



The **Infinite Campus Parent Portal** is a one-stop comprehensive tool for parents to view their scholar information and keep information at their fingertips including:

- **Announcements / Messaging** (from both your campus and teachers)
- **Daily Schedules**
- **Grades** (overall and assignment-specific, immediate, and as-posted)
- **Attendance** (in summary or detailed including excused/ unexcused tardy and absences)
- **Assignments and Exams** (upcoming, missing, and submitted assignments by specific class and due dates)
- **Demographic Information** (contact / household information and immunizations)

**Convenience:** Parents can view their scholar information on-demand via their personal computer, mobile device, and tablet.

**Transparency:** This tool will provide you an effective means of receiving the most thorough, updated information about your scholar for increased transparency of your scholar's academic growth and achievement.

**Partnering with Teachers for Student Success:** This resource identifies potential areas for development for parents to work in close partnership with your scholar's teacher to achieve continuous self-improvement. Parents can understand, monitor and be active participants in their scholar's complete education process.

## How to Access Parent Portal

There are three convenient ways for parents to access the Parent Portal:

WEBSITE	QR CODE	MOBILE APP
 <a href="https://www.infinitecampus.com/audience/parents-students/login-search">https://www.infinitecampus.com/audience/parents-students/login-search</a>		 Download "Campus Parent" through the Apple App Store or Google Play Store (or Android version of 4.4 or later and iOS devices version 9.0 or later).

## Getting Started with Campus Parent Portal

### New Users to Create your User Account with an Activation Key:

#### 1. From Your Computer:

a. <https://eagleaz.infinitecampus.org/campus/portal/parents/oseagle.jsp>

b. Select **“New User”**  
Open Sky Education

Parent Username

Password

[Log In](#)

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log In to Campus Student](#)

\_\_\_\_\_ or \_\_\_\_\_

[New User?](#)

c. Enter the Activation Key provided by your campus. You may request an electronic version of your Parent Portal Activation Letter from your homeroom teacher or School Operations Manager to easily copy and paste into this field for your convenience.

**New User?**

Activate your Campus Portal account by entering the activation key sent to you by your district.

If you do not have an activation key, please contact your district to obtain one.

**Activation Key \***

[Submit](#)

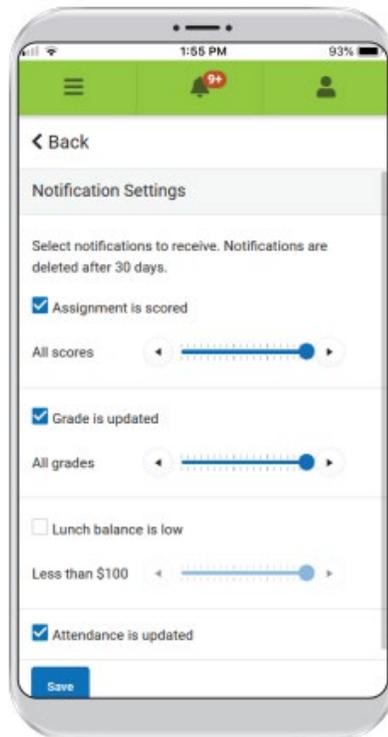
[Back to Login](#)

d. You can now create your unique Portal Username and Password

## 2. From Your Mobile Device from the App:

\*\* Please note: The app provides the same tools as the browser version with the added benefit of the option to Stay Logged In and receive Push Notifications

- a. Download the IC Campus Parent App from the Apple App Store or Google Play
- b. Open the app and search for your District Name (“Open Sky Education”) and State (“Arizona”)
- c. Select the result of your District search provided
- d. Click “**Parent/Student**” and then click “**Campus Parent**”
- e. Click “**New User?**”
- f. Enter your Activation Key Provided then “**Submit**”
- g. If using a secure, private device, mark Stay Logged In to receive mobile push notifications
- h. Enter a Username and Password, then click “**Log In**” (for no notification preferences)
- i. To **Enable Notifications** on your mobile device:
  - i. **Note: Notifications are triggered when attendance, grades or assignment scores are created or modified**
  - ii. Select “**Stay Logged In**” before selecting “Log In”
  - iii. After logging in, select the user menu on the top right, then click “**Settings**” and “**Notification Settings**”
  - iv. You can indicate the types of notifications you’d like to receive and the threshold for notifications (e.g., Receive assignment notifications with a score below 70%), click “**Save**”



## **Troubleshooting issues with your Username and Password:**

Your campus School Operations Manager can provide you the Username you created and is able to reset your password.

