

**AMHERST EX. VILLAGE SCHOOL DISTRICT
BUDGET ADJUSTMENT REQUEST FORM**

BUA: _____

Apprv by _____

It is hereby requested that the following adjustment be made between budget categories.

TO BE INCREASED:

FUND	FUNC	OBJ	SPCC	SUBJ	OPU	JOB	ACCT. DESCRIPT.	AMOUNT

TO BE DECREASED: TO BE DECREASED:

FUND	FUNC	OBJ	SPCC	SUBJ	OPU	JOB	ACCT. DESCRIPT.	AMOUNT

REASON FOR TRANSFER: (be specific)

DATE: PRINCIPAL/SUPERVISOR

DATE: TREASURER