

MEMORANDUM for Record

Date: October 27, 2021

Subject: Q&A, RFP 21-6990-06, Facilities Assessment

Attendees were requested to indicate a page number associated with questions. The meeting was then opened to questions. Questions received during the meeting and through October 23, 2021 include:

- **1Q:** in the proposal, ADA assessment is noted. What level of detail would meet your goals and expectations:
 - a. Tier One: ADA checklist with visual review?
 - b. Tier Two: ADA audit with measured and photographed conditions?
- **1A:** RSP and the Contractor will collaborate to provide all available information on trends, goals, programs, and other factors that may affect the overall assessment of the facility(ies). Offerors should use their professional judgement.
- 1. **2Q:** In the proposal Building system forensics is noted. What level of detail would meet your goals and expectations
 - a. **Tier One:** Detailed roofing review that documents and explains conditions normally included in a stand-alone roof assessment, with focus on drains, ponding, flashing, penetrations, seams, parapets, anchors, etc.?
 - b. This level of assessment does not include testing or invasive investigations. Additional study may be recommended if conditions warrant.
 - c. **Tier Two:** Engineering forensics that may involve testing and invasive investigations. This level of assessment is typically used to resolve unusual problems or conditions.
- **2A:** Building Forensics is the evaluation of problematic conditions in a building and the various components such as ventilation, leaks, cracks in walls, uneven floors. The forensic study allows the Engineer to identify and locate reasons for the failures so that appropriate solutions can then be recommended. Offerors should use their professional judgement.

NOTES:

Nothing herein shall change the meaning or intent of the solicitation unless and until changed by formal addendum released by the Purchasing Agency.

This is the author's interpretation of the minutes. Corrections, additions, or changes should be addressed within three days of the above date.