If you failed to enter your username and password correctly after multiple attempts, you will see a CAPTCHA. Enter your username, password and CAPTCHA to gain access.

For Troubleshooting tips and more information about the apps, visit <https://www.infinitecampus.com/audience/parents-students/help-center>

## **Features of Parent Portal:**

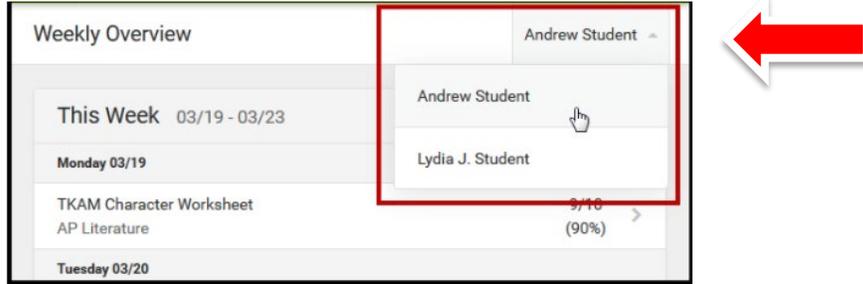
The Campus Parent Portal is designed specifically for parents and is optimized for use on mobile devices and tablets.

In the Campus Parent Portal, navigate between tools in the menu on the left. On mobile devices, this menu shrinks to a "hamburger" or "three bars" icon to save space.

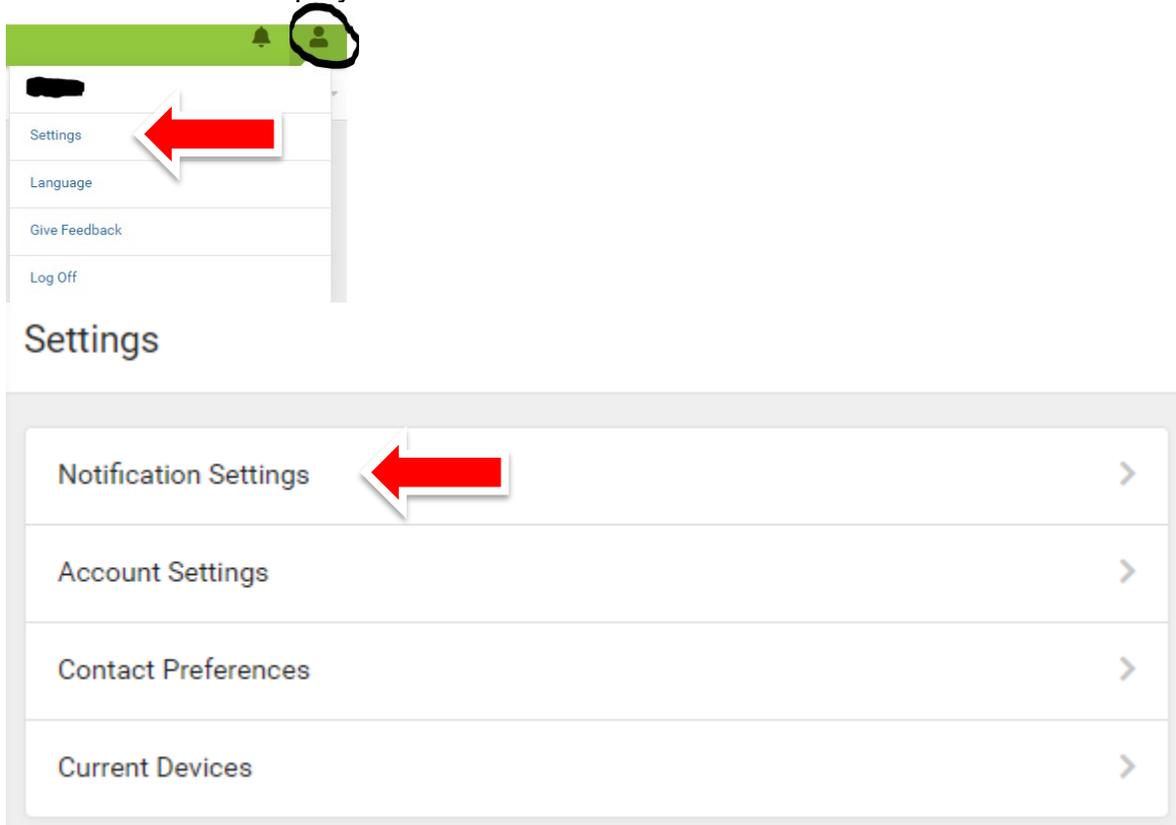
Click the user icon in the top right to view Notification Settings.

