO MASONRY	7 BRIDGES DR	\$963.16
ROVNER, RONALD MD	400 ENTERPRISE DR	\$125.77
SANDBAGGERS	13 WASHINGTON AVE	\$482.38
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,055.50
SCARBOROUGH GARDENS	90 BROADTURN RD	\$63.68
TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$648.57
THE EVENT LIGHT PROS	20 MUSSEY RD	\$31.84
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$482.38
UNIFIED MERCHANT SERVICES	0 VARIOUS LOCATION	\$3.18
VECTOR MARKETING	15 PLEASANT HILL RD	\$16.37
WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$770.53
XTREME AUDIO	695 US ROUTE 1	\$47.76
2017		
A HANDFULL SALON	89 MUSSEY RD	\$219.32
ALBANO WASTE SERVICES	46 SACO ST	\$824.50
ALBY	20 SNOW CANNING RD	\$329.80
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,609.42
BEACH GLASS TRANSITIONS	306 US ROUTE 1	\$247.35
BROWN & MYERS INC	71 PLEASANT HILL RD	\$278.68

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2017		
CASEIRO BURKE LLC	383 US ROUTE 1	\$50.29
CHOWDERHEAD'S	29 GORHAM RD	\$181.39
CHUBB INSURANCE	308 US ROUTE 1	\$123.68
COLPRITT, DANIEL	343 PAYNE RD	\$74.21
CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$34.63
CREATIVE CHILD & ADULT ARTS	152 US ROUTE 1	\$18.14
CULLIGAN	0	\$36.28
CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.53
DIRIGO WHOLESALE	15 PLEASANT HILL RD	\$5.84
DUMP GUY, THE	154 PLEASANT HILL RD	\$36.28
ENCORE DANCE COMPANY	152 US ROUTE 1	\$18.14
ESTES CUSTOM BUILDERS	15 HOLLY ST	\$186.34
FASHIONGODS, THE	201 US ROUTE 1	\$92.34
FOCAL POINT MANUAL THERAPI	7 OAK HILL TER	\$39.58
FOSTER, ROBERT J	312 PLEASANT HILL RD	\$42.87
FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$125.32
G M SPECIALTIES	1 COMMERCIAL RD	\$217.33
GARDNER, GEORGE DR	6 SCIENCE PARK RD	\$436.98
HAIR CRAFTS PLUS	618 US ROUTE 1	\$39.58
HALLOWED GROUND	287 GORHAM RD	\$36.28
HEALTHSOURCE OF SCARBOROU	426 US ROUTE 1	\$240.75
KEN LITTLE BOAT STORAGE	148 PLEASANT HILL RD	\$329.80
KING, LISA LMT	306 US ROUTE 1	\$24.74
LAKELAND RENTAL	8 US ROUTE 1	\$32.15
LANPHEAR ENTERPRISES, INC	15 HOLLY ST	\$41.23
LEVINE, ELAINE E	43 EAST GRAND AVE	\$65.96
LILLEY'S LIMOUSINE	25 ROSS RD	\$57.72
LOTS FOR TOTS	152 US ROUTE 1	\$42.87
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,298.71
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$351.24
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$42.87
MAINE EARTHMOVING INC	12 RUNWAY RD	\$1,927.68
MAINE REAL ESTATE NETWORK	84 JONES CREEK DR	\$54.42
MIMOSAS SALON	29 GORHAM RD	\$374.32
MOBILE HOME BROKERS	700 US ROUTE 1	\$56.07
MUTTY PAWS	411 PAYNE RD	\$7.56
NORTHEAST CONCRETE	7 BORDER RD	\$1,995.29
OAK HILL DRY CLEANERS	27 GORHAM RD	\$336.40
ORTHOPAEDIC PHYSICAL THERA	23 HANNAFORD DR	\$685.98
PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$263.84
PLEASANT HILL STORAGE INC	8 PLEASANT HILL RD	\$219.32
POWERWHEELS	93 MUSSEY RD	\$219.32
ROCCO LEO MASONRY	7 BRIDGES DR	\$1,098.23
ROY'S SHOE SHOP	174 US ROUTE 1	\$67.61
SANDBAGGERS	13 WASHINGTON AVE	\$549.12
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,202.12
SCARBOROUGH GARDENS	90 BROADTURN RD	\$36.28
SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$24.71
SOUTHERN MAINE BRAZILIAN JI	605 US ROUTE 1	\$82.45
TAPLEY STORAGE	15 HOLLY ST STE 106	\$329.80
TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$2,908.84
THE EVENT LIGHT PROS	20 MUSSEY RD	\$82.45
THERAPY WORKS	636 US ROUTE 1	\$15.66
TRAFFIC JAM	9 HAIGIS PKWY	\$3.02
TREELY UNI LANDSCAPE	262 BROADTURN RD	\$549.12
US PROCESS SYSTEMS	11 WASHINGTON AVE	\$4,122.50
VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$107.18
WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$877.27

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2018		
A HANDFULL SALON	89 MUSSEY RD	\$247.35
ABUNDANCE	20 SNOW CANNING RD SUITE 3	\$329.80
ALBANO WASTE SERVICES	46 SACO ST	\$824.50
ALBY	20 SNOW CANNING RD SUITE 1	\$329.80
AT&T STORE	456 PAYNE RD	\$343.89
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,609.42
BEACH GLASS TRANSITIONS	306 US ROUTE 1	\$247.35
BONETTI, MIKE	0 BAYLEYS SITE L1	\$122.54
BOUCHER, GUY & KATHY	0 BAYLEYS SITE 555	\$255.60
BURR SIGNS	40 MANSON LIBBY RD	\$20.61
CHUBB INSURANCE	308 US ROUTE 1	\$123.68
COCHRAN, JEFF & HEATHER	0 BAYLEYS SITE 279	\$194.58
COLPRITT, DANIEL	343 PAYNE RD	\$82.45
CONNOLLY'S PLUMBING	3 CONNOLLY WAY	\$82.45
CORCORAN, LAUREN & DOUGLAS	0 BAYLEYS SITE 623	\$329.80
CUSTOM HAWG PARTS	594 US ROUTE 1	\$199.53
DOW, CORY	0 BAYLEYS SITE 290	\$329.80
DUMP GUY, THE	154 PLEASANT HILL RD	\$36.28
ENCORE DANCE COMPANY	152 US ROUTE 1	\$18.14
ESTES CUSTOM BUILDERS	15 HOLLY ST	\$186.34
EVENT LIGHT PROS, THE	20 MUSSEY RD	\$82.45
EXPERT STAFFING	51 US ROUTE 1	\$32.98
FRIDGEN CHIROPRACTIC CTR	342 US ROUTE 1	\$125.32
G M SPECIALTIES	1 COMMERCIAL RD	\$438.63
GATEWAY TITLE OF MAINE	25 SPRING ST	\$39.58
HAIR CRAFTS PLUS	618 US ROUTE 1	\$79.15
HALLOWED GROUND	287 GORHAM RD	\$36.28
HEALTHSOURCE OF SCARBOROUGH	426 US ROUTE 1	\$240.75
I STORE PHONE REPAIR	582 US ROUTE 1	\$61.01
INGALLSIDE INC	1 SCOTTOW WAY	\$61.01
JADA	20 SNOW CANNING RD SUITE 2	\$329.80
JZ MEDICAL INC	700 TECHNOLOGY WAY	\$2,209.97
KD HOLDINGS LLC	46 SACO ST	\$1,404.95
KEN LITTLE BOAT STORAGE	16 MAIETTA DRIVE SUITE 2	\$329.80
KING, LISA LMT	306 US ROUTE 1	\$24.74
LITTLE CAESARS PIZZA	200 GALLERY BLVD	\$627.44
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,298.71
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$351.24
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$42.87
MAINE COAST CANDLE	285 US ROUTE 1	\$26.38
MAINELY WRAPS	360 US ROUTE 1	\$544.17

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2018		
MAJOWICZ, ROD & NICOLE	0 BAYLEYS SITE L2)*	\$329.80
METCALFE, CHRISTOPHER	0 WILD DUCK SITE 26	\$148.41
MIMOSA SALON	201 US ROUTE 1	\$374.32
MOBILE HOME BROKERS	700 US ROUTE 1	\$56.07
MUTTY PAWS	411 PAYNE RD	\$82.45
NEW ENGLAND LANDSCAPING	109 PLEASANT HILL RD	\$763.49
NORTHEAST CONCRETE	7 BORDER RD	\$1,995.29
OAK HILL DRY CLEANERS	27 GORHAM RD	\$336.40
ORTHOPAEDIC PHYSICAL THERA	23 HANNAFORD DR	\$685.98
PATRICK JORDAN CAREGIVING	20 SNOW CANNING RD	\$333.10
PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$527.68
POWERWHEELS	93 MUSSEY RD	\$219.32
PROJECT COOLER	10 SNOW CANNING RD	\$329.80
PROJECT QUONSET HUT	10 SNOW CANNING RD SUITE 9	\$329.80
ROCCO LEO MASONRY	7 BRIDGES DR	\$1,098.23
ROGENSKI, JOHN & AMY	0 BAYLEYS SITE H13	\$329.80
ROY'S SHOE SHOP	174 US ROUTE 1	\$67.61
RUHLAND, KATRINA & CARL	0 BAYLEYS SITE 351	\$329.80
SANDBAGGERS	13 WASHINGTON AVE	\$549.12
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,202.12
SCARBOROUGH CAR WASH	14 OAK HILL TER	\$420.49
SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$75.85
SOEST, JENNIFER & JOSEPH	0 BAYLEYS SITE H18	\$244.05
STUDLEY, LEROY	10 BEECH RIDGE RD	\$219.32
TAPLEY STORAGE	15 HOLLY ST STE 106	\$329.80
TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$824.50
THERAPY WORKS	636 US ROUTE 1	\$31.33
TIMEPAYMENT CORP	0 VARIOUS LOCATION	\$52.29
TRAFFIC JAM	9 HAIGIS PKWY	\$39.58
UPPER LEVEL	10 SNOW CANNING RD SUITE B	\$329.80
US PROCESS SYSTEMS	11 WASHINGTON AVE	\$4,122.50
VILLARI'S SELF-DEFENSE CTR	25 PLAZA DR	\$214.37
WATERHOUSE TREE SERVICE	22 W BEECH RIDGE RD	\$877.27
2019		
21 TAPS	185 US ROUTE 1	\$735.00
A HANDFULL SALON	89 MUSSEY RD	\$220.50
ALBANO WASTE SERVICES	46 SACO ST	\$735.00
ALPINE ARTS LLC	3 COMMERCIAL RD	\$294.00
ALTERATIONS & MORE LLC	128 US ROUTE 1	\$294.00
ANJONS	521 US ROUTE 1	\$1,859.55
AT&T	456 PAYNE RD	\$514.50
ATLANTIC FAMILY HEALTH	51 US ROUTE 1	\$367.50
ATLANTIC LANDSCAPE & DESIGN	2 LINCOLN AVE	\$1,434.72

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2019		
AUDIO D & FINETONE	152 US ROUTE 1	\$80.85
BAYLEYS QUALITY SEAFOODS INC	21 SNOW CANNING RD	\$293.26
BEACH GLASS TRANSITIONS	27 GORHAM RD	\$220.50
BEST MAINE BEACH PROPERTIES	15 HOLLY ST	\$110.25
BLOOMING ARTS	3 COMMERCIAL RD	\$294.00
BONETTI, MIKE	0	\$301.35
BOUCHER, GUY & KATHY	0	\$221.97
CASCO BAY BUTTER COMPANY INC	15 HOLLY ST	\$396.30
CASTLE DISTRIBUTORS	137 PLEASANT HILL RD	\$209.47
CHALMERS INSURANCE GROUP	360 US ROUTE 1	\$351.33
CHAPMAN CHIROPRACTIC CENT	306 US ROUTE 1	\$140.19
CHATIGNY, NATHAN	0	\$242.55
CHUBB INSURANCE	308 US ROUTE 1	\$110.25
CLAFFEY, THOMAS	0	\$54.39
COASTAL APPRAISAL	636 US ROUTE 1	\$110.25
CODY BOGARD	10 SNOW CANNING RD	\$294.00
COLPRITT, DANIEL D	343 PAYNE RD	\$73.50
COMFORT INN & SUITES	329 US ROUTE 1	\$1,220.10
CONNOLLY, EDWARD	3 CONNOLLY WAY	\$73.50
CORCORAN, LAUREN & DOUGLAS	0	\$294.00
CUSTOM HAWG PARTS	594 US ROUTE 1	\$177.87
DAVRIC MAINE CORP	1 SCARBOROUGH DOWNS RD	\$3,437.77
DEPUY SYNTHES SALES INC	700 TECHNOLOGY WAY	\$4,671.66
DIVERSIFIED APPRAISAL SERVICE	127 PLEASANT HILL RD	\$286.65
EASTMAN KODAK COMPANY	16 WASHINGTON AVE	\$32.34
EMERALD ARTS LLC	3 COMMERCIAL RD	\$294.00
ENCORE DANCE COMPANY	185 US ROUTE 1	\$16.17
ESCO TECHNOLOGY LLC	0	\$293.26
ESTES CUSTOM BUILDERS	15 HOLLY ST	\$166.11
FASHION FLOORS	197 US ROUTE 1	\$97.75
FRIDGEN CHIROPRACTIC CENTE	342 US ROUTE 1	\$111.72
GARDNER, GEORGE DR	400 ENTERPRISE DR	\$779.10
GATEWAY TITLE OF MAINE	25 SPRING ST	\$35.28
GM SPECIALTIES	1 COMMERCIAL RD	\$391.02
GOLDEN THREAD DESIGNS	3 COMMERCIAL RD	\$10.70
GOZONE FITNESS	360 US ROUTE 1	\$367.50
GREEN CARE LANDSCAPE MANA	125 PLEASANT HILL RD	\$56.33
GROVE STREET FARM LLC	10 SNOW CANNING RD	\$294.00
HAIR ADDICTION	85 COUNTY RD	\$97.75
HAIR CRAFTS PLUS	618 US ROUTE 1	\$70.56
HALLOWED GROUND	287 GORHAM RD	\$32.34
HEALTHSOURCE OF SCARBOROU	426 US ROUTE 1	\$214.62
HEROS JOURNEY	636 US ROUTE 1	\$14.79
HIGH YIELD LABORATORIES	10 SNOW CANNING RD	\$147.00
I STORE PHONE REPAIR	582 US ROUTE 1	\$108.78
JABINE, WILLIAM III CPA	27 GORHAM RD	\$20.58
JOHNSON, TODD & MELISSA	0	\$294.00
JOYCE, JOHN & SUE	0	\$294.00
KAPLAN, DEBORAH	0	\$102.90

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2019		
KD HOLDINGS LLC	46 SACO ST	\$1,252.44
KEN LITTLE BOAT STORAGE	16 MAIETTA DR	\$294.00
KINETICS SYSTEMS INC	3 GLASGOW RD	\$510.09
L&L JEWELERS	426 US ROUTE 1	\$133.77
LEVIATHAN TATTOO	582 US ROUTE 1	\$294.00
LIGHTHOUSE MOTEL	3 KING ST	\$882.00
LITTLE CAESARS PIZZA	200 GALLERY BLVD	\$505.68
LITTLE DOLPHIN SCHOOL INC	183 US ROUTE 1	\$24.99
MACS DELI & CATERING	426 US ROUTE 1	\$269.01
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$2,049.18
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$313.11
MAIETTA ENTERPRISES INC	154 PLEASANT HILL RD	\$38.22
MAINE COAST CANDLE	285 US ROUTE 1	\$74.97
MAINE HITS LLC	6 LINCOLN AVE	\$83.79
MAJOWICZ, ROD & NICOLE	0	\$294.00
MARY MENARD, LADC	636 US ROUTE 1	\$73.50
MCGONAGLE, MIKE	0	\$373.38
MCLAUGHLIN APPLIANCE SALES	7 BRIDGES DR	\$22.05
METCALFE, CHRISTOPHER	0	\$132.30
MICHAUD ACCOUNTING SOLUT	7 OAK HILL TER	\$110.25
MIMOSA SALON	201 US ROUTE 1	\$333.69
MOBILE HOME BROKERS	700 US ROUTE 1	\$49.98
MONTENERI, DENISE & SALVATO	0	\$298.41
MULLENS DRIVING SCHOOL	27 GORHAM RD	\$97.02
NAIL PRO	605 US ROUTE 1	\$38.22
NEW ENGLAND LANDSCAPING	109 PLEASANT HILL RD	\$680.61
NEW ENGLAND MOTOR FREIGH	7 MANSON LIBBY RD	\$687.96
NEW ENGLAND REALTY GROUP	15 HOLLY ST	\$110.25
NONESUCH OYSTERS	96 KING ST	\$73.50
NORTHEAST CONCRETE	7 BORDER RD	\$1,778.70
NORTHEAST TECHNICAL INSTUT	51 US ROUTE 1	\$1,557.46
NVC FITNESS INC	700 GALLERY BLVD	\$173.46
OAK HILL DRY CLEANERS	27 GORHAM RD	\$299.88
ONE2ONE BODYSCAPES	25 PLAZA DR	\$308.70
OPTIMUM IMAGING DIAGNOSTI	6 SCIENCE PARK RD	\$5,766.07
ORTHOPAEDIC PHYSICAL THERA	23 HANNAFORD DR	\$611.52
PALLET COMPANIES INC	7 WASHINGTON AVE	\$357.21
PATRICK JORDAN	20 SNOW CANNING RD	\$296.94
PET LIFE LLC	200 EXPEDITION DR	\$673.26
PINE TREE SEAFOOD & PRODUC	655 US ROUTE 1	\$147.00
PLEASANT HILL CAFE	132 PLEASANT HILL RD	\$470.40
POOLER, CRAIG	223 GORHAM RD	\$201.39
PORTLAND COVER LLC	3 SOUTHGATE RD	\$22.05
POULIN, LISA & DAVID	0	\$294.00
POWERWHEELS	93 MUSSEY RD	\$195.51

