

SCHOOL DISTRICT OF JANESVILLE
PAYROLL DEPARTMENT

PLEASE POST

TO: All School Offices

REVISED 10/11/2021

FROM: Mr. Scott Garner
Assistant Superintendent of Administrative & Human Services

The following is a list of the Cut Off dates for payroll purposes for Teachers, Administrators, Support Staff, Substitute Teachers and Non-Teaching employees during the 2021-22 school year. If any timesheets, etc. are not received by the cut off dates, payment could be delayed until the following pay day.

<u>CUT OFF DATES</u>			<u>PAYROLL DATES</u>	
Friday	August 20, 2021	←————→	Friday	September 10, 2021
Friday	September 10, 2021	←————→	Friday	September 24, 2021
Friday	September 24, 2021	←————→	Friday	October 8, 2021
Friday	October 8, 2021	←————→	Monday	October 25, 2021
Friday	October 22, 2021	←————→	Wednesday	November 10, 2021
Friday	November 5, 2021	←————→	Wednesday	November 24, 2021
Friday	November 19, 2021	←————→	Friday	December 10, 2021
Friday	December 3, 2021	←————→	Tuesday	December 21, 2021
Friday	December 24, 2021	←————→	Monday	January 10, 2022
Friday	January 7, 2022	←————→	Tuesday	January 25, 2022
Friday	January 21, 2022	←————→	Thursday	February 10, 2022
Friday	February 4, 2022	←————→	Friday	February 25, 2022
Friday	February 18, 2022	←————→	Thursday	March 10, 2022
Friday	March 4, 2022	←————→	Friday	March 18, 2022
Friday	March 25, 2022	←————→	Friday	April 8, 2022
Friday	April 8, 2022	←————→	Monday	April 25, 2022
Friday	April 22, 2022	←————→	Tuesday	May 10, 2022
Friday	May 6, 2022	←————→	Wednesday	May 25, 2022
Friday	May 27, 2022	←————→	Friday	June 10, 2022
Friday	June 10, 2022	←————→	Friday	June 24, 2022
Friday	June 24, 2022	←————→	Friday	July 8, 2022
Friday	July 8, 2022	←————→	Monday	July 25, 2022
Friday	July 22, 2022	←————→	Wednesday	August 10, 2022
Friday	August 12, 2022	←————→	Thursday	August 25, 2022

(Circumstances beyond our control could cause changes in some dates as listed. In such cases, each office will be contacted.)