The screenshot displays the Infinite Campus Parent Portal interface. At the top, there is a green header with the Infinite Campus logo, a notification bell icon with a red '2', and a user profile icon. A red arrow points to the user profile icon. Below the header is a dark grey sidebar menu with the following options: Parent, Announcements, Today, Weekly Overview (highlighted), Grades, Grade Book Updates, Attendance, and Schedule. The main content area shows a 'Weekly Overview' for 'Andrew Student' for the week of 03/19 - 03/23. It lists assignments for Monday 03/19 (TKAM Character Worksheet, AP Literature) and Tuesday 03/20 (Ch3 pg 145-7, #s 2, 4, 8, 12, Pre-Calculus A). A red 'MISSING' label is visible under the Tuesday assignment. A second red arrow points to the user profile icon in the bottom navigation bar, which is circled in black. The bottom navigation bar also includes a notification bell and a list of settings: Settings, Language, Give Feedback, and Log Off.

For multiple students, you can select the drop down to choose the student information you would like to view:



By selecting “**Settings**”, Parents can update their Notifications, Account Settings, Contact Preferences and Display Current Devices in user



**Notification Settings:** Parents can modify their preferences for notification settings by selecting the options and pressing the “Save” button to store the selections

## Notification Settings

Select notifications to receive. Notifications are deleted after 30 days.

Assignment is scored

All scores 

Grade is updated

All grades 

Attendance is updated

Responsive course is scheduled

Document requires eSignature

## Settings

Notification Settings >

Account Settings >

Contact Preferences >

Current Devices >



For **Account Settings**, parents can

- Add an account security email
- Confirm an account security email by requesting to resend the verification email),
- Update the password
- Add an “E-Signature PIN” to their account

## Account Settings

### Account Security Email

No data

Add

### Password

\*\*\*\*\*

Update

### E-Signature PIN

No data

Add

## Add Email

Please enter the email address that can be used for security purposes. An email will be sent to verify the change.

### New Account Security Email \*

### Confirm New Account Security Email \*

### Enter Campus Password \*

## Update Password

Your password must be strong. Enter a series of characters or a two or three word phrase that includes letters, numbers, and special characters.

### Current Password \*

### New Password \*

### Confirm Password \*

Password Strength

0%

## Add E-Signature PIN

Your E-Signature PIN must be five (5) characters. Enter a combination of letters, numbers, and special characters (!@#\$%^&\*+?~|=). At least two character types must be used.