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2020

2019		
PRIME STORAGE SCARBOROUGH	8 PLEASANT HILL RD	\$294.00
PROJECT	3 COMMERCIAL RD	\$294.00
ROCCO LEO MASONRY	7 BRIDGES DR	\$979.02
ROGENSKI, JOHN & AMY	0	\$476.28
ROYS SHOE SHOP	174 US ROUTE 1	\$60.27
RUHLAND, KATRINA & CARL	0	\$294.00
SACO RIVER AUCTION CO	27 GORHAM RD	\$73.50
SALON 618 BEAUTY & BOUTIQUE	618 US ROUTE 1	\$110.25
SALON LOTUS	29 GORHAM RD	\$110.25
SALTYBAY TAKEOUT	68 JONES CREEK DR	\$391.02
SANDBAGGERS	13 WASHINGTON AVE	\$489.51
SANDPIPER CHILDRENS CENTER	605 US ROUTE 1	\$73.50
SCARBOROUGH AUTO PARTS	40 HOLMES RD	\$1,071.63
SCARBOROUGH CAR WASH	14 OAK HILL TER	\$749.70
SCARBOROUGH DAY SPA	311 BEECH RIDGE RD	\$41.09
SEACOAST TRUCKING	10 SNOW CANNING RD	\$110.25
SKUNK WORKS	10 SNOW CANNING RD	\$294.00
SMITH KJELDGAARD & HAYES	51 US ROUTE 1	\$67.62
STUDLEY, LEROY	10 BEECH RIDGE RD	\$195.51
STUDY HALL	27 GORHAM RD	\$14.70
SUN TAN CITY NEW ENGLAND	456 PAYNE RD	\$92.61
TAPLEY STORAGE	15 HOLLY ST	\$294.00
TECHNICAL SUPPORT INC	4 HIGHLAND AVE	\$735.00
THE DUMP GUY	154 PLEASANT HILL RD	\$32.34
THE EVENT LIGHT PROS	20 MUSSEY RD	\$73.50
THE HILLMAN GROUP INC	0	\$401.31
THE SCARBOROUGH EGG & I	183 US ROUTE 1	\$1,002.54
THERAPY WORKS	636 US ROUTE 1	\$27.93
TIMEPAYMENT CORP	0	\$255.78
TKS SMALL ENGINE	636 US ROUTE 1	\$40.42
TLAC MOTORS	3 SOUTHGATE RD	\$166.11
TOP CROP CONSULTING LLC ET	3 COMMERCIAL RD	\$2,756.25
TRAFFIC JAM	9 HAIGIS PKWY	\$35.28
TURNING POINT SPIN & FITNESS	174 US ROUTE 1	\$124.95
UPS GROUND FREIGHT	80 PLEASANT HILL RD	\$142.59
US PROCESS SYSTEMS	11 WASHINGTON AVE	\$3,675.00
US TELEPACIFIC	16 PLEASANT HILL RD	\$23.52
VILLARIS SELF-DEFENSE CENTER	25 PLAZA DR	\$191.10
VOKEY PAINTING	15 HOLLY ST	\$35.28
WATERHOUSE TREE SERVICE	22 WEST BEECH RIDGE RD	\$782.04
WAYPORT INC	0	\$27.93
WILD BIRDS UNLIMITED	400 EXPEDITION DR	\$49.18
WORKFLOW CONCEPTS	7 OAK HILL TER	\$37.07

*** Represents Taxes Paid After June 30, 2020

Report from the

PLANNING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



*Jay Chace
Town Planner*

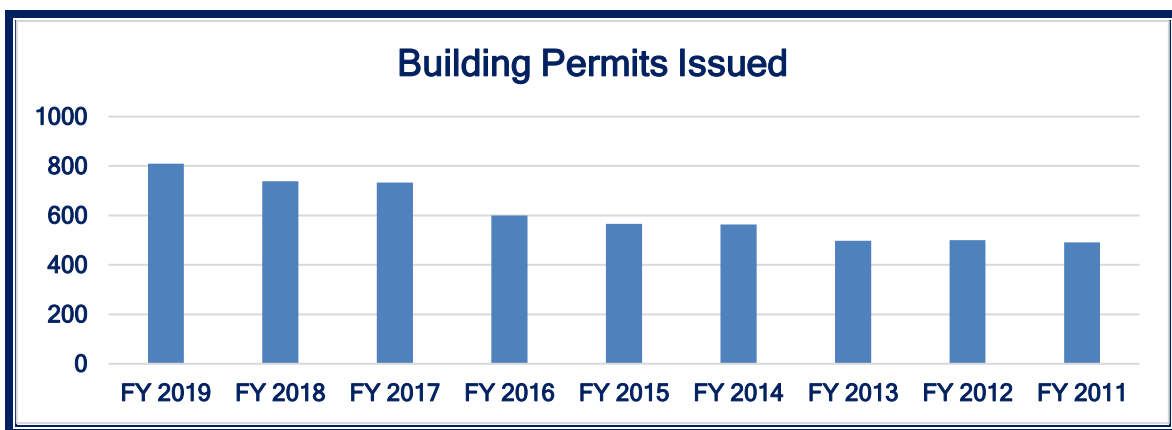
I will start this year's report of the Planning & Codes Department by recognizing the professionalism, resiliency and dedication of the Department staff. Like the residents of the community we serve, in response to the Covid-19 pandemic the staff was asked to quickly deviate from normal operations and make accommodations to continue the Department's functions to the best of our ability through limited in-office hours. The entire staff worked tirelessly to continue to process permits, conduct development review meetings, support questions and calls from residents, perform building and site inspections, assist with natural resource protection efforts, and the other functions of our department to maintain consistent and nearly uninterrupted levels of services. Thank you!

Our department and staff serve the Town in a wide range of ways - from long range planning for growth, development, transportation, and natural resource conservation; to development review, permitting, and building and construction inspection; to GIS mapping, data content management and engineering services. All of these roles, responsibilities and initiatives are important to us and we work hard to be customer-friendly, professional, and proactive.

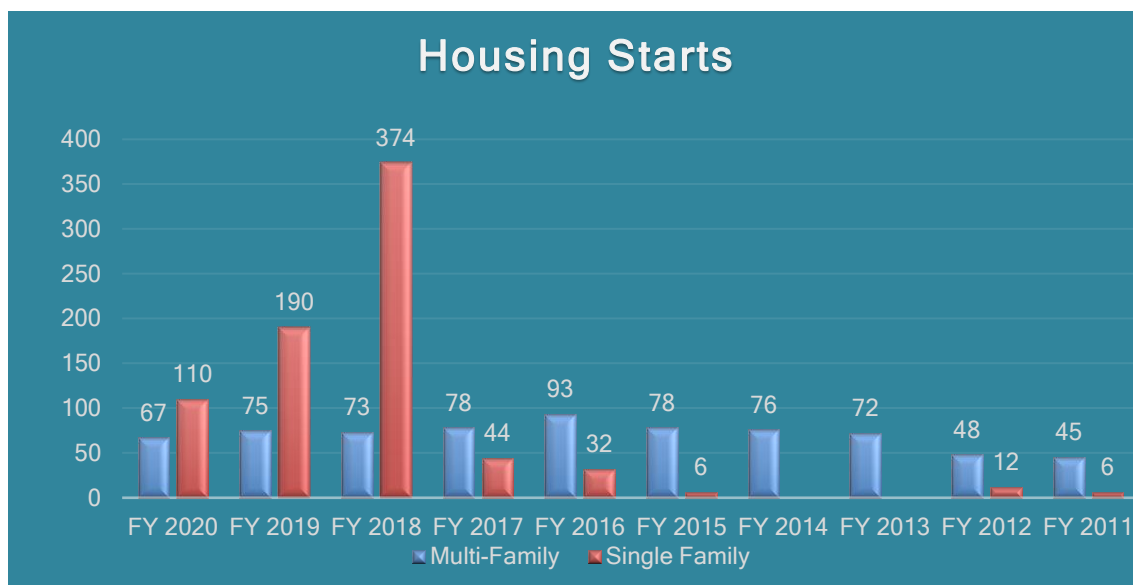
These services, which are further highlight below, are provided through three Department divisions: Zoning and Code Enforcement, Planning, and Technical. Given our wide-ranging work, we have a diverse, competent staff with a variety of skills. We work collaboratively with the other Town departments to share expertise and resources.

Zoning and Code Enforcement Division

Our Zoning, Code Enforcement, and Administrative staff work hard every day to ensure compliance with our building, life-safety, land use codes, and natural resource regulations, through our plans review, permitting, and inspection program. Our Zoning and Codes team is very active with a high volume of permitting, inspections and related assistance provided to applicants and the general public. As illustrated below, overall development activity fell off slightly from prior years in FY20 with 647 building permits issued; however, cost of construction and permitting revenues remained robust. This year the community continued to experience strong growth in multi-family developments. Single-family development remained stable with 67 new single-family building permits issued. The developments reviewed by the staff contributed to over \$136 million worth of new construction value occurring in FY20.



Planning continued:



Given the volume and value of construction activity in Scarborough, our staff work diligently to manage this level of plan reviews, permits applications and site and building inspections.

Planning Division

Similar to the volume of construction activity managed by our Zoning and Code Enforcement team, the Planning division directed a similar load of development review, planning studies, zoning efforts, and ordinance initiatives.

In particular, FY 2020 was defined by our department's efforts related to the Comprehensive Plan, development review, ordinance modifications, and transportation planning, and assisting the public. A sample of initiatives are highlighted below.

Key Initiatives and Accomplishments for FY 2020

- **Comprehensive Planning**- Working with the Long Range Planning Committee the town continued to refine the Plan aimed at ensuring the Plan reflects the nature of community and will serve as a guiding document for future policy decisions.
- **Growth Management Review**- During FY20 our department staff collaborated with the School Department staff to conduct a joint workshop with the Town Council and Board of Education to discuss growth patterns and projections within the Town.

Planning continued:

- ***Maintaining Board Meeting Process***- With assistance from our IT Department, our staff was able to maintain a regular schedule of Planning Board and Board of Appeals meetings utilizing a virtual platform. Many other communities reached out to our staff during the Covid-19 stay at home orders to learn from our experiences. We were please to share the lessons we had learned with others and were pleased to be one of the leading communities in this regard.
- ***Emergency Ordinance***- Staff was pleased to work closely with SEDCO staff and the Town Council to assist local businesses impacted the Covid-19 pandemic to enact an emergency ordinance to temporarily authorize the expansion of outdoor services to help businesses maintain social distancing and meet other health and safety requirements.

Technical Division

The Technical Division, including the Town Engineer, Sustainability Coordinator, and GIS & Project Administrator, provide multifaceted support and leadership to a number of diverse projects. This division, more so than any other, works across town departments to provide services and technical expertise. Therefore, many of the projects supported by the Technical Division are also identified in the various annual reports from other departments; however, I'd like to highlight a few items below:

- ***North Scarborough Intersection Improvement Design*** - The intersections and road corridors in North Scarborough consisting of Route 22 and 114, exhibit severe traffic congestion in the commuter hours and at other peak travel times. This condition has been an issue for decades, and a regional transportation solution by the Maine DOT or Maine Turnpike Authority (MTA) is needed. Plans are now in motion at the State, regional, and MTA level to plan for significant transportation improvements to address this acute congestion issue. At the local level, the three signalized intersections in North Scarborough (County Road/Saco Street, Beech Ridge Road/Gorham Road, and Gorham Road/County Road) also need new controllers, signal hardware, modernization, and coordination, in the short-term. Construction plans have been developed to update this traffic control infrastructure to optimize the function of the signals and more efficiently and safely move traffic through this area. The new signals will also integrate with the longer-range regional transportation improvements being considered by the MTA.
- ***Watershed Planning & Restoration***- The Town of Scarborough has two streams that the Maine Department of Environmental Protection (DEP) has classified as Urban Impaired Streams. This designation means that pollution levels make it difficult for stream life to survive. The Town continues work to improve the health of one of these streams, Phillips Brook, by implementing the Brook's watershed management plan, which was developed in partnership with US Environmental Protection Agency (EPA), DEP, Friends of Scarborough Marsh, Scarborough Land Trust, Scarborough Economic Development Corporation, local businesses, and developers. The current improvement plans, which are anticipated to be constructed next year, are funded by a \$115,000 grant from DEP and EPA, which began in 2019.
- ***Document Management System*** - Due to the sheer volume of information collected by all Town Departments on a daily basis, a robust document management system is needed to store, manage, and track electronic documents and images. By connecting this new system to our existing WebGIS system, staff anticipates efficiencies in document retrieval, regulatory compliance, and collaboration between departments. By connecting our electronic files to the spatial components in WebGIS, the user will be able to easily search for any documents related to parcels, addresses, and physical utility assets and infrastructure. This is a two-part project that will continue into the following year with efforts to consolidate previously stored documents in one location. We also plan to incorporate public-facing component of this system, which will allow to public to easily search for documents.

Planning continued:

Once again, thank you to the Department Staff without whom these accomplishments could not have been achieved. Thank you, Brian Longstaff, Brian Dobson and John Lotfey, with support from Bruce Smith, for their efforts to continue uninterrupted, in person building inspections while maintaining safe protocols and procedures. Thank you to Robin Dahms and Doreen Christ for managing our schedules, responding to questions and request, maintaining permits and providing administrative assistance to the entire department. Thank you to Jamel Torres for managing the Planning Board review process and record. Thank you, Jami Fitch for your creative and thoughtful communication efforts with the community. Thank you, Micah Warnock for helping all staff members be more effective and efficient through the continued enhancements of the town's data systems. Thank you to Angela Blanchette for coordinating and organizing the town's engineering needs.

And thank you to the town's residents for your support, our staff stands ready to assist you.



Respectfully submitted,

Jay Chace, Planning Director



Photography by Town Staff

Report from the

POLICE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



*Robert Moulton
Chief of Police*

It is with great pleasure that I submit the Annual Report of the Scarborough Police Department for Fiscal Year 2019-2020. Without a doubt, this fiscal year has been one of the most eventful years of my 40 plus year career. The challenges that we faced; as a nation, a state, a community, a department, and as individuals is nothing like anything we have seen before. As I have in the past, I will try to point out some of the significant events and accomplishments.

Public Safety Facility

During this reporting period we were very fortunate to be able to move in to the new public safety facility. Making the move to the new building was the culmination of several years of planning and intensive oversight for the past couple of years. I can't thank the citizens, town council, town manager, and other town departments, enough for the support that they have given to this project. We fully recognize how difficult it is to support a project of this size that will impact the tax bill of every citizen. We truly appreciate the support that we received. This was a necessary project and we certainly hope that we have helped to shape a facility that we can all be very proud of for many years to come. Once the referendum passed, the fire chief and I began an arduous process involving weekly construction meetings with the architect, construction managers, and our owner's representative. We also met weekly in a separate meeting with the town manager, members of the building committee, and the owner's representative in order to keep everyone in the loop.

I never would have contemplated the level of detail that is required to manage a project of this magnitude. From the beginning we worked hard to strike a balance between efficiencies and cost effectiveness. Our mantra was that we were not building a Cadillac, simply a very solid Chevy. I feel that we achieved that goal and look forward to a time when we can bring people in for a tour and celebrate this project.

I would be remiss if I did not acknowledge the efforts of Thomas Perkins of Dirigo Architectural. Tom was our owner's representative and I personally do not feel that we could have made a better choice. Tom is very attentive, extremely knowledgeable, and brought a sense of calm to any situation that arose during the process.



I would also like to thank Kevin Freeman, who served as the Chair of the building committee. Kevin is in the construction industry and is very knowledgeable and well respected in the industry. Kevin did an outstanding job keeping the committee on task and up to speed with all of the nuances of the project. When Chief Thurlow and I approached Kevin about being on the committee, he and his company made a conscious decision not to bid on this project in order for Kevin to serve. We are more than thankful for his leadership.

Rocco C. Risbara, III is another very reputable contractor that chose to serve on our committee rather than bid on the job for his company. As with Kevin, I think it is extremely gracious that these individuals would give up the opportunity to bid for the job and potential profit in order to serve our community with their knowledge and expertise.

