

**August Board Meeting
Pine Lake Preparatory, Inc.
Wednesday, August 25th at 6:30 PM**

Attendees: Bobby Peterson, Jason Gianni,, Fred Shilmover, Lauren Millovitsch, Caroline Mones, Katie Davidson, *Ed Haynes (attended online)*

Absent:

School Leadership Present: Andrew Mocerì , Shelley Sims, Jeff Burr, Tim Hoffman, Sam Ranallo , Lori Reuter, Lauri Shatz

1. Call to Order and Attendance (6:40 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e) (6:42)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts.

3. Mission, Vision, and Values Moment (6:43 pm)

Brie Leggat Johnson

4. Public Comment (6:48)

Kristin Tynon (LS)

5. Pine Lake Preparatory Spotlight: Engineering (6:50)

J. Walker and A. Mocerì

6. Board Business

a.) Approval of Meeting Minutes (July 21 Board Meeting, July 21 Closed Session, July 26 Called Session, August 9 Check In, August 9 Closed Session)

Motion to approve the minutes of the July 21 Board Meeting- Open and Closed.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

Motion to approve the minutes of the July 26 Called Session.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

Motion to approve the minutes of the August 9 Check in and Closed Session.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

b.) Board Committee Updates

- Committee Calendar posted in Dropbox
- Committee chairs (Academic Excellence, Finance and Development, and Community Outreach) to decide on a threshold for membership including reserved spots for prior members: report to Brie by Sep 1, 2021 .
- Emeritus positions- positions reserved for prior members
- Interest and skills (application for the lottery)
- Expectations (attendance)
- Lottery to select members should the number of applicants exceed the threshold
- Open meetings for all who wish to participate
- Dashboard for communicating committee reports (major projects, point person, deadlines, status updates); dashboard reported at each board meeting
- Katie Davidson will work on the application for committee members
- Officers will meet to determine how the process will be communicated to the public
- Strategic Plan- Bobby Peterson will begin this work with Andrew Mocerri

7. Financial Matters (7:45)

Monthly Financial Report

- a.) 2020-2021 financial re-cap
- b.) 2021-2022 financial updates

8. Administrative Matters (7:54)

- a.) School Opening Update (Leadership Team)
- b.) Annual Staff Retention Data Update (A. Mocerri)
- c.) COVID-19 Metrics and Operating Update (A. Mocerri and C. Mones)
- ~~d.) Annual Operating Plan (A. Mocerri)~~

9. Executive Session

Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

a.) New Hires for Approval

10. Resumed Open Session: *Motion to move that the minutes of the closed session held on (8/25/2021) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

11. Vote as needed

The board approves Connor Bradley for the role of Upper School Spanish Teacher

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

The board approves Andy Vickery for the role of Operations Team.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

The board approves Kelli Raskay for the role of personal needs assistant.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

12. Adjourn

Motion to adjourn.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No