### E-Signature PIN \*

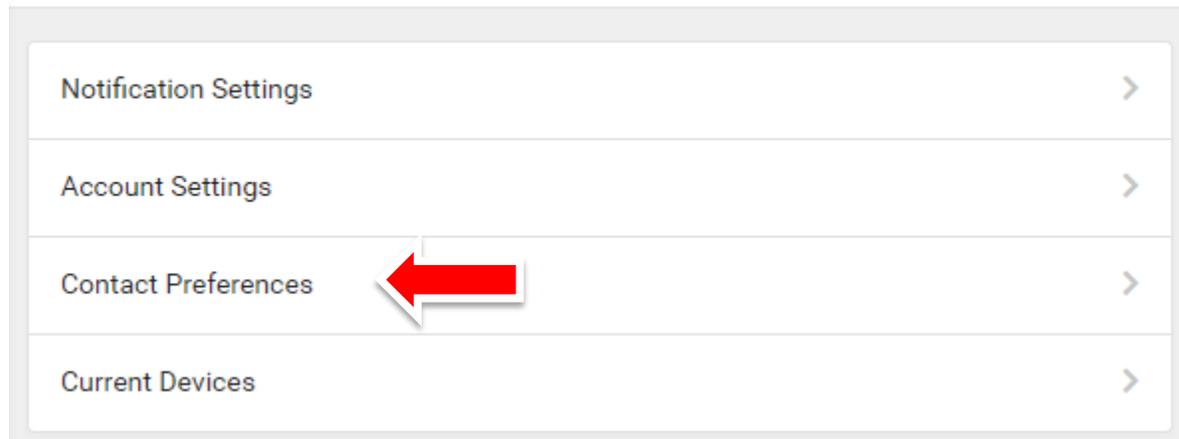
### Confirm E-Signature PIN \*

### Enter Campus Password \*

Save

### **Contact Preferences:**

#### Settings



Manage your contact preference by selecting the desired language and when you receive message, and how you receive that message (phone call, email, or text message).

From the **User Menu**, select **Settings**, then select **Contact Preference**.

Review existing contact information (phone numbers and email addresses), enter any updates, and mark your desired Messenger Preferences.

When phone and email changes are made, an email notification acknowledging the change is sent to the individual, alerting them to changes they may not have made.

**Infinite Campus**

Settings

- Account Settings >
- Contact Preferences >
- Current Devices
- Notification Settings

### Contact Preferences

**Cell Phone**

**Work Phone**

**Other Phone**

**Email Address**

**Secondary Email Address**

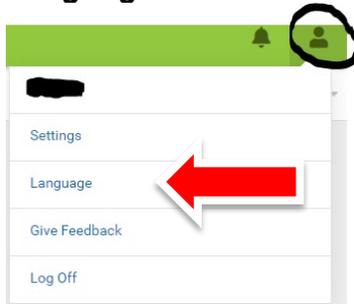
**Preferred Language**  
 Your district may send some communications in languages other than English. If you prefer to be contacted in a different language, please specify your preferred language.

**Message Preferences**  
 For each notification type, select how you prefer to receive messages by checking Voice, Text (SMS), or Email.  
 If the Text (SMS) option is enabled, message and data rates may apply. Charges are dependent on your service plan, which may include fees from your carrier to send and receive text messages. To opt out, uncheck the Text (SMS) box at any time.

**Phone** | **Email**

BACH (SMITH) HOUSEHOLD HOUSEHOLD PHONE (555)555-9876	VOICE	TEXT (SMS)
Priority	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attendance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
General	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teacher	<input type="checkbox"/>	<input type="checkbox"/>
Behavior Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Food Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CELL PHONE (555)555-1234	VOICE	TEXT (SMS)
Priority	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attendance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
General	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teacher	<input type="checkbox"/>	<input type="checkbox"/>
Behavior Messenger	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Emergency	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Food Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### Language Preferences:

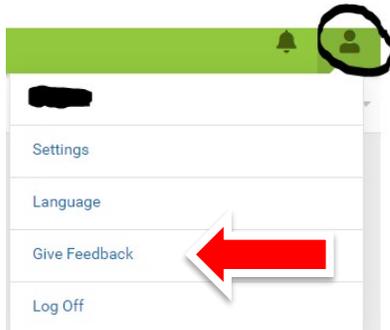


Parents have the option to change their language preference to 4 options:

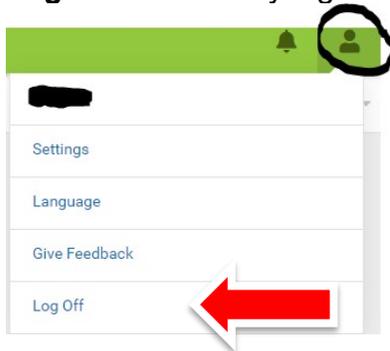
- **English**
- **Spanish**
- **Traditional Chinese**
- **Simplified Chinese**

**Feedback:** Parents can provide feedback via an IC Campus Parent Portal Survey to provide a review of this service. It directs parents to the following link:

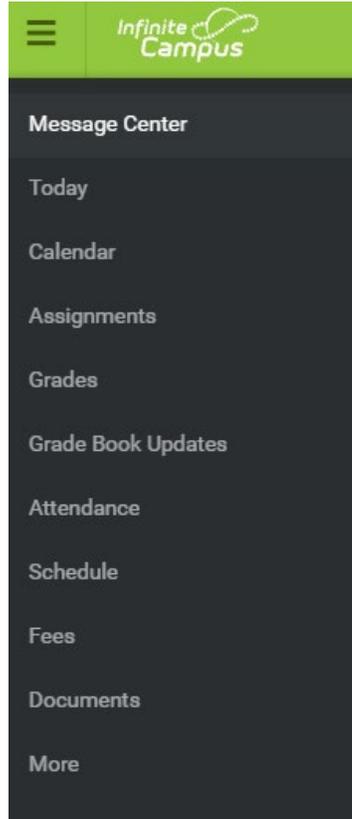
<https://www.infinitecampus.com/audience/parents-students-1/campus-parent-portal-survey>



**Log off:** Users may log off securely selecting this option:



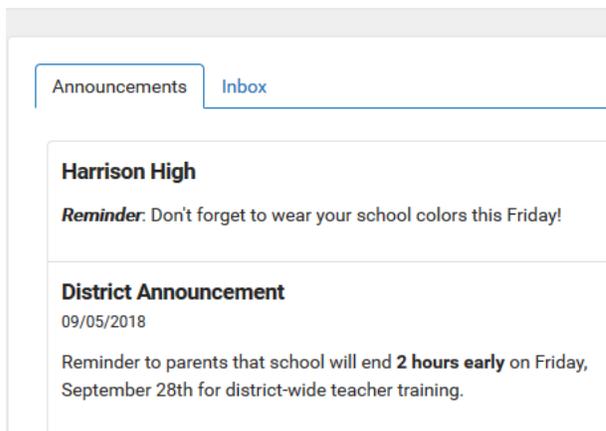
**Specific features currently available to Parents:**



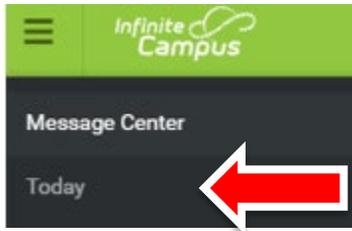
**“Message Center”**: The Message Center includes announcements posted at the specific campus. Click *Show More* to display additional text for longer announcements.



Message Center



**“Today”**: Displays “Assignments Due Today”; “Assignments Due Tomorrow”; “Documents Need Attention”; Current Quarter, Day; Period Schedule (includes period name, time, teacher, room number)



Message Center Today Thursday, September 30, 2021

Student Number [REDACTED]  
21-22 EAGLE Harmony  
Grade [REDACTED]

Assignments Due Today  
No assignments.

Assignments Due Tomorrow  
No assignments.

Documents Need Attention  
No documents.

Q1 (08/04 - 09/30)

DAY: TH		
AM Attend	4th AM Attendance 8:30 AM - 12:59 PM	Rm: 129
PM Attend	4th PM Attendance 12:59 PM - 3:15 PM	Rm: 129
1	4th Character Development 8:30 AM - 8:59 AM	Rm: 129
2	Tier 2 9:00 AM - 9:14 AM	Rm: 129
3	Tier 2 9:15 AM - 9:29 AM	Rm: 129
4	4th Language Arts .....	Rm: 129