We feel very fortunate that we had a number of other dedicated citizens who answered the call to volunteer to serve on the building committee. The committee really brought a great combination of experience, skillsets and commitment to the table. Greg Hanscom is a former police chief in Windham and Lewiston who understood law enforcement and had been involved in the construction of other facilities. Bruce Bell is a lifelong resident and longtime fireman with construction experience to include the building of Hadlock Field. Energy Committee member Rick Meinking is an energy efficiency professional and a true mechanical systems expert. Judy Roy is a former Town Council Chair, and Energy committee member. Judy Roy knows the town and how to get things done and is known for her motto of "doing the best, for the most, with the least". David Libby is the President and CEO of Town and Country Credit Union. Dave has a great finance background and had recently been through the construction of a new facility for the credit union. Roger Chabot is a longtime resident that has decades of business experience.

Police continued:

Our initial committee also included longtime resident Susan Hamill whose insights and perspective were greatly appreciated as well as Town Councilors Peter Hayes and Kate St. Clair.

At about the time we were seeing the finish line for the new facility, we were hit with COVID-19. This was a scenario that none of us had ever experienced before and has certainly changed our world. When all but essential workers were ordered to stay home, businesses, and even municipal offices shut down. As essential personnel, our public safety folks continued to come to work and serve but in an entirely different way. Officers were patrolling the streets and responding to calls where absolutely necessary but were not making traffic stops except in the most serious situations. Unfortunately, this public health crisis has caused a host of other societal situations that our public

safety personnel have been dealing with. As time passed, the economic and social pressures began to mount. Businesses could no longer afford to exist and were permanently closing their doors. Some people lost their jobs and were quickly burning through any savings that had accumulated. With financial pressures and feelings of isolation we have seen increased numbers of suicidal ideation, homelessness, and mental health issues.

Fortunately, the individuals constructing our new public safety facility were considered essential employees and were able to continue their work with a number of safeguards in place. In mid-April, we began to move in to the new facility. One of the critical components of the move was our communications center. As we are the Public Safety Answering Point (PSAP) for the Town of Buxton, as well as providing complete PSAP and dispatching services for the police, fire, and emergency medical services (EMS) for our own community and that of Old Orchard Beach, it was absolutely imperative that communications were maintained completely through this process. This piece of the project kept me awake many nights but, in the end, through the hard work of many of our staff, the town's IT department, and the communications vendors, the plan put forth by our data specialist, Tim O'Brien, was executed flawlessly. At 9:03AM on April 22, the communications handoff from 246 US Route # 1 to 275 US Route # 1, was broadcast over the airwaves by two long time dispatchers, who coincidentally started on the same day 2/1/1982. Eric Berry and Cathy Chandler will forever be remembered as the last and first voices of the new and old communications center.

New Initiative Marlea

On Monday, November 4th, the Scarborough Police Department welcomed a new member. Her name is Marlea and she is a cute little bundle of fur that came onboard as the department's first ever community comfort dog. Marlea provides comfort to our dispatchers and first responders as well as to the members of our community who are at the station as a result of traumatic experiences in their lives. Over time we have come to recognize how vitally important it is to have outlets available to let people purge the day to day traumas that they experience, witness, and hear.

In thinking about ways that we might assist our citizens and employees when they are dealing with difficult situations, it struck me that in many situations' dogs are used to comfort people. I remembered my mom being in a nursing home and how she would light up when someone would bring in a dog. I thought about reading that dogs have assisted many veterans who struggle with the horrors of war.

When construction began on our new public safety facility, I had a number of occasions to be at the offices of Landry French on Pleasant Hill Road. One of the owners brings his dog "Digger" to work on many days. Watching Digger meander from office to office and through the conference room, I could not help but notice the change in effect of everyone that Digger came in contact with.

I thought about the comfort that a dog like Digger could provide. We have people working at all hours of every day so why couldn't we have a dog at our station and provide comfort to those that need it?

So, began the search for the right dog. We were fortunate to find a hypoallergenic, low shedding puppy that has a good disposition and is friendly to humans as well as other animals. She is a Saintberdoodle and should grow to about 40 pounds.

When we announced this find and asked for help in naming this young lady we were overwhelmed with over 1,400 suggestions submitted by a form on the town's Facebook page. A small committee of employees went through the suggested names and submitted their top picks to me for final selection.



Police continued:

When I saw the names, there was one that stood out to me. The suggestion was Marley and it reminded me of a movie named Marley And Me which chronicled the crazy life of a young family and how much comfort their dog had provided in difficult times. That name spoke to me.

In the meantime, I was approached by two wonderful ladies who felt strongly about this effort and wanted to make sure that the department could make this happen at no cost. Marla St Pierre is our former Deputy Chief who recently retired after more than 39 years of service. Marla always cared about each of our employees and went out of her way to make sure they were ok. Leanne Risbara Dehler was also very enthused about this program. On behalf of the Risbara Family, and in memory of their parents, Rocco and Marcia, Leanne teamed up with Marla to donate this lovable dog to our department. I knew I had the right name when I recognized that by changing the last letter we could acknowledge the kindness of both of these ladies; MAR(la)LEA(nne).

Many of our people thought Marlea should have a middle name and since many people also submitted Grace we chose that for her middle name. I am sure that Marlea has proven to be every bit as thoughtful and kind as the women who donated her and she has graced our department in many good ways.

Social Services Navigator

Over time, the Scarborough Police Department has come to realize the importance of providing an enhanced level of service to individuals who are struggling with a number of different issues. As I alluded to earlier, in today's world, we find ourselves more and more often engaging with people who are dealing with significant quality of life issues. These include mental illness, substance use disorder, domestic violence, sexual assault, homelessness, identity theft, human trafficking, bullying (both in person and electronically), suicidal ideation, and many other societal issues.

It is really difficult to know if some of these issues have become more prevalent or have always existed at some level and have been previously underreported. We also recognize that we are not the only town department that deals with these issues on a daily basis.

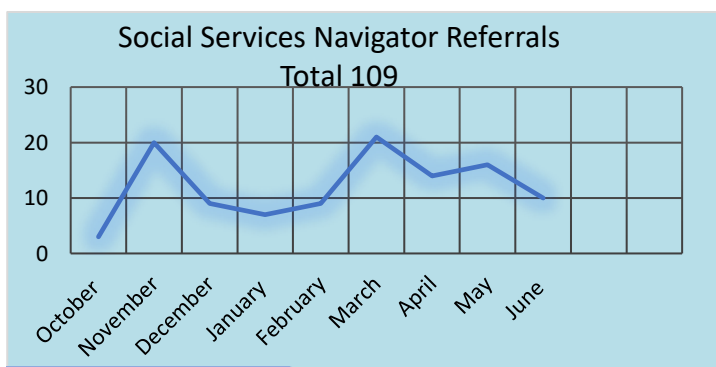
From a police department perspective, I can say that we have done a fairly good job at dealing with these issues "in the moment". Our officers, most of whom have had Crisis Intervention Training (CIT), respond to calls for assistance and are generally able to deal with the immediate crisis at hand. Unfortunately, different shifts and different officers may be responding to the same address or individual(s) repeatedly. While I believe we are doing a good job dealing with the immediate situation, I felt that we needed to do better with looking at these situations holistically. Unfortunately we did not have the staff or the expertise to connect the dots by following up and providing assistance in finding the necessary resources to help these individuals to overcome these situations. In a nutshell, we were doing well with treating the symptoms, but were failing at pointing people to resources that might be able to treat the underlying cause. These are issues that are not going to go away, and as our community grows, the volume of these situations will also. Much like we did with Operation HOPE, I felt that we truly needed to invest in our community in a way that will assist people in overcoming these issues. I feel strongly that the affected individuals, their families, and the community at large, are better served by our efforts to assist those suffering from these issues, than by the traditional means of managing the inevitable results of their continued affliction. For all those reasons I proposed to hire an individual who has some experience dealing with people experiencing traumatic events or issues. I envisioned this individual becoming intimately familiar with a variety of resources, within Cumberland County, that could be called upon to assist people who are dealing with difficult situations. I saw this person working with our crime analyst to identify individuals and situations that have required multiple, or single significant, police interactions. With that information, and the knowledge of available resources, I felt that this individual could follow up with people to make them aware of resources that might be helpful to them. This would not be a person that would provide services but would assist an individual or family in navigating to the appropriate resources and services. I wanted to see this individual accepting referrals from any town departments who may have identified people who need similar assistance. We had also recently started a peer support team to help our own first responders in dealing with the aftermath of the many traumatic calls that they end up involved in. I felt that having a person on staff that has that type of experience and is familiar with available resources would be very beneficial to assist with our new program. Lastly, I wanted to see this person playing a role in the new initiative that I spoke about last year with regards to making the schools aware of a child that has recently experienced some type of traumatic event away from the school. While not providing specific information about the incident, we would simply be passing on that a child may need observation or extra attention.

Police continued:

Thankfully, the Town Manager and Town Council agreed with my proposal and in October we were able to hire Lauren Dembski-Martin who has fit this position like a glove and has exceeded my expectations for this position. As luck would have it Lauren had a little bit of time to get acclimated and get established before the effects of COVID-19. Lauren has been a tremendous asset to our department and is available to assist with a variety of issues and is available at ldembskimartin@scarboroughmaine.org or (207) 730-4397. I asked Lauren to put together some information about her position and am pleased to share that information below.

In October of 2019 the Scarborough Police Department launched a new Social Services Navigator position, with approval of funding by the town. As a social worker embedded directly within the police department during this period I have been able to provide intervention and advocacy, while helping to collaboratively build a continuity of care where pieces are missing. Utilizing a partnership with Scarborough Police officers and other town departments, referrals have consistently been submitted, under a diverse range of needs- often individuals

adversely affected by mental health, substance use, homelessness, or other identified unmet needs. This position has also provided on-going training and resources for the department's personnel as needed and identified. Additionally, I have had the support to implement a Law Enforcement Assisted Diversion Program in Scarborough, focused on diverting individuals to a community-based, harm-reduction intervention for law violations driven by unaddressed behavioral health needs.



WHERE DID THESE REFERRALS COME FROM?

Officers
Town Staff
Library Staff
Project GRACE
Maine State Crisis
Helpline
Southern Maine Agency
on Aging
Self-Referral

During this period, the navigator position conducted 494 contacts with Scarborough citizens, totaling over 143 hours of direct services hours. Contacts included:

- Support and accompaniment for PFA's
- Collaborating care with local crisis teams
- Emotional support to individuals and families facing difficult times
- Partnering with Adult Protective and Child Protective to ensure safety
- Referrals to case management, therapy and/or psychiatry
- Exploring and providing basic need resources including: local food pantries, shelters and housing applications
- Available resource to officers during psychiatric calls and well-being checks
- Follow ups with local emergency rooms if individuals were brought in under during a mental health crisis
- Short term check ins with individuals as continuity of care is being established

** These contacts included either phone calls or face to face meetings with the identified individual, family members, or providers to establish/secure services.*

At the community level, the navigator position:

- Provided outreach and strengthened partnerships with local group home agencies
- Attended and engaged in several community taskforces and summits
- Facilitated debriefings for local agencies, school staff and other local public safety departments
- Provided outreach to the homeless population

I would like to take this opportunity to thank the town of Scarborough for their continued support of Social Services Navigator. I remain energized and passionate that this position allows individuals that little extra support and advocacy needed to help navigate through the complexities of our systems!

Police continued

Significant calls While our department has dealt with many very serious calls over the reporting period I have highlighted the following as examples.

Murder

Our department and entire town were shocked, when on December 15, 2019, just 10 days before Christmas, and mere weeks before the retirement of longtime Scarborough Police Sergeant Mary Pearson, we learned that we had lost Jim Pearson in a random act of violence.



The Scarborough Public Safety team responded to the Pearson Christmas Tree Farm at just after 8:30 on that Sunday morning to find Jim surrounded by his loving family, his wife Nancy, our own Sergeant Mary Pearson, and his son, retired Navy Commander Robert Pearson. Our EMS crew worked quickly and diligently to try to save Jim while our officers had to push aside their feelings of having one of our own senselessly attacked. They immediately teamed up with area agencies to include Maine State Police. Searches of the area were conducted and an all hands investigation began. Over the following days no stone was left unturned and our investigation led us to other senseless attacks in the Southern Maine area. A suspect was developed, investigated,

found, and arrested, thanks to the commitment and diligence of our officers and their law enforcement partners. At the time of this writing, the responsible party is awaiting trial.

On January 5, 2020, Jim's memory was honored with an overflow crowd at the Scarborough High School auditorium. There was not a dry eye in the house as we all joined together to tell stories of Jim and his teaching days at Gorham High School, his Scarborough Police Reserve Officer days, his Christmas Tree Farm and most fondly his love for his family and town. We miss you Jim, rest in peace.

Shots Fired

In February of 2020, Scarborough Public Safety Dispatch received multiple calls about shots being fired in the parking lot of Walmart. Police officers were made aware of the call and sent to secure the area in order for the fire department to respond and safely treat anyone who was injured. It was about 5:30 p.m. on a Friday evening, so the parking lot was busy with people coming and going from the business. The officers who arrived on scene first were able to locate two males and a female who were involved. They did not know exactly what had happened, or if anyone else was involved, as they worked to ensure that there were no ongoing threats.

One of the two males was suffering from multiple gunshot wounds. The police cruisers are equipped with medical supplies, and one of the officers rendered first aid until fire personnel were able to respond to the scene. Other officers searched and secured the other two people as part of making the scene safe. The officers also had to sort through other information and calls to dispatch that included information about a male armed inside the store. It was determined that this male was not involved in the incident in the parking lot and not a threat to public safety. The male who was shot survived, due in large part to the efforts of the police and fire personnel who treated and transported him to the hospital.

It was later determined through investigation that the male who had been shot had approached and assaulted the other male in the parking lot. The male who was being assaulted was able to get free and draw a firearm that he was carrying. The other male was also armed and drew his weapon. Both men fired multiple rounds. The male who had committed the assault was the only person struck by any of the shots. A bystander who was leaving a parking spot, had a bullet enter his vehicle and almost strike him. There were also other pedestrians and motorists who were in range of the shots that escaped without injury.

Despondent Party

During the fall of 2019 Scarborough Police Officers responded to a call for a despondent community member who was threatening suicide. The initial response to the call was conducted by the shift supervisor, one patrol officer, and one field training officer along with that training officer's trainee. A suicide note was located in the residence by the first two officers on scene who were attempting to locate the individual. The note indicated that the individual

Police continued

intended to kill themselves and provided a vague location of where the person could be located in the woods. The person urged family members not to look for them. Instead, the individual asked family members to call the police.

A search was conducted by the officers on scene and a police K9 was utilized to assist in attempting to locate the individual. After traversing across a large farm pasture, several hundred yards away from the residence, the officers entered into the woods. Upon moving deeper into the woods and down a steep ravine, a single gunshot rang out in close proximity to the officers. They immediately took cover and "shots fired" was called out over the police radio. The officers checked on one another to ensure nobody had been shot or injured.

It was unclear if the individual fired at the officers, or had attempted to take their own life. The location of the individual in the woods was still unknown. This created the stress of not knowing if the individual was waiting to ambush the officers or if the person was wounded, "bleeding out", and needed assistance. The stress of the situation was compounded by the need to quickly formulate a plan all while communicating with dispatch over the radio, fielding incoming cell phone calls, and also preserving their own safety by remaining crouched down behind the nearest tree that each officer found for cover.

The officers devised and implemented the following plan: additional manpower and resources were requested at the scene. Containment was established in the area for the safety of nearby residents. This was accomplished by assistance and mutual aid from neighboring police departments. The "Code Red" system was utilized to alert community members in the immediate area of the possible danger. Communications efforts were initiated almost immediately by officers on scene as they repeatedly called out to the individual and offered to provide help and asked that the person just respond to them. Later, a trained crisis negotiator using a loudspeaker continued to call out to the individual but with no success. An officer responded with a drone to check the area in hopes of locating the individual without having to put anyone at further risk by entering deeper into the woods. This effort was also unsuccessful.

Additional man power arrived and officers with tactical vests and a shield formed a "high risk" search team. Daylight was fading fast and a decision was made to send the team into the woods with the K9 to locate the individual. The team pushed deeper into the woods and almost two and a half hours after the initial call for service, the individual was located. The person was lying on their back clutching a 12-gauge shotgun at their side. The person had suffered a self-inflicted gunshot wound to the face, which was a gruesome sight only intensified by the sound of the individual's attempt to speak to the officers.

A collaborative effort to save the individual was performed by the search team, to include a tactical medic. The person was given immediate treatment in woods to stop further bleeding and stabilize their condition. The person was lifted onto a portable stretcher and carried up the ravine and out of the woods. Scarborough Fire and Rescue members utilized the Police military surplus Hummer and were able to evacuate the individual from the edge of the woods, back across the pasture and into an ambulance that was waiting in the driveway at the individual's residence. The person was transported to the hospital and later survived their injuries.

Personnel

During the reporting period we had a number of personnel changes. In addition to the hiring of Lauren Dembski-Martin, whom you have already been introduced to, we also hired a new officer and two new dispatchers to fill vacant positions.

