



Leadership Meeting Notes

Date: 10/21/2021

Vision/Mission/Goal:

- Vision-St Martin Parish is a community where all families have access and utilize high quality early childhood care and education services in which the whole child is educated
- Mission-Through the use of accountable leadership, coordinated strategic planning and financial sustainability, the St Martin Parish Early Childhood Network will provide and fill seats of high quality care and education to all eligible families in the parish by effective recruitment with a seamless process to understand eligibility so that all children benefit from highly effective early childhood programs.
- Goal 1-To increase the number of enrolled three year olds from 180 to 220 for the 2021-2022 school year by October 1, 2021
- Goal 2-To increase the performance rating in Instructional Support on the Network's profile from 4.42 to 4.52 by the 2022-2023 performance rating cycle.
- Goal 3-To increase the performance rating in Emotional & Behavioral Support from 5.84 to 6.05 by the 2022-2023 performance rating cycle.
- Goal 4-All early childhood classrooms in the network will be using Tier I curriculum materials by the end of the 2021-2022 school year.
- Goal 1 was discussed since we are at the timeline deadline and due to drop in enrollment, we have not met our goal. We will wait to see what our enrollment for 3 year olds are when we gather our February 1, 2022 child count to see if we need to discuss an adjustment to the goal
- Goal 4 has been met and options for replacing that goal were presented to those in attendance and voted on

- Option 1-All network classrooms will receive 6 hours of Professional Development for effective implementation of Frog Street curriculum by July 1, 2022
- Option 2-All network classrooms will receive 12 hours of Professional Development for effective implementation of Frog Street curriculum by July 1, 2022
- i. Option 2 had the most votes. Miss Shandi Tyler will give more details at our next leadership meeting

Ready Start:

- An advisory council will need to be established
 - Nominees are being submitted by coalition members
 - Coalition members will meet to vote on members
 - A meeting will be held to swear in the new advisory council members
- Coalition members have started signing up for community outreach to help with reaching Blueprint Goal #1 by presenting Network information at community organization meetings and events

LDOE Information:

- Tax Consultation
 - LDOE has contracted with JW Royston, E.A. and Associates to provide tax support services to Type III providers who may have experienced changes in their financial situation
 - Up to two hours of tax consultation will be provided until June 30, 2022 or until contracted services hours are expended
 - Type III providers will need to fill out an "interest" form to schedule their consultation
- Lead Agency Request for Application
 - LDOE has released the RFA (Request for Application) for early childhood community network lead agencies for the two year period beginning July 1, 2022 through June 30, 2024
 - St Martin Parish School Board (current Lead Agency for St Martin Parish) will submit the Request for Application

Referral Documentation Form:

- All Program Partners will fill out the Referral System Documentation form on the second Wednesday of every month
- A Reminder email will be sent out at the beginning of each month with the link attached
- Use the numbers from the previous month
- Open seats form will be emailed to all program partners shortly after the second Wednesday of each month
 - Purpose is to inform parents of which Program Partners may or may not have availability in certain age groups that parents are inquiring about

October 1 Child Count:

- All Program Partners have submitted the October 1 Child Count and Demographic information
 - Lead Agency will submit St Martin Parish October 1 Child Count to the LDOE by October 30th

CLASS:

- Observation schedules were submitted, by observers, to the Lead Agency in September
 - All classes and observation schedules are in the EC Portal
 - Third Party observations have begun
 - 10% of classes must be shadow scored each period which makes it 8 classes for St Martin Parish
 - 74 classes in St Martin Parish
 - i. 9 Infant classes
 - ii. 27 Toddler classes
 - iii. 38 PreK classes
1. Shadow observations for Fall
 - a. 2 in Head Start

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- b. 4 in Child Care Centers
 - c. 2 in School System
 - CLASS email was sent to CLASS observers with the following:
 - Fall 2021 Local Observation Protocol Guidance from LDOE
 - St Martin Parish Local CLASS Observer Protocol and Guidance
 - St Martin Parish Local Observation Protocol Plan
 - CLASS observation Conflict of Interest
 - 2021 Observer Protocol and Guidance Questionnaire
 - CLASS Exercises
 - Deadline to complete the Fall Calibration Exercise is December 10th
 - i. A link and instructions for completing the calibration exercise will be sent to all observers in November
 - Miss Brooke went over, in detail, the St Martin Parish Local CLASS Observer Protocol and Guidance and some of the topics discussed were
 - When to use Infant, Toddler, PreK tool
 - Observation guidelines for new/substitute lead teachers
 - Scoring Cycles
 - Situations that can and can not be observed
 - Conflict of Interest

TSGold:

- LDOE is updating the Teaching Strategies GOLD license to include both the stand-alone Early Childhood and OSEP (Office of Special Education Programs) licenses within one new license for the 2021-2022 school year
- Emails were sent, from TSGold, to users to reset their password in the new license
- 2021-2022 changes

- Certain objectives will not be required to have documentation but must be scored. Those objectives were discussed in the meeting

Performance Profiles:

- Lead Agencies should expect that embargoed results will be available by October 22
- LDOE anticipates releasing the 2020-2021 Performance Profiles by mid-November, including Performance Scores as well as Informational Metrics by best practices
 - The 2020-2021 Performance Profiles will reflect the flexibilities approved by BESE in April 2021 in response to the COVID-19 Pandemic
 - i. LDOE will publish Performance Scores based on 2020-2021 data when those scores were higher than Performance Scores published in Fall 2020
 - ii. For all other sites, LDOE extended 2019-2020 Performance Scores
 - November 2 Office hours will focus on the Performance Profile release
- Performance Profiles will be published on louisianaschools.com website

GUEST SPEAKERS:

- Adrienne Huval (St Martin Parish School-Based Health Centers and School Nurse Program Coordinator)

Next Leadership Meeting:

- December 16