**Calendar**: The Calendar displays data in three different modes, *Assignments*, *Schedule*, and *Attendance*.

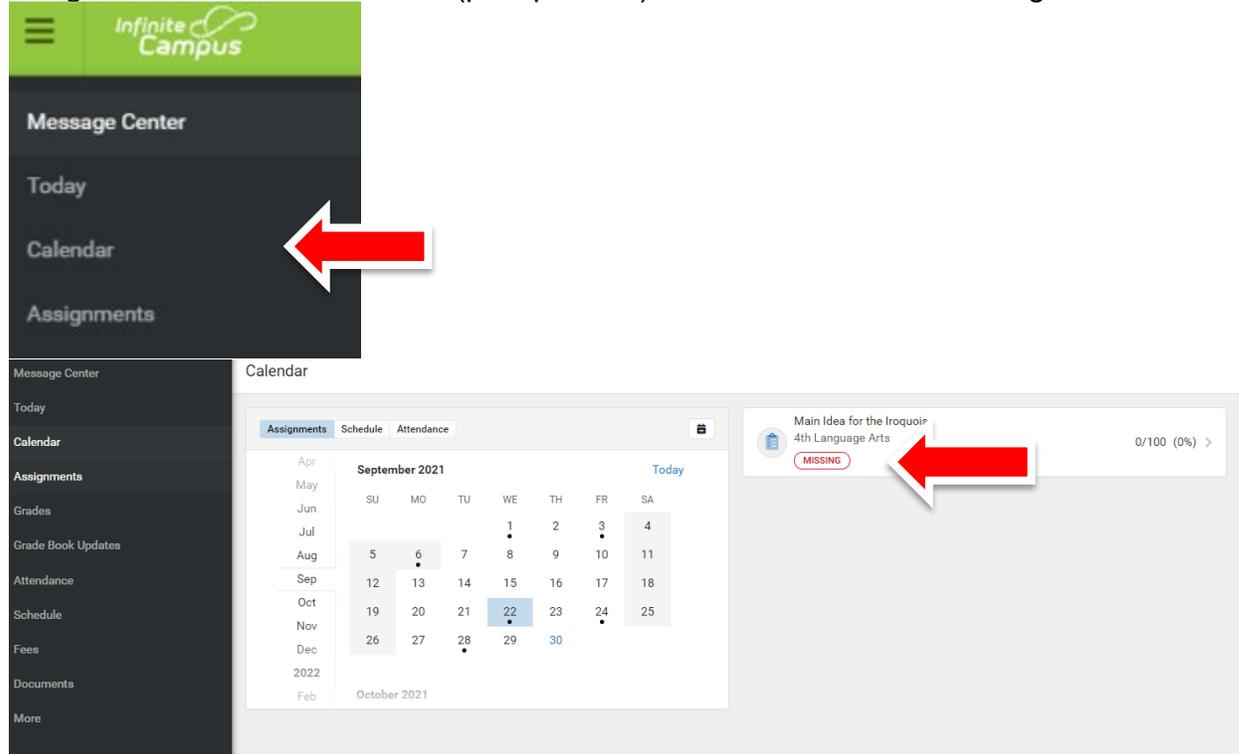
For *Assignments* and *Attendance*, dots display below dates that have data. Select a mode and date to view data for that day.

Assignments Schedule Attendance

September 2021 Today

	SU	MO	TU	WE	TH	FR	SA
May				1	2	3	4
Jun							
Jul							
Aug	5	6	7	8	9	10	11
Sep	12	13	14	15	16	17	18
Oct	19	20	21	22			
Nov	26	27	28	29	30		
Dec							
2022							
Feb							

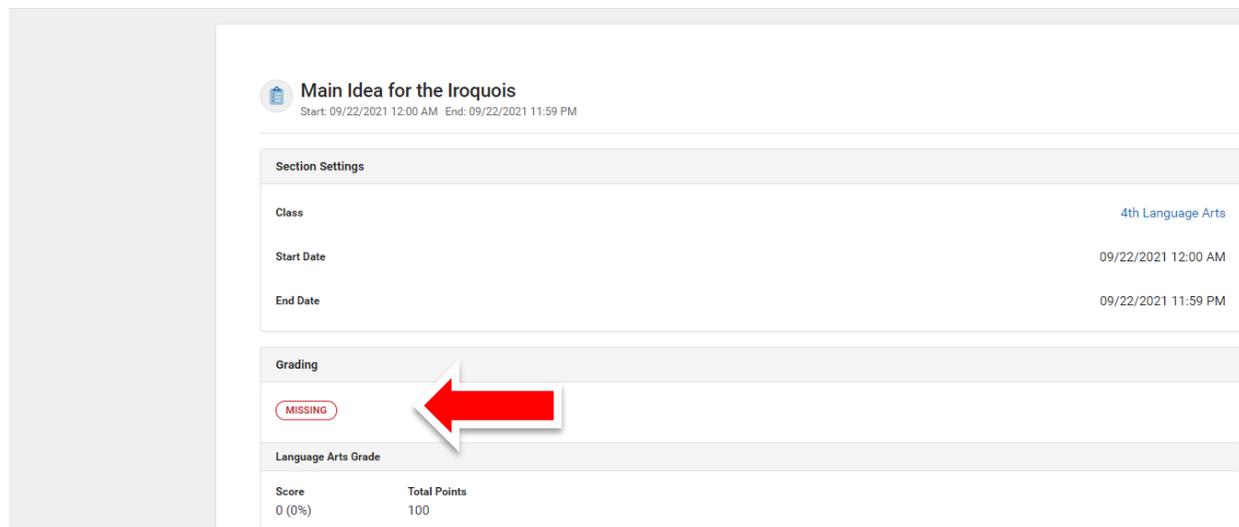
**Assignments:** A “dot” by the date lists assignments due and gives an overview of the assignment name, class, score (plus percent) and indicates in **red** if assignment is **missing**