Amanda Marden was hired as a public safety dispatcher in March of 2020. Amanda also worked for the police department as a parking enforcement agent in 2019. She studied Psychology at the University of Maine. Amanda has the distinction of being the very first dispatcher to be hired in to the new facility without having served in the former center. I would like to welcome Amanda aboard.

Alanna Makarewich was hired as a public safety dispatcher in April of 2020. She had previously worked at the Sagadahoc County Communications Center in Bath, Maine. She was recognized with a number of awards while working in Sagadahoc County. We are very happy to have her as part of our team.

Tanner Mann was hired as a police officer in May of 2020. He had served as a reserve officer for about a year prior to being hired full time. Tanner graduated from the Gray-New Gloucester School system, and is currently enrolled in the Criminal Justice Program at Husson University. Tanner has completed his field training program, and will be attending the Basic Law Enforcement Training Program at the Maine Criminal Justice Academy.

Police continued

I would like to publicly welcome these people to the public safety family and wish each of them a successful and fulfilling career with the Town of Scarborough.

We also had two retirements during the period.

Sgt. Mary Pearson retired on 01/01/2020. Mary began as a Reserve Officer in 1987 and later took a full-time position on 10/3/1988. Mary was a high contact officer with several awards and commendations throughout her career. Mary was promoted to Sergeant on 05/20/2005 where she led a team of patrol officers. Mary had an intimate knowledge of our community and she will be sadly missed. Congratulations Mary, well done!

Marine Resource Officer Angelo Mazzone retired on 07/03/2020. Angelo had previously served the department as an officer, making his way through the ranks to retire as Captain in 2001. Angelo will be enjoying his retirement in the Bahamas. Enjoy Captain, you have earned it!

As a result of Sergeant Pearson's retirement, Officer Craig Hebert was promoted to the rank of Sergeant. Sgt. Hebert was a member of the Waterville Police Department before joining us on 9/26/2005. Craig is a certified firearms instructor as well as a field training officer. He is also a certified academy instructor and now leads a team of patrol officers. Congratulations to Craig!

In some other changes, Sgt. Thomas Chard was assigned to be the supervisor of the special enforcement unit and Sgt. Steve Thibodeau was assigned to oversee our Community Resources unit. I look forward to seeing your successes in these new roles!

In closing, I would like to thank Town Manager Tom Hall and the Town Council for the support that they have given us, both as a department and also a community. As always, I need to give special thanks to Fire Chief Mike Thurlow, Public Works Director Mike Shaw, Community Services Director Todd Souza, and all of the other department heads with whom we work every day.

I would also like to take the opportunity to thank all the department's full and part time employees, volunteers, and supporters for all of the time, hard work, and dedication that you invest in our community to ensure that it remains a wonderful place to live and work.

Lastly, I would like to share my thoughts and an invitation to our community. Life is really hard these days. I am worried about the path that we, as humans, are on today. One of my biggest worries is our inability to communicate or even try to understand another person or group's point of view. I think there are a lot of people that are hurting. Some are sad, some are confused, some are angry, some may not even know what their emotions are or mean. Our communications these days seem to be limited to loudly and forcefully asserting why my opinion is superior to yours.

I certainly don't have the answers but I feel like our only path out of this is to have real conversations, where we listen and try to understand. That has to start one conversation at a time. I want to help start those conversations. If you would like to join me I would like to make myself and our community resource supervisor available to talk about your thoughts, concerns, and questions. I know that a police station can be an intimidating place or a space that feels unsafe to some but we are very fortunate to have our new facility located right adjacent to Memorial Park. If you would prefer some fresh air and exercise we would be happy to walk and talk in the park. Sgt. Steve Thibodeau and I can both be reached through dispatch at 883-6361 or through our emails at sthibodeau@scarboroughmaine.org or rmoulton@scarboroughmaine.org.

Let's work toward understanding, one conversation at a time.

Respectfully submitted,

Robert Moulton,
Chief of Police

Report from the

HARBOR MASTER/ MARINE RESOURCE OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:

I respectfully submit this annual report as Supervisor of the Harbormaster and Marine Resource Officers for the Town of Scarborough for the year ending June 30, 2020.

I will begin this report with one word, COVID-19. As many of you know, Angelo Mazzone has retired for the second time from the Town of Scarborough's Police Department. Angelo came back to us in October of 2018 and in typical Angelo fashion, there was nothing that would stop him from digging right in. (no pun intended). Angelo was very familiar with the job and what needed to be done on a daily basis. Angelo is a hard worker and in his rule book, the clock didn't seem to be an instrument to follow. I personally want to thank him for carrying the weight of our waterfront and the challenges that go along with it. Angelo left during the time that COVID had started and left us turned upside down. This was not Angelo's fault, but it was COVID's. Thankfully with the help of Angelo by phone and our newest reserve police officer, who happens to be the Assistant Harbor Master for the City of Portland Randy Richardson, we were able to stay afloat (again no pun intended) and keep our water front moving.

A lot of work was done on the pier in the spring and early summer. Cranes were fixed, loose boards were mended, and broken cleats were replaced. We also review dock space to make sure that it was being used appropriately.

The season started slow, but we quickly realized that locals were staying around and using the resources we had to keep people outdoors and busy. The economy slowed too, but as we all know it doesn't cost a lot to walk the beach or paddleboard up the river.

We saw a dramatic rise in paddleboards and kayakers this year, allowing the users more access to the beautiful waterfront. Because of low gas prices, there was an increase in boat traffic and boat launches from the Co-Op. And, remember if you don't have a life preserver we will lend you one for free.

There seemed to be an increase in the green crab population and milk ribbon worm. Due to warmer than normal temperatures, there remains a concern for the health of Scarborough's clam flats, but because there was a lack of rain, the flats stayed open the majority of the summer and were available to dig. Lobster prices were at the lowest point in recent years.

Respectfully submitted,

Sargent, Steve Thibodeau



Photography by Town Staff

Report from the

SHELLFISH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with happiness and satisfaction that I submit this report for 2020.

The 2020 clamming season is one to be remembered for various reasons, but it certainly was a bountiful year on the flats. Clammers both recreational and commercial benefitted from a respectable crop of shellfish in many places around the marsh. It was a very dry year, and Scarborough experienced minimal pollution closures from rainfall and red tide. Commercial clam harvesters were pleasantly surprised with record wholesale prices in the face of a pandemic.

The Shellfish Conservation Commission has been focusing on pivoting to manage the resource in the face of Covid-19. Many conservation projects for the year were postponed and eventually cancelled due to restrictions, but many individuals decided to do conservation work anyways in the best interest of the shellfish resource. The Shellfish Commission is working with other neighboring Casco Bay towns to find new and better management practices.

The Scarborough Estuary has many valuable resources that have been preserved and managed due to collaboration between stakeholders. This great success would not be possible without the work of Tody Justice and the Town Clerk's office, Friends of the Scarborough Marsh, the Shellfish Commission itself, and countless other individuals.

A special thank you to Randy Richardson, Scarborough's new Harbormaster and Shellfish Warden.

I would like to kindly remind all people that the Scarborough shellfish resource is available to all. The Town Hall offers recreational day passes for clam digging in addition to yearly recreational licenses that both allow the license holder to harvest a peck of clams daily. Remember to adhere to all state and municipal regulations and children ages 16 and under may accompany recreational license holders for free!

Respectfully submitted,

Nathan Orff,
Chairman



Photography by Town Staff

Report from the

ANIMAL CONTROL OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:



Chris Creps
Animal Control Officer

It is with great pleasure that I submit the annual report to the citizens of Scarborough for July 1, 2019 through June 30, 2020. This past year there was an unusually high call for stranded or deceased seals on the town beaches.

We averaged five calls a day throughout the summer into early fall regarding either stranded live seals or dead seals on the beaches. We have different types of seals in the water surrounding the Maine coast. The most abundant are Harbor seals, Gray seals, and sometimes Harp seals. When encountering a seal on the beach, the following are the best rules to remember.

First, if you have a pet with you, please put your pet on a leash and keep a distance of at least 150 feet from the seal. Seals will defend themselves if they feel threatened and can cause serious injury. Second, do not try to force the seal back into the water. It is on the beach for a reason, either resting, sick, or injured. Thirdly, do not try to handle the seal, feed the animal, or throw water on the animal. These are things I have seen beachgoers attempting when I arrive. This tends to stress the animal and is not necessary.

The best thing is to keep your distance, at least 150 feet from the animal. Call the Marine Mammal Hotline (1-800-532-9551), or notify the Scarborough Police Department on the non-emergency line 883-6361. Give a location of the animal that is stranded or deceased. Realize that it may take some time before Marine Mammal Rescue arrives, as it is possible they may be coming from another part of the state. Feel free to take pictures from a distance, they may help in discovering what is wrong with the seal. Marine Mammal Rescue may ask you to send them the pictures before they arrive.

Respectfully submitted,

Chris Creps
Animal Control Officer

Dog licenses 2019-2020:3600
Confirmed Rabies cases:.....None testing positive
Calls to service for 2018-2019.....1387

Marine Mammal Hotline	1-800-532-9551
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Animal Control	207-730-4318
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Scarborough Police Dept	207-883-6361
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Maine Warden Service Gray Headquarters	207-657-2345
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Report from the FIRE DEPARTMENT/ RESCUE UNIT/EMA

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the annual report of the Scarborough Fire Department, Scarborough Rescue Unit, and the Scarborough Emergency Management Agency for the fiscal year ending June 30, 2020. As is customary I have included a summary of the past year's activities and emergency calls for service for those that enjoy comparing the data from year to year in this report.

Public Safety Building Project

Certainly, one of the biggest and most exciting stories of the past fiscal year was the completion of our new public safety building. The groundbreaking ceremony was held on November 8th 2018, and the final phase of the move from our former facility at 246 US Route 1 was completed on Monday April 27th 2020. The move took place over a three-week period in a phased implementation plan. During the week of April 6th, the Fire and Police administration and detective bureau moved into the 2nd floor which was the first section of the building ready for occupancy. On April 17th the Police patrol officers and evidence technicians moved in to the main and ground floors, and started responding and working from their new spaces.

One of the most critical phases of the move was the transition of our Public Safety Communications Center. There are dozens of critical components that needed to move as many of them were repurposed from the old, to the new center. We followed a carefully orchestrated plan created by Data Specialist Tim O'Brien that assured our radios, 911 phone lines, and other mission critical components transitioned without skipping a beat or missing a single phone or radio call. At 9:00 AM on Wednesday April 22nd two of our 40+ year veteran dispatchers (who started working on the same day), Eric Berry and Cathy Chandler, officially made the transition. Eric signed off from the old center which has operated continuously from that site for over 50 years, and Cathy signed on from the new communication center where we plan to serve the community for another 50+ years.

On Monday, April 27th the final phase of the transition took place when the Fire/EMS Operations personnel moved into their spaces, along with the fire and rescue apparatus which started responding from the new fire station bays. It is important to note that this transition couldn't have happened without the hard work and dedication of our local Scarborough General Contractor, Landry/French, and the dozens of specialty subcontractors that work for them. The COVID-19 pandemic certainly made their jobs much more difficult. Extra precautions were taken to clean, disinfect, and plan work flows while also minimizing contact and maintaining as much personal distancing as possible. Through it all the construction team did a masterful job of bringing this critically important project to a successful conclusion despite a host of challenges.



On behalf of all members of the public safety team, I would like to sincerely thank the citizens of Scarborough for their support of building this exceptional facility. It will allow our departments to serve you and the visitors to our community for decades to come.



*B. Michael Thurlow
Fire Chief / EMA Director*

Fire/EMS continued:

COVID-19 Pandemic Challenges

In the section above, I noted the challenges that the COVID-19 Pandemic had on the new station construction project. As everyone is keenly aware, it also impacted our citizens, personnel, and emergency operations. The Governor enacted a Civil State of Emergency on March 15, 2020. Our town and our nation has never been through such a disruptive and dangerous ordeal. The pandemic caused all of us to modify how we worked, lived, and interacted with everyone we came in contact with.

Since it was a public health emergency the town's first responder were key in our response. For several months they were on the front lines responding to dozens of confirmed positive COVID-19 calls for service within our community. This required extraordinary vigilance, the use of special personal protective equipment, and advanced decontamination techniques to keep the public and our personnel safe.

I can't adequately express how proud I am of our public safety team, and the outstanding work they did during this crisis. Our members worked tirelessly knowing they played a vital role in safely mitigating the pandemic. Even though they faced the significant stress of potentially becoming contaminated themselves, or bring the virus home to their families and friends, they showed up every day to serve our community despite the personal risks. We are blessed to have such dedicated professionals, and I publicly want to thank each and every one of them for their sacrifice and devotion to duty during these unprecedented times.

Heroes with Heart Recognition

One of our veteran career Paramedic/Firefighters, Cindy Gorham, was recognized by the Trauma Intervention Program (TIP) as a 2020 Hero with Heart recipient. The Trauma Intervention Program is a national organization that trains volunteers how to interact with public safety to provide emotional first aid to victims of trauma. TIP started a Portland, Maine chapter several years ago and Scarborough is one of the participating communities. When a family deals with an unexpected death at home, or a traumatic accident or incident, first responders call TIP who dispatches a volunteer to help the family deal with the tragedy allowing first responders to return to service.



Cindy was nominated for this honor for her long history of kind and compassionate care to the citizens of Scarborough. Cindy always takes control of the scene and skillfully recognizes when a family member's well-being is compromised. She is always nurturing and often a welcome, calming voice when tragedy strikes. We can always count on Cindy to deliver caring and compassionate care to the family as well as her first responder family. Congratulations on this well-deserved recognition Cindy!

Call Force Reorganization

This past year the fire department went through an intensive introspective look at its organizational structure. Like many departments nationwide, our department has been struggling to attract and retain call members. Those are the folks that live in town and volunteer to train and respond to calls from home when emergency calls are received. We refer to them as Call Members now because they are Paid on Call for their services vs the true volunteers who weren't compensated at all early in our history.

At its height in the late 60's and early 70's our department was fully volunteer and well over 300 members strong. There was no paid Chief or any other paid employees. Over time stipends and eventually hourly part-time wages were paid to members who responded from home to calls. The Fire Chief's position became paid and eventually over the past 50 years we became what is referred to as a combination department, employing a combination of career (full-time), per-diem (scheduled part-time on duty), and call force (unscheduled paid on call) members.

During this gradual transition some of our six neighborhood fire companies went from a strength of 40-55 members down to less than 10. Today instead of a call force exceeding 300 we are down to less than 65. We are fortunate that scheduled career and per-diem personnel help provide staffing to cover the routine EMS and other calls for service, but the call force still plays a very important and critical role in serious labor-intensive incidents and natural disasters. We recognized that we

Fire/EMS continued:

couldn't continue to operate successfully within the structure of the past and that we needed to reorganize to maintain an active and viable call force.

Although we still have six neighborhood stations, we have combined them into three call force districts. We have encouraged call members to respond within those larger geographical districts, and have streamlined the number of call company officers to provide an appropriate span of control. We've refined our notification processes so that the call force members can choose which types of calls they are notified of, and when the department really needs their assistance. Change is seldom easy, but I am very pleased that our organization was open to the detailed analysis that was required, and the fact that our members have embraced these necessary changes as our department continues to evolve.

American Legion Post Honors 1st Responders

This year I wanted to highlight the great work that Scarborough's Libby-Mitchell Post 76 of the American Legion does for our community. Almost every month during the past year Commander Phil Ceaser, Dave Dolloff, and several of their other officers and members invited all 1st responders, Public Works employees, and bus drivers down to their facility on Manson Libby Rd., for breakfast or a BBQ luncheon. Each month I would remind Phil that our generation is supposed to be thanking his generation for their service to our country, not the other way around. The answer was always the same, the members of the Libby-Mitchell Post appreciate and want to recognize the town's first responders and other public servants for their service to our community. These are some of the most selfless individuals I've had the pleasure of knowing. Throughout the year they put on dinners and other fundraising events to support Honor Flight Maine and other important causes. For decades they have organized and lead the Town's Memorial Day Parade preceded by solemn individual ceremonies at each of the town's cemeteries and the Dunstan monument. Thank you to the members and leadership of Libby-Mitchell Post 76 for your service to our country, and for your thoughtful recognition of our town's public servants. You represent the best of our community!



Promotions and Personnel Changes

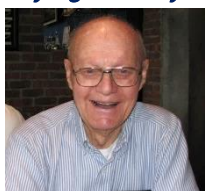
As part of the budget process in FY20 we were authorized to create four new full-time Lieutenant positions to provide appropriate supervision of the on-duty personnel working in the new public safety building as outlined in the department's staffing plan. A promotional process was created and I'm pleased to announce that Nate Bennett, Andrew Breitbeil, Shannon Mazyck, and Shawn Cordwell were promoted to fill those officer roles.

Due to budget constraints and uncertainty from the COVID-19 Pandemic, we were only authorized to backfill two of those four slots with new career personnel. I'm pleased to report that Jason Goldman and Kaleb Theberge were hired to fill those career firefighter/EMT positions.