The screenshot shows the Infinite Campus interface. On the left is a dark navigation menu with the following items: Message Center, Today, Calendar, Assignments, Message Center, Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Fees, Documents, and More. A red arrow points to the 'Assignments' item in the menu. The main content area shows a calendar for September 2021. A red arrow points to a date in the calendar (September 22nd) which has a small black dot next to it, indicating an assignment. To the right of the calendar, a card displays the assignment details: 'Main Idea for the Iroquois' for '4th Language Arts' with a score of '0/100 (0%)' and a red 'MISSING' label. A red arrow points to the 'MISSING' label.

Clicking on the assignment displays: Title of Assignment, Start and End Date; Grading (“Missing” in red if was not submitted), and Overall Grade (Score, percent (%)) and total points of the assignment)

[4th Language Arts](#) > Main Idea for the Iroquois



The screenshot shows the details for the assignment 'Main Idea for the Iroquois'. The start date is 09/22/2021 12:00 AM and the end date is 09/22/2021 11:59 PM. Under 'Section Settings', the class is '4th Language Arts'. The 'Grading' section shows a red 'MISSING' label, with a red arrow pointing to it. Below that, the 'Language Arts Grade' section shows a score of 0 (0%) out of a total of 100 points.

Section Settings	
Class	4th Language Arts
Start Date	09/22/2021 12:00 AM
End Date	09/22/2021 11:59 PM

Grading	
MISSING	

Language Arts Grade	
Score	Total Points
0 (0%)	100

Selecting the “**Schedule**” tab on the Calendar display provides the student schedule per period including title, class time, teacher, and room number

Calendar

Assignments **Schedule** A

DAY: W

AM	4th AM Attendance	Rm: 129
Attend	8:30 AM - 11:59 AM	
PM	4th PM Attendance	Rm: 129
Attend	11:59 AM - 1:45 PM	
1	4th Character Development	Rm: 129
	8:30 AM - 8:59 AM	
2	4th Language Arts	Rm: 129
	9:00 AM - 10:29 AM	
3	Tier 2	Rm: 129
	10:30 AM - 10:44 AM	
4	Tier 2	Rm: 129
	10:45 AM - 10:59 AM	

Clicking on the link for each class displayed gives the following options:

**Course Information:** Provides teacher name and email, Course / Section number; Periods per each day and room number

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4th Language Arts

COURSE INFO GRADES UPCOMING ASSIGNMENTS (0)

Teacher Information

Course - Section Number  
AZ51032 - 1004

Periods  
Day M: 4, 5, 6, 7, 8, 9, 10, 12, 13  
Day T: 10, 12, 13, 4, 5, 6, 7, 8, 9  
Day W: 2  
Day TH: 10, 12, 13, 4, 5, 6, 7, 8, 9  
Day F: 10, 12, 13, 4, 5, 6, 7, 8, 9

Room  
129

**Curriculum:** Provides all assigned curriculum with corresponding start and end dates; parents may also search by typing in part of the name of the curriculum they are searching for to narrow the list of options.