Awards and Recognition

For over 20 years the fire and police departments come together as one public safety team at our annual awards ceremony to honor the great work of our first responders. This event recognizes individuals and teams for their years of service and exceptional contributions to the safety and wellbeing of the citizens and visitors of Scarborough. Unfortunately, this year our awards ceremony, normally held in the spring, had to be cancelled due to restrictions from the Maine CDC and the Governor's office due to the COVID-19 pandemic. We intend to continue with that tradition as soon as we are able to hold that public event, and will report the traditional summary of those awards bestowed in this space next year.

Saying Goodbye



Although there isn't adequate space in this annual report to note the passing of each member of our organization that dies, I did want to note the passing of Captain Wendell Whitten. Wendell died on April 23rd at the age of 99. He was the last living charter member of the Scarborough Rescue Unit, the first ambulance service in the State of Maine. In the early 50's Wendell and several colleagues from the Scarborough Lion's Club formed the rescue unit under the direction of beloved local Doctor Phillip Haigis. Wendell served as the rescue unit's first Captain and was one of my early mentors. Wendell also taught industrial arts and photography at Scarborough High School. May Wendell and all the members of our department that passed away this past year rest in peace.

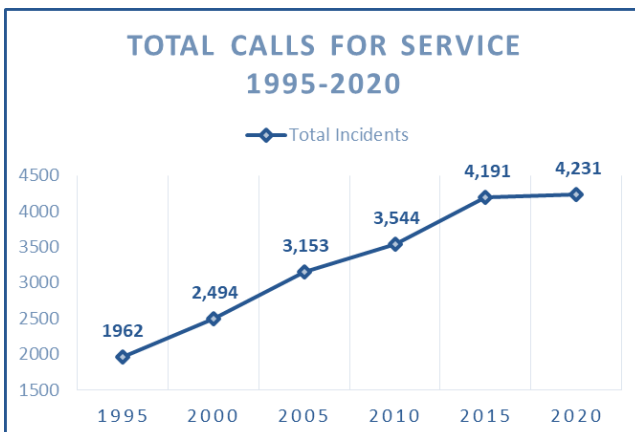
Fire/EMS continued:

Annual Statistics

Responses by National Fire Incident Reporting (NFIRS) Categories FY 19-20		
	Total Calls	% of Total
NFIRS 100 Series - Actual fires in structures, vehicles, grass, woods, etc.	96	2.3%
NFIRS 200 Series - Overpressure , explosions, overheating with no fire	4	0.1%
NFIRS 300 Series - Emergency medical calls including marine & specialized rescue	2,876	68.0%
NFIRS 400 Series - Hazardous conditions including vehicle accidents & Haz Mat calls	128	3.0%
NFIRS 500 Series - Service calls including details, investigations & mutual aid coverage *	341	8.1%
NFIRS 600 Series - Good intent calls including odor investigation & cancelled enroute	264	6.2%
NFIRS 700 Series - Alarm or sprinkler activations with no fire, false alarms, or false calls	508	12.0%
NFIRS 800 Series - Severe weather events & natural disasters	6	0.1%
NFIRS 900 Series - Special incident type not otherwise classified above	8	0.2%
Totals	4,231	100%

* Mutual aid calls include 324 Gorham Tank 1 calls to incidents in Gorham from our shared station.

Individual Truck Responses		Training Division	
233 Engine 1 Black Point	280 Ladder One	Administration	169 hrs.
- Engine 2 (Spare)	294 Ladder Two	Full Time Personnel	1,249 hrs.
276 Engine 3 Pleasant Hill	371 Tank One	Engine 1 Black Point	296 hrs.
121 Engine 4 Pine Point	151 Forestry Three	Engine 2 (Per-Diem Personnel)	1,079 hrs.
311 Engine 5 North Scarborough	152 Forestry Four	Engine 3 Pleasant Hill	374 hrs.
372 Engine 6 Dunstan	6 Marine One	Engine 4 Pine Point	715 hrs.
718 Engine 7 Oak Hill	0 Marine Three	Engine 5 North Scarborough	241 hrs.
1,929 Ambulance 1 Oak Hill	18 Marine Four	Engine 6 Dunstan	483 hrs.
1,265 Ambulance 2 Dunstan	0 Marine Five	Engine 7 Oak Hill	279 hrs.
173 Ambulance 3 (Spare)	119 Squad Seven	Total Hours	4,885 hrs.
188 Unit 2 Black Point	16 Command Post		
393 Unit 6 Dunstan	1,220 Car 7 (Duty Officer)		
861 Unit 7 Oak Hill	5 Canteen		



Fire Prevention / Inspection Division		
Total	Inspection / Permit Type	Violations
37	Consultations / Plan Reviews	Total Violations
284	Annual Inspections	Issued
41	Monthly Inspections	230
191	Re-inspections	
-	Miscellaneous Inspections	Total Violations
2,086	Burning Permits	Corrected
84	Construction Permits	278
37	Certificate of Occupancy Permits	Includes
35	Suppression Permits	Violations
60	Alarm System Permits	from previous
5	Fire Works Permits	years
2,860	Total	

Fire/EMS continued:

In Closing

In closing I would like to thank Town Manager Hall and the Town Council for their support over this past fiscal year as well as Police Chief Robbie Moulton, Public Works Director Mike Shaw, and all the department heads that I work with on a daily basis.

Finally, I want to thank the men and women of our department for all of their sacrifices, hard work, and dedication to serving the emergency response needs of our community. We have assembled a wonderful team that delivers exceptional customer service and compassionate patient care to the citizens and visitors of Scarborough. It is my sincere pleasure to work with each and every one of them to provide those critical services to you in your time of need.



Respectfully submitted,

B. Michael Thurlow,
Fire Chief



Photography by Town Staff

Report from the

PUBLIC WORKS DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

Fiscal year 2020 was certainly a year like no other. Despite the unprecedented challenges of a global pandemic, the Scarborough Public Works Department worked diligently to remain as efficient and effective as possible to maintain the infrastructure of the Town of Scarborough.

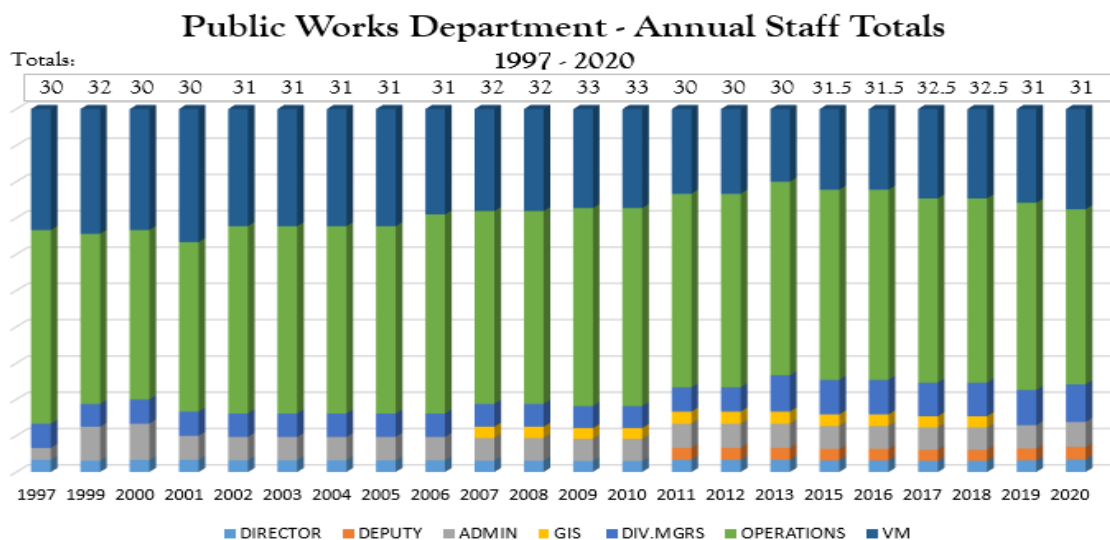
Scarborough, much like the rest of Southern Maine has experienced extensive growth and change over the past 20 years. Since 1996 a total of 45.5 miles (road miles) of public roads has been accepted by the town. With the increased infrastructure and an influx of people from out of state the demands for public works services are greater than ever. New mandates from state and federal governments such as NPDES, create an additional need for increased staff and budgeting in order to meet today's demands. Fulfilling these expectations is becoming ever more challenging.

Scarborough continues to experience broad growth and change, which creates ever increasing demands on the infrastructure of the Town as well as the Public Works department's responsibility to maintain it. Since 1996 a total of 54 miles (road miles) of public roads have been accepted by the town; an overall increase of 8.5 miles in the last year alone. The continually changing weather and climate patterns, particularly in winter, have also proved challenging. During recent winter seasons we have experienced frequent thaws followed by freezing temperatures. Precipitation falling during periods of warmer temperatures quickly freezes, necessitating different methods of road treatment from snow covered roadways with consistent freezing temperatures. These methods of treatment often require more materials as well as increased labor resources. In addition, Southern Maine has been experiencing more frequent & severe storms, such as the windstorm in October 2019. Storms such as these require inordinate amounts of clean-up, repair, and labor resources.

Despite the growth of the town, as well as increased responsibilities based on this growth as well as climate and weather changes, the Public Works staffing numbers have not increased, as indicated in the staffing chart below.



Michael Shaw
Public Works Director



Public Works continued:

Administration

In fiscal year 2019, the administration team responded to 2,804 requests for service from residents, Scarborough Town departments, outside municipalities, and the general public. The work orders generated from these requests were assigned and completed by the appropriate personnel in our Operations, Vehicle Maintenance, and Administrative departments. There was an increase in the number of work orders, excavating permits, and excavator's licenses from FY18, which has been a continuing trend for many years.

The implementation of our universal contact email pwinfo@scarboroughmaine.org has proven to be a successfully tool for residents to contact us with questions, comments, and concerns. The email is monitored by our administrative staff, who then distributes the requests, questions, and concerns to the applicable staff/department, for any action items necessary for the request.

Public Works makes every effort to consistently post pertinent information/updates on our website and Facebook. The variety of platforms available for interaction with the public has been well received as an efficient and effective means of communication.

Operations:

Our 16.5-person Operations crew's steadfast efforts to monitor, repair, and maintain the Town's infrastructure is commendable. While their workload varies significantly with the seasons; from road and drainage maintenance and repair, to beach cleaning during the warmer months, our winter operations often proves to be the most challenging. The winter of 2020 was equally demanding as the previous winter, with 26 storms/weather events that required road treatment. Many of these events were due to warmer temperatures resulting in melting on the roadways, followed by frigid temperatures which led to the dangerous freezing of the roadways. Conditions such as these require road treatment without any additional precipitation. During fiscal year 2020, we spread 2,809 tons of salt, 4,621 tons of sand, and 15,507 gallons of magnesium chloride.

In FY20, our operations department took over responsibility for clearing the applicable Town sidewalks, as opposed to contracting this job to an outside vendor as had been done in the past. For our first year, we opted to lease a used sidewalk machine from a local dealership, to "test the waters." Having experienced success with the venture, we have since purchased this machine, and will continue to clear the sidewalks in-house.



Public Works continued:

Vehicle Maintenance:

Our Vehicle Maintenance crew continues to carry a full workload. In addition to the 278 Town of Scarborough vehicles & equipment, our vehicle maintenance department also repairs and maintains 63 vehicles from external municipalities:

- Hollis: Fire/Rescue Department
- Kennebunk: Fire/Rescue Department
- Old Orchard Beach: Fire/Rescue Department
- Old Orchard Beach: Police Department
- Wells: Fire/Rescue Department

This is a mutually beneficial arrangement, as the contracted work with these external municipalities generates revenue for our department, and also provides quality and cost-effective service for the external entities.



Operations Vehicle



Public Works Parts Room



Vehicle Maintenance

In FY20 the Public Works Vehicle Maintenance Department converted all plow trucks from the Dickey John Material Spreader Control system to the Cirus Material Spreader Control system. The Dickey John system had been in our trucks since 1995, was outdated, and obtaining parts for necessary repairs was getting increasingly more difficult. The new Cirus system is current with today's technology, and provides us with the ability to better track the trucks as well as the material usage. The Cirus system delivers better control over distribution, automatic usage downloads, and parts that are readily available. Overall, the installation of this new system provides benefits all around.

Public Works continued:

Recent residential design practice includes narrower streets, which slow traffic and provide a sense of place. Due to this increase in narrow streets, our Vehicle Maintenance Department retrofit two new Ford F550 trucks with spreaders, blades, and wings - creating Class 5 plow trucks. These smaller trucks are better able to plow narrower streets in newer neighborhoods, and as an added benefit, these trucks do not require the driver to have a commercial driver's license (CDL) to operate.



Class 5 Plow Truck with Heavy Duty Plow Truck



School Bus "Sneeze Guards"

Our in-house metal fabricator is continuously creating and repairing things across the spectrum for our own and other departments. Most recently has retrofitted all school busses with "sneeze guards" behind the driver, as well as sanitizer dispensers in an effort to combat COVID-19.

Capital Improvement Projects and Equipment

Mid-Level Road Rehabilitation:

The department has completed a town wide pavement condition survey of all paved roads in town. This survey was conducted in house with the nationally recognized pavement management program "Micropaver".

This software establishes a number of possible funding scenarios by utilizing the collected data. For our purposes we have chosen a funding scenario that enables the town to have all roads at a condition rating of 75 % out of 100%. The study indicates that the current pavement condition index (PCI) is at an average of 75% town wide. To maintain this, the PCI annual cost of the mid-level paving program would need to be \$800,000.00 with yearly adjustments for inflation and materials.

Subsurface Drainage Assessment Project

We are in the fourth and final year of this project. The town's approximately 70 miles of subsurface drainage will be assessed and we will have the following to plan for future projects.

- Condition Assessment - Using industry standards an inspection will catalog the condition of subsurface pipe and associated structures. From this inspection a LoF (likelihood of failure) is determined.
- Risk Assessment - From the data, a CoF (consequence of failure) matrix will be created using such criteria as traffic flow, proximity to critical facility and other factors.

The FY 2021 budget year goal is to seek funding for rehabilitation/replacement projects utilizing the information obtained from the survey. Rehabilitation of the complete system is expected to be a multi-year project.

Gorham Road Reconstruction

Roadside drainage was installed from Maple Avenue to Cumberland Way. After the gas and sewer mains have been replaced, Public Works will seek funding for roadway and pedestrian improvements. Partial funding will come from the State's MPI program.

Recycling and Solid Waste:

In response to global changes in recycling markets and resulting recycling challenges in Scarborough and beyond, the Town partnered with ecomaine and three other municipalities to develop and implement an innovative recycling outreach program in the summer of 2019. Scarborough hired two interns to inspect and tag recycling carts on a portion of Tuesday's collection route. Carts received a colored tag based on their contents: a green tag meant the cart contained only recyclables; a yellow tag meant that the cart contained a couple items that could not be recycled;

Public Works continued:

and a red tag meant the cart contained too many items that could not be recycled and would not be picked up that week. Non-recyclable items mixed in with recycling is considered “contamination.” The interns worked from June through August 2019 on this effort, and the data they collected indicated that recycling habits along the Tuesday route improved over the course of the outreach program.

Perhaps more interesting, the Town’s recycling habits overall also improved. Monthly contamination reports from ecomaine showed that Scarborough had fewer highly contaminated loads of recycling on all days of the week, both during the pilot and after. In fiscal year 2019 (July 2018 - June 2019), when ecomaine started reporting recycling contamination rates to municipalities, Scarborough had a staggering 342 loads of highly contaminated recycling. In contrast, Scarborough had just 50 loads of highly contaminated recycling in fiscal year 2020 (July 2019 - June 2020). Fewer loads of highly contaminated recycling resulted in presumptive savings of \$45,000 in waste disposal costs.

After ongoing issues of misuse at our Silver Bullet recycling locations, we made the decision to move the containers on-site here at Public Works, and put them under 24-hour electronic surveillance. While this move has shown notable improvement in regards to the abuse, there is still room for improvement.



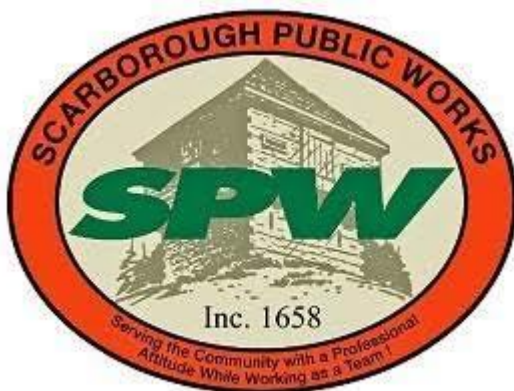
Our contract with the Community Recycling Center on Runway Road expired at the end of FY20. However, the center had closed prior to this expiration, due to COVID -19. Although scheduled to begin FY21, our new contract with the Casella Transfer Station began at the tail end of FY20. The same rules apply, with ID Scarborough residents may dispose of grass clippings, leaves, and small amounts of household brush at no cost. They may also dispose of bulky items, etc. at the transfer station for a fee. Most fees are weight based, and are therefore anticipated to be more consistent.

In conclusion, in the midst of these unprecedented times, I am more grateful than ever for our hardworking Public Works crew. Their willingness and ability to adjust to unexpected change(s) and effectively do what needed to be done is laudable. I am grateful for every member of our crew, and acknowledge that without them, this Town would be a very different place.

It is our continued goal and honor to serve the residents of Scarborough to the very best of our ability.

Respectfully submitted,

Michael Shaw
Public Works Director



Report from the

SCARBOROUGH SCHOOL DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough.

The Scarborough School System offers premier educational opportunities to approximately 2,900 students throughout its six schools and two vocational schools which are located in Portland and Westbrook, Maine.

We continue to be proud of all our students and employees and proud of the accomplishments from the 2019-2020 school year. Scarborough High School continues to be ranked #4 best High School in the State (2020 Niche Rankings).

Student voice remains a priority and some proud moments have risen knowing that high school senior, Casey Maddock, currently co-chairs the Student Cabinet - a group formed to give students a voice in some of the educational decisions happening at the Maine Department of Education. Ever so proud during this year was to have Kristen Caldwell (Class of 2020) and Maxwell Bennett (Class of 2021) to serve a seat on the School Board as student representatives.

The fundamental purpose of the Scarborough Schools is to **provide a safe and inclusive learning environment where each and every student is empowered to be a resilient, lifelong learner** who is prepared to engage as a contributing member of society. As we strive to model inclusiveness a big “win” for us during this year was the new unified basketball team that started at our high school. A profound moving experience that touches the hearts of our fans and models what “greatness” is all about.

Ever so important is the learning that instills our learners and this happens with a strategic focus centered on four Strategic Themes: 1. Effective Teaching and Learning, 2. Safe and Inclusive Schools 3. Global Citizenship and 4. Community Engagement. Our steadfast commitment has allowed us to celebrate the progress to date. They include a new mathematics program, more emphasis with our Social Emotional Curriculum focused on all staff and students engaged in the district theme of ensuring Safe and Inclusive Schools.

Our two biggest challenges included the Pandemic Covid-19 virus that forced us to close school on March 13, 2020. A task force was developed with the directive to review the most current recommendations from the Maine Department of Education and from the CDC (Center for Disease Control). Community members, educators, public health officials including the district physician and public safety were all part of the team. The School Board unanimously approved their recommended plan in early August. As we quickly had to pivot and embrace the confrontations of our present, the learning continued thanks to all of our employees, our families and our precious learners. The learning curve happened and we were able to provide remote learning for the remainder of the school year. A transcendent vision for a way forward was upon us and our greater school community provided the inspiration to keep going.



The second challenge has been our efforts to address overcrowding and inadequate programming space in our district, particularly in our three primary schools. Notably our Building Steering Committee worked feverishly to have a Facilities Master Plan developed. On November 16, 2017 Harriman Associates presented the Facilities Master Plan and its recommendations to the Board of Education. On August 14, 2018 the Department of Education released the priority list of schools that qualified for funding for the school renovation. Scarborough schools were not identified as one of the higher-ranking schools which would qualify for State funding.

In January of 2019 the Long-Range Planning Committee of the Board of Education was reconvened. In November of 2019, a Building Steering Committee was formed. The Building Steering Committee made recommendations to the Scarborough Board of Education to address facility overcrowding, particularly in our primary schools. As this process moves forward there will be opportunities to engage the community including various subcommittees.



*Sanford J. Prince IV
Superintendent of Schools*

School Department continued:

Lastly, while we are incredibly proud of the accomplishments from the 2019-2020 school year, we are focused on planning for another premier year. We hope to continue being partners with you to support a culture of ongoing reflection and continuous improvement.

Respectively,

Sanford J. Prince IV
Superintendent, Scarborough Public Schools

Scarborough High School Annual Report

Susan Ketch, Principal, Scarborough High School

The academic year of 2019-20 is one that will go in the record books! The year began as usual with students, staff, advisors, and coaches focused and busy. The high school embarked on a few new initiatives - a more formalized Advisory Program that met two times a month and had quarterly themes. We started two new after school programs - Unified Basketball and VEX Robotics. Both of these activities had a great deal of success in their first year. We also added separate quarterly Parent and Student meetings to better communicate with our stakeholders.

Academically, we hired a Social Worker in Student Services in order to better meet the needs of students. This person had a specific focus on working with students that struggle with attendance and we were able to improve our success in this area through more individualized work with the student and their family.

We also increased our Career Pathways Coordinator from part time to full time. With this increase we were able to add opportunities to work with our underclassmen providing them with experiences to do things like work site field trips, career talks, and job shadows. We were also able to increase our semester long Internship course to both semesters.

Lastly, we were able to add a staff member to the science department to help us increase our STEM/Engineering offerings. With another teacher working in this area, we were able to create STEM (Science-Technology-Engineering-Math) Pathways in Business, Engineering, and Computer Science & Coding. Students were very interested in these new offerings and classes were popular. We are currently planning to increase these opportunities again next year.

Little did we know, but March 13, 2020, turned out to be our last school day in the building due to the Coronavirus. Students and staff flipped (nearly overnight) to a distance learning model. Everyone adapted and worked hard under very difficult circumstances. Overall, we learned a lot, grew a lot, and moving forward we will benefit from this experience. Congratulations and thank you to everyone that worked so hard.



On June 6, 2020, we graduated the Class of 2020 at Rock Row in Westbrook! This was a virtual ceremony, but many aspects of the graduation were taped live and edited into the video. The community and parents worked with the school and town to create a unique and special graduation experience for our seniors with so many fun activities!

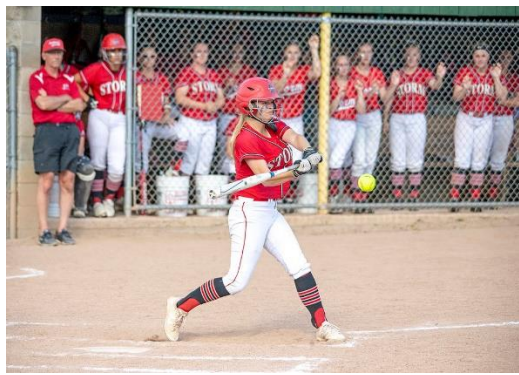
Thank you to everyone that helped us celebrate with the Class of 2020!

Scarborough High School Athletics and Activities Annual Report

Michael LeGage, Director of Athletics and Activities, Scarborough High School

Even with the school year cut short and the spring sports teams unable to compete, the Red Storms fall and winter programs made quite an impact. No matter how you define success the Red Storm athletic programs seemed to have covered all definitions during the 2019-2020 school year. 119 times the Red Storm senior athletes made the Southwestern Maine Activities Association All-Academic team. This accolade is given to senior athletes with an unweighted GPA of 87% or higher through the most recently completed semester. 560 different students participated on Fall and Winter sports team this year. That is 57% of the student body at SHS.

School Department continued:



All 19 fall and winter varsity programs earned their way to the State tournament. The Red Storm teams earned three SMAA titles and one time brought home the state championship.

High School Conference Titles: (3) Ice Hockey (Boys), Ice Hockey (Girls), Indoor Track & Field (Boys)

High School State Titles: (1) Indoor Track & Field (Boys)

High School Total # of Roster Spots: 915

High School Total # of Individual Athletes (Fall/Winter): 560 (57% of the student body)

High School All-Conference Student-Athletes: 55

High School All-Academic Student-Athletes: 119

High School Levels of play: 3

High School Total # of Teams Fielded: 44

Scarborough Middle School Annual Report

Kathleen Tirrell, Principal, Scarborough Middle School

Scarborough Middle School serves over 700 adolescents in grades 6, 7, and 8. Our students are respectful, energetic, and eager to learn. Grade levels are organized as Learning Communities, where students receive instruction in rigorous core courses from three or four-person teacher teams. English Language Arts (ELA), Mathematics, Science, and Social Studies are considered core courses (taught daily).

Middle School students are also offered additional learning opportunities which include World Languages (French and Spanish) and Encore classes such as Art, Music, Band, Engineering and Technology, and Wellness (an integrated approach of Health and Physical Education). Additionally, Scarborough Middle School currently offers athletics to 7th and 8th graders and several co-curricular activities for all students.



Scarborough Middle School is committed to having multiple structures to support both academic and social-emotional needs for our students. This goes beyond general classroom teachers and school administration:

- ★ **Crew Advisory Groups:** Crew advisors provide support and encouragement through a variety of activities that enrich the academic, social, and emotional needs of all students
- ★ **RISE (Re-teach, Improve, Stretch, Enrich/Excel):** Students use this time to: complete current assignments, improve the quality of their work, get extra help, and/or explore content further.
- ★ **Math and Literacy Support**

School Department continued:

- ☆ **Bridge, Academic Center, and Connections**
- ☆ **Student Advocacy:** Group and individual supports
- ☆ **Student Support and Intervention Committees:**
 - Academic RTI Committee
 - Social Emotional RTI Committee
 - Attendance Counts Committee

Other Significant Updates for 2019-2020:

Academic Center

- Students enrolled in the Academic Center are provided academic coaching. The goal of the process is to empower the student to identify his/her own strengths and resources, think about how to solve problems and meet goals, build skills, develop a positive self-image, and to lay a foundation of long-term success.

Connections

- Connections class is for students experiencing social or emotional issues. The class focuses on building positive peer and adult relationships, building self-confidence and self-efficacy, and learning strategies for regulating emotions and dealing with stress and anxiety.

Building updates

- Resurfaced handicapped accessible ramp for the main building and reconfigured handicapped access pathway to the portables

Safety and security upgrades

- Increased camera coverage: addition of 4 cameras within the school.
- Collaborated with community Public Safety partners on regularly scheduled safety meetings.
- Created efficiencies for lockdowns with security panel relays to close wing doors.

Wentworth School Annual Report

Kelli Crosby, Principal, Wentworth School

Wentworth School serves Scarborough's students in grades 3-5 in our state-of-the-art facility. Students work collaboratively in smaller Learning Communities toward academic, physical, and social/emotional learning goals while also developing citizenship skills. We are guided by the belief that children display natural, exploratory behavior and that self-confidence grows with learning and practicing decision-making. Our dedicated staff nurtures what is unique about each child. Students at Wentworth develop independence, grow as learners through a diverse set of experiences, and delight in the discovery of connections. We are proud that we not only support students' social and emotional learning, a guaranteed and viable, research based academic curriculum, and also offer diverse courses in the allied arts. For example, over 99% of students at Wentworth engage in coding and engineering in STEM courses each week, all year, every year! Based on an analysis of MEA scores in ELA and Math, Wentworth ranks better than 95.8% of the 288 elementary schools in Maine (SchoolDigger.com).



School Department continued:

Wentworth offers learning that extends beyond the school day at school because our students have access to a variety of co-curricular clubs and activities right here after school. These enrichment opportunities provide more ways for students to grow and shine! Staff advisors share their support, guidance and expertise and truly offer something for every interest from the arts and music, to technology, literacy, broadcasting, a children's circus and more. Check out this year's Clubs:

Yearbook Club	Theater Club
Ukulele Club	Digital Photography Club
Technology Club	Wentworth News Broadcasting
Literature Club	World Language Club
Homework Club	Chorus Club
K-Kids Service Club	Reading Team
Gym Dandies Children's Circus	Marimba Club

These after school opportunities for students require a great deal of organization, budgetary oversight, hiring and supervising of advisors, and support for students.

K-2 Schools Annual Report

Kelly Mullen-Martin, Principal, Blue Point School

Anne Lovejoy, Principal, Eight Corners School

Jessica Steele, Principal, Pleasant Hill School

At the beginning of 2019-2020, K-2 welcomed a number of new educators including teachers, educational technicians, and support staff to our phase as we continue to respond to needs resulting from a growing student enrollment. We committed to strong collaboration between buildings so that there is a consistent and unified approach to student programming, family communication and staff support.

In Fall 2019, teachers began using a new online assessment tool called iReady. Students were able to take this assessment using individual Chromebooks. Information gathered from this assessment in ELA and Math assists teachers to provide more individualized instruction for students. iReady became a valuable tool for teachers and families during school closure due to the online lessons included in the program.

In the spring of 2020, our team approach provided the foundation for K-2 staff to seamlessly work together during remote learning as a result of COVID-19 school closure. Staff, students and families faced an abrupt change in public schooling due to the COVID-19 pandemic. Teachers worked from home while many parents were home with their children trying to facilitate learning away from the physical school building. Our K-2 students were asked to learn skills quickly and at times struggled with learning from home due to their lack of independence and limited social connections during lockdown. The Social and Emotional well-being for students and families was a primary focus for instruction during this time. The impressive work that was done by all staff members should be commended.

Principals, community members, school board members, district leaders, and parents participated in a yearlong K-2 Building Steering committee to address the growing enrollment and space needs in our buildings. The committee was prepared to begin interviewing architecture firms immediately before the

Global Pandemic closed our schools and halted our work. There are some funds committed in the SY2021 budget to furthering this work.



A K-5 Social and Emotional Learning Steering committee created a 3-year action plan to address the SEL needs of our K-2 students in Scarborough Primary Schools. A survey tool called Panorama was selected and surveys were sent to all families and staff during school closure. As our schools prepared to reopen for Fall, the STRRT teams SEL sub-committee and the Academic sub-committee both heavily emphasized that social and emotional learning must be at the forefront of our approach to teaching and learning. The committee also added action items to the plan that addresses the professional development needs of staff to better understand and address educational equity, social justice, anti-racism and inclusive practices in our schools.

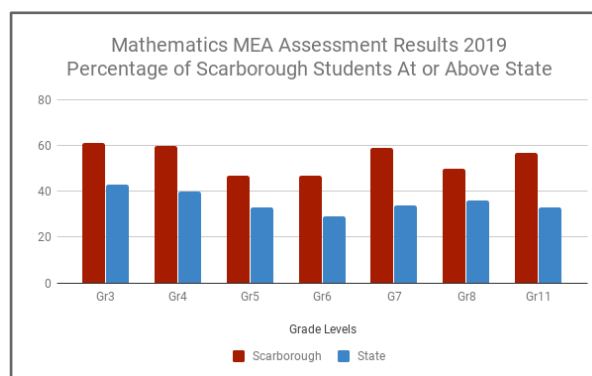
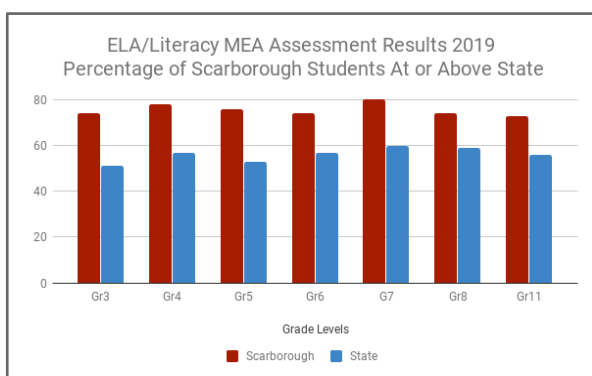
School Department continued:

Curriculum and Assessment 2019

Monique Culbertson, Director of Curriculum and Assessment

Preparations were made over the summer of 2019 and into the fall to implement a new online application called i-Ready. Teachers engaged in training in the fall and winter from which we saw a great return on our investment. Originally adopted to provide the schools with improved online data for reading and mathematics, the suite of tools actually allowed our students to continue with online instruction throughout the spring as we entered into Distance Learning as a result of the global pandemic. Many of our students not only maintained but made gains during this extended school closure time through the online instruction component. Our teachers leveraged this and other software to work collaboratively to design weekly lessons to support our students and families during this unprecedented time. We very much appreciate the feedback and support from our families and community as we worked together to not only stay safe but also to stay connected as a learning community to further learning.

While the state assessment for spring 2020 was cancelled, here are our results from the 2019 school year. The State test results gave us data from which tracked our strengths and areas for growth in ELA/Literacy and mathematics. As the charts indicate, our students performed well above the State average as they regularly do. To learn more about our schools, please visit Maine's DOE [ESSA Dashboard](#) where you can search for additional information.



Special Services Annual Report

Alison Marchese, Director of Special Services

The Special Services department provides services and supports to a diverse set of students with specialized strengths and needs so that all students can equitably access all school programs. We promote the work done at each school phase so that all students can participate fully as a member of the school community. The following is a description of the programs overseen by the Special Services department.

Special Education

Every student with a disability has a right to a free, appropriate program of instruction and supportive services designed to meet his or her individual needs. Special education services are provided to Scarborough students by certified and/or licensed professionals or supervised support staff at no cost to the parents. An I.E.P.(Individual Education Plan) is developed for each student with a disability in need of special education services, and that plan lists the services and accommodations that are appropriate for the student's educational needs.

The I.E.P. is reviewed at least annually by the I.E.P. Team which includes parents, the student, regular and special education teachers, related service providers and an administrator. Currently about 14.2% of our students receive special education services.

Gifted and Talented Education Services (GATES)

Gifted and Talented Education Services (GATES) offers a variety of program options for students who are identified as gifted and talented in one or more of the following categories: general intellectual ability, specific academic aptitude, or artistic ability (VPA). Students are screened annually for identification and notification for GATES eligibility and programming. Currently about 5.2% of our students grades 3-12 receive VPA GATES services and 6.3% receive academic GATES services.

School Department continued:

English as a Second Language (ESL)

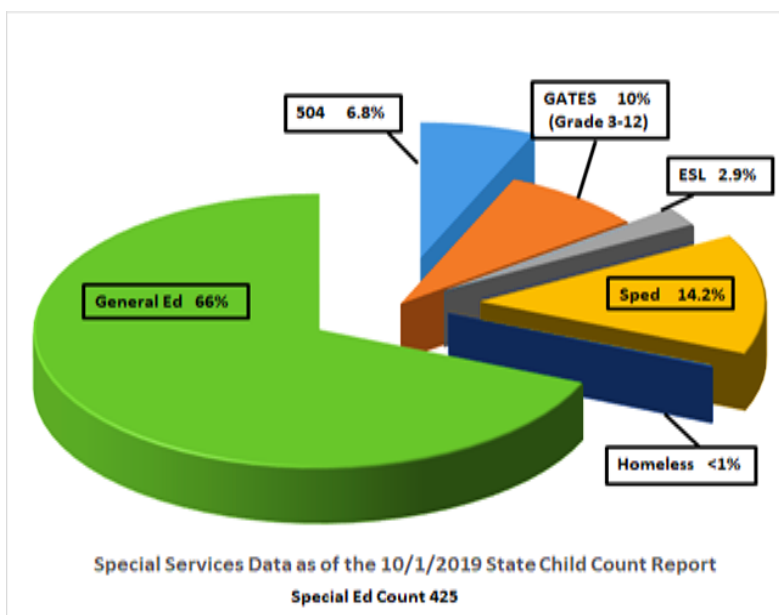
The Scarborough Public Schools are committed to providing programming to ELLs (English Language Learners) allowing them to become proficient in English as well as to effectively participate in all school programs. As required by state and federal laws, all students enrolling in a school district must complete a Home Language Survey. Students who indicate a primary language other than English are then screened for their level of English language proficiency. Identified students receive an annual individualized learning plan which is developed with input from teachers, staff, parents and students. Small group instruction, classroom support or ESL content classes are examples of services provided. Currently about 2.9% of our students receive ESL services, representing 26 languages.

Section 504

Section 504 is part of the federal Rehabilitation Act of 1973 which provides discrimination against individuals with disabilities in services, program and activities administered by any entity that receives federal funds, including public schools. Section 504 plans provide specific services and accommodations that enable students with disabilities to access the school program. Section 504 plans are developed annually with input from teachers, staff, parents and students. Currently about 6.8% of our students are identified under Section 504.

Homeless Youth Services

Scarborough Public Schools follow the provisions of the federal McKinney-Vento Homeless Assistance Act, which aims to minimize the educational disruptions experienced by homeless students. When students become homeless, they can remain enrolled in the schools they have been attending, although they might no longer meet residency requirements. McKinney-Vento also guarantees homeless student the right to enroll in a public school even if they lack the typically required documents and immunizations. In addition, homeless students are guaranteed the transportation they need to attend school. Currently less than 1% of our students are identified as homeless.



INFORMATION TECHNOLOGY ANNUAL REPORT | FY2020

The Scarborough IT Department functions as a shared service for both the Town of Scarborough and Scarborough Schools. The IT team consists of 10 full-time employees providing technology services to over 900 active employees and 3,000 students, as well as numerous volunteers and substitute employees, across 17 locations. Overall, the department supports over 6,700 discrete technology devices including laptops, desktops, mobile units, projectors, and a variety of other interactive devices.

The Scarborough IT Department also manages a complex infrastructure consisting of fiber and wireless networks, data facilities, IP-based telecommunications, and a suite of data security systems. Our staff maintain over 50 critical apps based on the operating requirements of the Town of Scarborough and Scarborough Schools. These services also include public web sites, internal business resources, and a variety of social media outlets. All technology-related projects initiated within both the Town of Scarborough and Scarborough Schools are managed by this team.

COVID-19 IMPACTS

The ongoing COVID-19 pandemic dramatically impacted IT Department operations in a number of key areas. These impacts include:

School Department continued:

Mobile Devices

- IT devices distributed for remote use increased by 89% over the previous year.
- Issued laptop devices to all Elementary School (K-5) students to enable transition to first-time, remote digital learning (1,400 devices).
- Provided support for laptop devices previously issued to all Middle School and High School (6-12) students to enable transition to enable first-time, remote digital learning (1,400 devices).
- Increased the number of mobile and desktop devices issued mobile devices to facilitate ongoing work for both Town and Schools during extended facility closure period (600).
- Implemented single sign-on for K-12 students & staff to enable quick, secure access to devices and software.

IT Help Desk

- IT Help requests rose by 37% over the previous year.
- Requests for services via the IT Help Desk was expanded to facilitate staff and student (+ parent/guardian) ticketing submission.
- IT Help Desk functionality was also expanded to allow ticket submission from on-site and remote locations.

Virtual Public Meetings | Zoom + YouTube Live

- Town of Scarborough conducted 100 Virtual Public Meetings with 2,795 Participants in FY2020.
- Scarborough Schools conducted 54 Virtual Public Meetings with 2201 Participants in FY2020.
- Virtual Public Meetings using Zoom Webinar + YouTube Live for Scarborough Town Council & Board of Education started in March 2020.

Google Meet

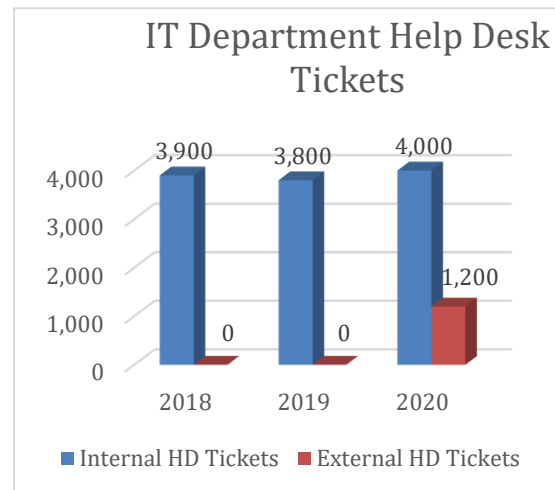
- Active users in Google Meet increased by 5,972% from March to June 2020.
- Staff conducted 84,289 unique meeting sessions from March to June 2020.

Website

- Implemented new Town of Scarborough website in July 2020.

Staffing

- Eliminated one IT Department Tech Support staff position in April due to budget constraints. 9 of 10 staff members assigned partial work schedules (50% to 75%) from April through July



Photography by Town Staff

Report from the

COMMUNITY SERVICES DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

On behalf of our department, I am pleased to present the 2020 Annual Report for the Scarborough Community Services Department, which captures an overview of our department's accomplishments during the past year. This report also highlights some of our challenges, with no challenge greater than the effects COVID-19 has had on all of us. I am extremely proud of our community as we have all pulled together to make the best decisions possible for ourselves, programming, and most importantly, the health of our community.

Our department had to make some tough decisions along the way, none greater than the decision to cancel one of our most-popular and highest-attended programs, Summer Day Camp. Our staff spent countless hours researching options, consulting other local parks and recreation departments, and meeting with Town and School leadership to arrive at the final decision. Even with all of the cancellations that ensued, it did not discourage our department from moving ahead. The one word I could use to describe them is resilient. In the face of constant changes, sometimes on a daily basis, not one member of our team shut down or gave up. They were able to seamlessly pivot and refocus on what COULD be offered or organized, choosing to focus on the positive. They stepped outside of their comfort zones in duties they would otherwise not perform. They organized activities and services for the community with either a virtual or socially-distant twist. They worked collaboratively on brainstorming the next idea or adjusting original plans, even when working remotely.



Todd Souza, CRP
Community Services Director

Our staff is fully committed to the ongoing success of our department and remains dedicated to meeting the needs of the community. As we focus on the new year ahead, I extend my sincere thanks to Town Council, the Town Manager, fellow Department Heads, and all of our generous sponsors, volunteers, and community partners for their continued support.

Here's to a more productive year supporting our core values: Stewardship, Inclusivity, Character, Innovation and Health and Wellness.

Respectfully submitted,

Todd D. Souza, CRP
Community Services Director

Community Services Team

Audra Keenan, Intergenerational Programs Manager
Bill Reichl, Parks & Recreation Manager
Nicole Hall, Operations & Facility Manager
Andrea Zglobicki, Program Coordinator
Steve Kramer, Program Coordinator
Cindy DiBiase, Seniors Program Coordinator
Ryan Colpitts, Program Coordinator
Brandi Bradley, Facilities Scheduler
Jill Deering, Administrative Receptionist

Wayne Judkins, Parks Supervisor
Tony Fortin, Senior Grounds Maintenance Worker
Ed Dube, Grounds Maintenance Worker
Ken Kennedy, Building Maintenance Technician
Ed Dube, Building Service Worker
Ian Weidner, Senior Services Bus Driver
Michael Hofheimer, Cable TV Program Manager

Community Services continued:

ADMINISTRATION

Responsibilities

Scarborough Community Services' administration team oversees many tasks, projects, and events that encompass all five divisions of the department, including recreation, intergenerational, grounds and facilities, and beach management. Oftentimes, the administrative staff are the first faces the public sees or interacts with, as many of this team's functions revolve around registrations, payments, and general questions.

- Front line for communications
- Program registrations and payments
- Brochure design, distribution, and general marketing
- Website and social media content management
- Facility and field reservations and requests
- U.S. passport acceptance
- Community sponsorship coordination
- Scarborough Community Television station operations
- Special event coordination
- Scholarship and financial assistance program administration

Accomplishments

- **Participated in Parks and Recreation Month:** Each year, National Parks and Recreation Association celebrates the diversity of park and recreation professionals and showcases their selfless work throughout the month of July. This is the first year that Scarborough Community Services joined in on the fun. We developed a calendar with suggested local sights and activities to do in July. We also partnered with a local medical group, Martin's Point Health Care, to provide four unique and completely free outdoor exercise and activity sessions. Sessions included yoga, Zumba, and Back to Basics Bootcamp in Memorial Park. This year's theme was #GameOn so we also included a kids only #GameOn event on the Wentworth playground with jumbo Jenga, volleyball, cornhole, bocce, badminton, giant Connect Four, Can-Jam, and free-play on the playground. We brought out speakers to play music and even had an ice cream truck visit with goodies.



Reorganization of Staff: As a department, we are constantly looking for new ways to do things, especially if it affords new or expanded services or makes a process more efficient for staff and/or customers. This re-evaluation of operations becomes even more essential as a position becomes vacant. With the exit of key staff members, it was time to consider adjusting staffing structure. The Office Coordinator position transitioned into Operations and Facilities Manager, combining overall office management and the oversight of indoor facilities management.

Challenges

Staff Division: One of the biggest challenges as a department is that we are all spread out amongst multiple facilities across town. We have the administrative office at Town Hall, the Intergenerational Office at Wentworth, the Maintenance Building by the ice rink, plus satellite child care sites at five separate schools in town. During summer season, we have the addition of three beach parking lots where staff are dispersed. Our maintenance staff can also be dispersed throughout the town, depending on field or park locations, and our senior programming staff are on the road with trips and pick-ups or at Martin's Point Community Room with programs. With this spread of personnel it can be difficult to all stay on the same page so communication is key.

Customer Expectations: Our goal is to be able to answer customers questions fully and in a timely manner, to be able to process transactions efficiently and correctly, and to convey all information as clearly and explicitly as possible through all avenues, such as in print, online, and social media. The planning and implementation process are cyclical, so many times we are planning multiple programs and events all at once, all while keeping up with the demand of day-to-day office operations. These include program and trip registrations, cancellations, and changes; daily deposits; passport application acceptance appointments; answering of

Community Services continued:

phones and emails; running reports and rosters; updating website and social media accounts, etc. Since our staff is so spread out and in charge of many departmental functions, the administrative team is very often down to just a few staff members. This requires a constant reprioritization of tasks, even on a daily basis.

COVID-19 Challenges: Although in-person transactions, such as program registrations and passport acceptance, had to take a pause in the spring, productivity behind the scenes was at an all-time high. Between multiple-stage refunds for child care and then summer day camp, plus all of the spring and summer sports and specialty camps, we processed over 975 individual refund transactions, most of which had to be done one household at a time rather than in bulk. We ended up making the decision to also cancel all upcoming special events, which included Concerts in the Park and Summerfest, which required us to put a moratorium on sponsorships towards such events. In lieu of typical tasks we would be competing in the spring and early summer, staff got creative. Staff produced content for the weekly virtual recreation schedules, made weekly phone check-ins to local senior citizens, and participated in Zoom sessions and virtual trainings with local and national Parks and Rec associations to strategize on next steps and new ideas for programming in a novel socially-distant environment. Much of this work was done remotely, as staff members who worked primarily in an office setting were completing the tasks from home. Many staff members during this time were also scheduled to assist the outdoor maintenance division with grounds upkeep. All of these tasks and reassignments were also confined to 20-hour work weeks April through July as part of a cost-saving measure with the Maine Department of Labor workshare program.

RECREATION

Responsibilities

Due to the department's title of "Community Services," it is often overlooked that a large portion of the work is recreation-based. At the heart of it all we are a Parks and Recreation department. Throughout the year, our program coordinators help to organize and run a variety of programs that keep youth, adults, and senior citizens busy and moving all year long. With the assistance of volunteers, we are able to keep many of our popular recreation programs, such as fall soccer, at the same price year after year. And with new partnerships with local businesses we are able to offer programming that would not be possible in the limited indoor space available to us.

YOUTH PROGRAMS

- Art: Clay camps; Art labs; Theater camps and vacation programs
- Baseball/Softball: Mini Hits; Softball pitching clinics; Big Hits softball camp; Edge baseball camp
- Basketball: Winter basketball; Dribblettes; Red Storm basketball camps
- Dance Classes: Hip-hop; Ballet and jazz; Creative movement
- Lacrosse: Learn to Lax spring clinic; Red Storm lacrosse camps
- Lessons: Horseback riding; Swim; Tennis
- Running/Track: Fall and spring cross country, summer track and field
- Soccer: Fall soccer; Mini Kicks; Indoor soccer; GPS, Seacoast, and Challenger camps
- Snow Sports: Shawnee Peak ski program
- STEM: Scratch camp; Engineering challenge camp; LEGO Robotics camps

ADULT PROGRAMS

- Sports Leagues: Basketball; Soccer
- Tennis Lessons
- Fitness Classes: Healthline; Mix-It-Up Mondays; POUND Rockout Fitness; Back to Basics

Accomplishments

- **Participation Increase:** Due to the increased need for camp services and the fact that Grades K-5 summer camp filled to capacity in less than a week of registration, many families were scrambling to put together a summer schedule for their children. Many of the sports, technology, and arts camps were subsequently filled to capacity, as well. Some of our camps that had previously waned in enrollment had a resurgence and even had waitlists of interested children.

Community Services continued:

Launched Virtual Recreation Programming: When it became apparent that all of our spring programming was going to have to be cancelled due to COVID restrictions, programming staff started to get creative and collaborate on how to bring programming to all age levels virtually. Our recreation program coordinator organized the department's first-ever Video Game Madness Tournaments for Grades 6-12. This new program ran for four weeks and included the games NHL20, NBA2K20, FIFA20, Madden20. We had a total of 55 competitors between all tournaments. The entire department also put their minds together to develop a weekly virtual recreation schedule with various activities, such as crafts, theme days, read-aloud sessions, and at-home science experiments. Staff created a total of nine unique weekly schedules, which were emailed to all households within our registration database and posted on Facebook and on our YouTube channel. All virtual recreation programming, as well as local resources and fun educational and recreational links, were shared on our dedicated Virtual Recreation Resources webpage.



Challenges

Limited Programming Space: While Community Services reserves all town and school facilities and fields, there are very few spaces that we can reserve all hours of the day for programming. Fields are easier to schedule as we only have to work around the school athletics schedules before reserving for our own programs. Indoor space, such as gyms, cafeterias, and multipurpose rooms, are at a premium across the board. We usually can only get into indoor school space in the evenings for weekday practices and very often have to work around other school events.

Volunteer Recruitment: Many of our most popular programs, such as fall soccer, indoor soccer, and basketball, rely on the generosity of volunteers to assist in the coaching. The benefits to coaching a team are that the volunteer gets to set the practice schedule with their own schedule in mind. We also try our best to make accommodations with game schedules. At the end of the season, head coaches are given a refund for their child's enrollment as a thank you. Many times, as we are putting teams together and getting closer to the program start dates, we are left with plenty of kids for teams but no volunteers for coaching. We can usually find more volunteers by sending out email messages to families enrolled but we have had to recruit high school soccer players as coaches, as well. People don't always know what opportunities exist. They may also think they don't have the particular skill set that is needed, or that they are not able to commit to the responsibility because they are already busy.

COVID-19 Cancellations: One of the biggest financial hits for the department, beyond the cancellation of child care and summer day camp, was the cancellation of essentially all spring and summer specialty programs. Aside from horseback riding lessons, which could continue to operate due to the maximum headcount of only eight children per class, all other programs had to be cancelled and refunded. We continued to monitor CDC and DOE guidelines and wait for updates from the State of Maine to help us figure out what we could and could not do for programming. We evaluated programs in stages, with indoor-based camps being cancelled first, as they would be nearly impossible to run while abiding by all of the guidelines set in place. Then we put together parameters that needed to be followed in order to run any outdoor-based camps and sent them to the instructors to see if they could meet those requirements. In the end, even outdoor camps were cancelled due to the restrictions. Without these camps as options, and with the cancellation of summer day camp, local families were left with very few options for summer activities through the town.

INTERGENERATIONAL

Responsibilities: A true span of ages and abilities are encompassed under the Intergenerational Programs umbrella. Our child care programs begin at Grade K and go up through Grade 8 and are offered year-round through before/after school programs and summer day camp programs. Our goal is to promote the physical, mental, social, and emotional development of each child. Programs include a nutritious snack every day, outside play or indoor physical activity, crafts, special projects, and quiet times. We view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development. This office also oversees the planning, development, and implementation of programs, activities, and recreational trips aimed to enrich the quality of life for individuals age 55 and older in our community. The mission of the 55+ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of life, and actively promote participation in all aspects of community life.



Community Services continued:

CHILD CARE PROGRAMS

- Before-School Care
- After-School Care
- No-School Days
- School Vacation Weeks
- Late Start Days
- Date Nights
- Summer Day Camps

SENIOR PROGRAMS

- Weekly Wednesday Meals
- Bi-Weekly Activity Centers
- Weekly BINGO
- iPad Classes
- Out-To-Lunch Bunch Trips
- Theater Trips
- Seasonal Events
- Trips Offered Year-Round
Throughout Maine and New England

Accomplishments

100% Capacity at All Child Care Sites: While this achievement can also be filed under challenges, it is a true testament to the quality and value of the child care programs provided by Scarborough Community Services. Not only did each school-year child care site fill up to capacity but the summer day camp programs also maxed out within the first seven days of registration.

Additional Senior Support: One of the larger groups we work with that was immensely affected by COVID-19 cancellations was our 55+ group. Programming and trips that were planned months in advance and were set to take place on almost a daily basis were abruptly stopped. The Community Room at Martin's Point Health Care, where the majority of our programs are held, was also closed down very quickly. Staff rallied quickly in response to the changes to try and come up with ways to support this population, especially during quarantine. Since many of our participants live alone, some without nearby relatives or support, we knew isolation was going to be one of the bigger issues. With the assistance of staff town-wide, as well as from Project GRACE, we made phone calls to almost 1,000 senior citizens, most were residents of Scarborough and some were non-residents but were frequent participants in our weekly 55+ programming. Initial phone calls were made to check in with them to see how they were doing, to make sure they had enough food and supplies, to see if there was anything we could assist them with, and to listen to them. We also asked each person if they would like us to follow up with them on a weekly basis, and a fair amount of people did take us up on the offer. We also developed an activity packet that had various word games and puzzles that could be mailed to anyone interested.

Challenges

Growing Programs and Limited Space: Across the board, whether it was a child care-based program or a 55+ program, we ran into programs reaching their limits and having to maintain lengthy waitlists. We are provided space in each school for our child care programs and in the Martin's Point Community Room for the 55+ programs, but even these spaces had maximum headcounts that could not be superseded, whether it was due to fire and safety codes, facility administration specifications, or state licensing requirements. Summer camp this year maxed out at 250 Grade K-5 campers and we still had a waitlist of 90 children. Aside from space, we also found that many of our 55+ trips and programs filled up quickly. Trips are oftentimes limited not only by our bus capacities but also by the venues we are visiting.

Keeping Programming Affordable: Costs for travel, tickets, and attractions continue to rise each year, as do the wages for part-time staff. Year to year, we evaluate child care and summer camp pricing to make sure we are in line with neighboring providers. We also look at admission, programming, transportation, and staffing costs for summer camp when planning the eight-week schedule. For the 55+ programs, we have found that increasing costs are often barriers to participation. It becomes a challenge for us to offer inclusive programming that is affordable for older adults who are often on fixed incomes.

Community Services continued:

Planning Multiple Scenarios Then Cancelling: All of our programs had to be abruptly stopped in March due to COVID and all of the unknowns that came along with it. It was still early on and not much was known about the virus. There weren't strict guidelines in place and even schools did not know when or if they would be opening for the remainder of the school year. Staff diligently continued to plan for future programming with the idea that if things opened back up again, we would be ready for participants immediately. Summer camp plans continued to evolve into as many as five different iterations as we considered any possible scenario where camp would still run under restrictions and protocols. We looked at smaller group numbers, reducing overall camp numbers, adding more camp sites to help spread out the overall headcount, forgoing traditional day trips, implementing new check-in and check-out procedures, and the camp-wide use of PPE. In the end, due to the restrictive nature of the CDC and DOE rules for using school space, plus the exorbitant cost of keeping spaces clean and sanitized and keeping everyone safe, the program was ultimately cancelled.

GROUNDS AND FACILITIES

Responsibilities: Community Services oversees the maintenance and construction of many parks and fields in Scarborough. Grounds staff are responsible for the repair and maintenance of all Municipal facilities, including all town parks and their accompanying fields, trails, buildings, playgrounds, and amenities. Seasonal staff members are hired and trained annually and integrated into the year-round crew, and are usually hired in the spring and summer, as these seasons require more help for the mowing and weed maintenance. Staff maintains and schedules all outdoor athletic facilities for Scarborough High School and Scarborough Middle School competitions and practices, leading to an open line of communication between our department and school athletic staff, as well as with youth athletic groups.

PARKS/FIELDS/TRAILS

- Blue Point Park
- Black Point Park
- Memorial Park
- Scarborough River Wildlife Sanctuary
- SEDCO Field
- Eastern Trail

SPORTS COMPLEXES

- Peterson Sports Complex
- Springbrook Sports Complex
- Willey Sports Complex
- Scarborough Middle School Sports Complex
- Scarborough High School Sports Complex
- Wentworth Field

AMENITIES

- Tennis courts
- Basketball courts
- Pickleball courts
- Outdoor gaming area
- Outdoor ice rink
- Skate park
- Concession stands
- Playgrounds

Accomplishments

Management Restructure: The grounds department has historically had ups and downs in staffing. When we were left without a Facilities Manager and unable to fill other grounds positions, it was time to reconsider the staffing structure. The Recreation Manager position pivoted to Parks and Recreation Manager, encompassing both youth and adult recreational programming as well as outdoor facilities and fields maintenance, with the addition of a Parks Supervisor overseeing the day-to-day operations.

Reallocation of Staff During COVID-19: By mid-March, all in-person services, such as child care and program registrations came to an immediate halt. One service that could continue, and needed to continue regardless of COVID, was grounds maintenance. Full-time staff members from child care and administration were added to the weekly grounds schedule to assist in the upkeep of fields and outdoor facilities in the spring and early summer. This kept many people in a job even if it was not their typical position or duties.



Challenges

Hiring and Retaining Staff: Since outdoor maintenance duties cycle around seasons, schedules have to be flexible to changes due to weather and conditions. Some of our positions were shared positions with Public

Community Services continued:

Works. Not having a set and consistent schedule year-round or one set location throughout the year may have deterred applicants, which left us with unfilled positions in our maintenance division.

Strong Growing Seasons and Increased Requests: A warm fall and mild winter made for a longer grass-growing season. Playable surface for a longer than normal time frame resulted in teams practicing and playing longer than normal. When fields do not get much rest, the impaction and weed pressures become issues. All of these aspects impacted the work load for the outdoor maintenance crew. Where our crew may have had more time in the past to work on additional tasks, such as preventative maintenance on equipment between seasons, they were tasked with more field use requests, such as painting, lining, dragging, and mowing.

Need for Additional Space: As the “booking agent” for all town and school fields and facilities, we are front and center to witness the growth of Scarborough, and with it the addition of new sports and activity groups. This past year, Community Services staff processed a total of 15,385 field and facility requests and reservations from over a total of 143 unique outside groups, not including the vast sports schedules of the High School and Middle School teams and extracurricular activities and clubs. Outside groups included sixteen booster groups, eight dance companies, four baseball/softball groups, six basketball groups, six scout troops, six soccer clubs, three churches, three neighborhood/condo associations, seven school-support groups, and many more. With new organizations requesting space in Scarborough each year, the need for more indoor and outdoor space grows.

BEACHES

Responsibilities

Although Maine’s coast is primarily a rocky coastline, Scarborough is home to several sandy beaches, including three beaches that are maintained and operated by the Town of Scarborough. Community Services supervises the day-to-day operations of the beach parking lots and facilities, as well as the boat launches for the town. Operations include parking lot management and fee collection, with parking lots open daily sunrise to sunset from Memorial Day through Labor Day. Other duties include custodial services, maintaining facility appearance, and trash removal from the beaches and the Pine Point Co-op. Management oversees the hiring and training of seasonal staff and the management of supply stock levels for staff at beaches



BEACHES

- Ferry Beach
- Pine Point Beach (Hurd Park)
- Higgins Beach

BEACH FACILITIES

- Higgins Beach Bathhouse
- Ferry Beach Bathrooms
- Pine Point Bathrooms
- Pine Point Concession

BEACH AMENITIES

- *Bike Racks*
- *Kayak Racks*
- *Portable Toilets (out-of-season)*

PARKING LOTS

- Ferry Beach-- 86 parking spots
- Pine Point Beach (Hurd Park) -- 346 parking spots
- Higgins Beach -- 84 parking

Accomplishments

Pine Point Parking Redesign: Currently on hold, this capital improvement project gained momentum in 2020 with multiple public input meetings held at Town Hall as well as the Pine Point Fire Station, giving residents several opportunities to guide the redesign of the Town’s highest-used beach access point. A final design was proposed but never brought before Town Council due to budget constraints. This project will be brought back forwards in FY2022.

Community Services continued:

Transfer of Boat Launch Operations: The boat launch at Pine Point Co-Op has always had overlapping oversight due to its nature and location. It is a working waterfront that must abide by town policy as well as waterfront rules and the Harbor Master has overseen the enforcement. Community Services used to oversee the parking lot and recreational boat launch operations. In an effort to streamline communications and avoid mixed messages, the operations for the boat launch were shifted to the Police Department this year.

Reorganization of Staff Due to COVID-19: By the middle of March, all in-person services, such as child care and program registrations came to a stop. Once guidance was released by the CDC and the State of Maine as to the usability of outdoor facilities, such as beaches, we knew that the beaches would eventually open to the public and need staff. The Intergenerational Programs Manager transitioned to assist with beach operations management along with our Recreational Program Coordinator, and many of the part-time beach attendant positions were offered to current part-time child care/summer camp staff or senior program staff in lieu of hiring out those positions like we typically do each season. This kept many people in a job even if it was not their typical position or duties.

Challenges

Securing Seasonal Staff: One of the ongoing challenges at the beaches is being able to secure enough qualified staff for the summer season. Many of our seasonal staff members are college students, so as we get closer to August and September, the total staff numbers dwindled as students go back to school or find full-time jobs. These are perfect positions for retirees, college students who are staying local, or even older high school students.

Educational Enforcement of Rules: There are many rules that have to be remembered, repeated, and reinforced as it applies to the beaches. There are town ordinances that govern the use of beaches and the permitting of special events, such as wedding ceremonies. There are ordinances about surfing, dogs and horses on the beaches, fireworks use, and the protection of piper plovers. There are also Natural Resource Protection rules that govern the protection of coastal dunes and wetlands, as well as significant wildlife habitats. While beach staff does their best to inform all visitors of the rules, it can be a lot to deliver in such a short interaction, and once people get onto the beaches, it is even more difficult to enforce the rules.



Photography by Town Staff

Report from the

SCARBOROUGH LAND TRUST

To the Town Manager, Town Council, and Citizens of Scarborough:

Scarborough Land Trust is a private, non-profit, community-based organization that acquires, protect, and stewards land for open space, public access, and wildlife habitat. SLT conserves land where natural resources, scenic vistas and historical significance offer unique value to our community.

Scarborough Land Trust (SLT) is pleased once again to report to the community on our ongoing work to permanently conserve land in Scarborough for public benefit. We are grateful to the Town of Scarborough and hundreds of its residents for financial support and volunteer power to do our work.

The pandemic challenged all of us and our normal ways of doing business. For SLT, the biggest challenge was in the early days of the shelter-in-place order when people flocked to our trails as a way to get out of the house, exercise, deal with anxiety, and find peace among nature. We are grateful to the citizens of Scarborough for working cooperatively to avoid overcrowding at our trails and parking lots, which allowed all of our properties to remain open throughout the crisis. We would like to recognize the cooperation of the Town Manager, Public Works, and the Police Department for their help in keeping our trails open and safe.

It seems like a long time ago, but earlier in this reporting period a couple hundred people gathered in July 2019 for the Broadturn Farm Dinner. We also remember fondly a couple of evening hikes, including a full-moon walk, a fall leaf-peeping hike, educational outings to learn about New England Cottontail habitat, and other late summer and autumn-themed events. We were thrilled to host two bus tours around Scarborough for residents of Piper Shores. Sadly, all public events since the pandemic have been postponed or canceled, but we look forward to resuming them as soon as we can.

This spring we opened the Blue Point Preserve, SLT's newest conserved property, after successfully raising the funds to purchase the land last fall. The short loop trail provides an amazing diversity of habitat types, including a wonderful view of the Scarborough Marsh and an impressive staircase to scale a steep slope. If you haven't been there, please put it on your to-do list!

Pleasant Hill Preserve was enhanced with the new "Northern Loop Trail" and the addition of a boardwalk at the Swallows Field Trail, along with a host of trail improvements across our trail system. We were also pleased to engage in two different habitat improvement projects at the Fuller Farm Preserve. We managed a patch of regenerating forest to improve it for endangered New England cottontail rabbits and also closed the Hayfield Trail to improve nesting viability for bobolinks and other grassland birds.

Finally, Scarborough Land Trust and Broadturn Farm, Inc. signed a first-of-its-kind 99-year lease on June 27, 2020 to ensure the sustainability of family farming in Scarborough. We hope this lease will become a model for other conservation groups as they look to enter into long-term relationships with family farms.

Don't forget that our seven public access preserves are open every day for your use. Information about these sites at www.ScarboroughLandTrust.org. Don't forget to follow us on Facebook or Instagram to keep up with the latest news from SLT!

Respectfully submitted,

Rick Shinay, President
Scarborough Land Trust

Report from the

SCARBOROUGH CONSERVATION COMMISSION

To the Town Manager, Town Council, and Citizens of Scarborough:

The Conservation Commission is tasked with increasing awareness of the value of and reducing damages to our natural resources, and working with Town Staff, other committees, and local organizations to encourage sustainable stewardship of Scarborough's natural resources.

As with many of the Town's committees and commissions, the COVID-19 pandemic heavily impacted meetings of the Commission in 2020. Although we held a few online meetings, most meetings were canceled over the spring and summer of 2020 due to reduced work schedules of town support staff.

Here are some of the activities that the Commission was involved with in the past year:

- Participated in a Conservation Commissions and Plan Review Training;
- Reviewed visions and strategies and provided input to the Town's Comprehensive Plan;
- Provided feedback to the Planning Board on changes to the Town's development transfer/in-lieu fee program and provided advisory comments to the Planning Board on conservation and environmental issues;
- Continued membership on the Pest Management Advisory Committee (PMAC); and
- Participated in the High-Water Marks project with the [Maine Silver Jackets Team](#) along with the City of South Portland.

We would like to thank Councilor Foley, our long-time liaison to the Town Council, and our new liaison, Councilor Cloutier, the Town's Sustainability Coordinator Jami Fitch, and Assistant Planner Jamel Torres for their continued participation and enthusiasm in helping the Commission.

Respectfully submitted,

Peter Slovinsky, Chairman

Commission Members: Steve Decrosta, Rachel Hendrickson, Ben Keller, Thomas Nolan, Charles Spanger, and Suzan Nixon

Scarborough Service Organizations

Am-Vets / Libby Mitchell Post

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Dennis Meghan, President
c/o Portland Regional Chamber
60 Pearl Street, Portland, ME 04101

Kiwanis Club

Neil Jamieson (207-282-5966)
P.O. Box 846, Scarborough, ME 04070-0846

Lions Club

Rodney Laughton (207-883-9309)
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Scarborough Land Conservation Trust
Rick Shinay (207-883-3064)
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North Scarborough Grange -

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29 Saco Street, Scarborough, ME 04074
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Rotary Club

Phil Giordano (207) 883-0355
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Scarborough Garden Club

Elizabeth Richter, President
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Scarborough Historical Society

Becky Delaware (207-885-9997)
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