## 4th Language Arts

COURSE INFO

CURRICULUM

UPCOMING ASSIGNMENTS (0)

Search Section

|

Displaying items in 4th Language Arts

 reading homework main idea	Start: 08/15/2021 12:00 AM	End: 08/15/2021 11:59 PM
 Sloths	Start: 08/15/2021 12:00 AM	End: 08/15/2021 11:59 PM
 Main Idea test	Start: 09/01/2021 12:00 AM	End: 09/01/2021 11:59 PM
 Main Idea test	Start: 09/01/2021 12:00 AM	End: 09/01/2021 11:59 PM
 reading homework main idea	Start: 09/01/2021 12:00 AM	End: 09/01/2021 11:59 PM
 Learning from the Text Features Recording Form	Start: 09/02/2021 12:00 AM	End: 09/03/2021 11:59 PM
 Best Birthday	Start: 09/03/2021 12:00 AM	End: 09/06/2021 11:59 PM
 Main Idea for the Iroquois	Start: 09/22/2021 12:00 AM	End: 09/22/2021 11:59 PM
 The quilting community paragraph	Start: 09/28/2021 12:00 AM	End: 09/28/2021 11:59 PM

**Grades** Parent can select the term and have the options under “**settings**” to hide rows without grades or assignments. The parent can click on the “+” to expand the general area for specific assignments under the specified category to include the assignment title, due date, score and %. Missing assignments are noted in red.

◀ Back

### 4th Language Arts

COURSE INFO CURRICULUM **GRADES** ASSIGNMENTS (0)

All Terms Q1 Q2 Q3 Q4

Settings ^

Grades Settings

Hide rows without grades or assignments

Expand All Collapse All

(Q1) Language Arts Grade

Homework/Classwork

Main Idea for the Iroquois	Due: 09/22/2021	MISSING	0/100 (0%) >
Main Idea test	Due: 09/01/2021		M >
reading homework main idea	Due: 08/15/2021		E >

Tests/Projects

(Q1) KEY IDEAS/DETAILS (Literature) Refer explicitly to the text Determine the theme by using details in the text of various genres Describe a character and events in a text

Grade Total

Homework/Classwork	100/100 (100%) -
Sloths	Due: 08/15/2021 100/100 (100%) >
Tests/Projects	70/100 (70%) +

M (85%) In-progress

170/200

**Upcoming Assignments:** Any future assignments for the selected class are provided on this tab

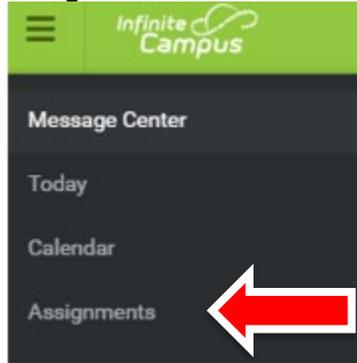
◀ Back

### 4th Language Arts

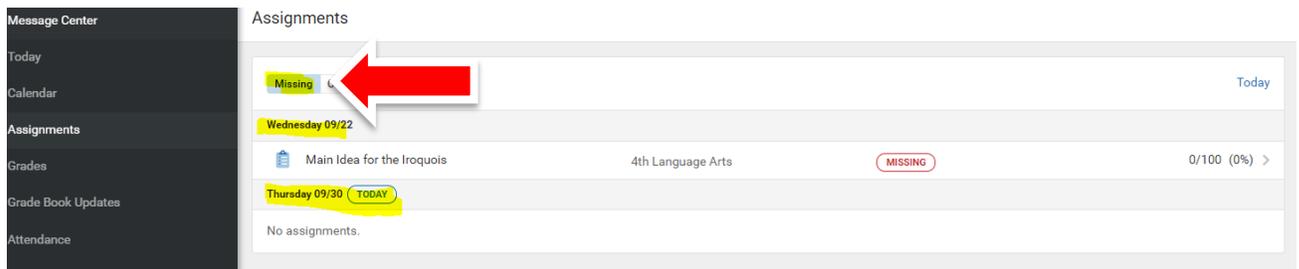
COURSE INFO CURRICULUM GRADES **UPCOMING ASSIGNMENTS (0)**

No assignments.

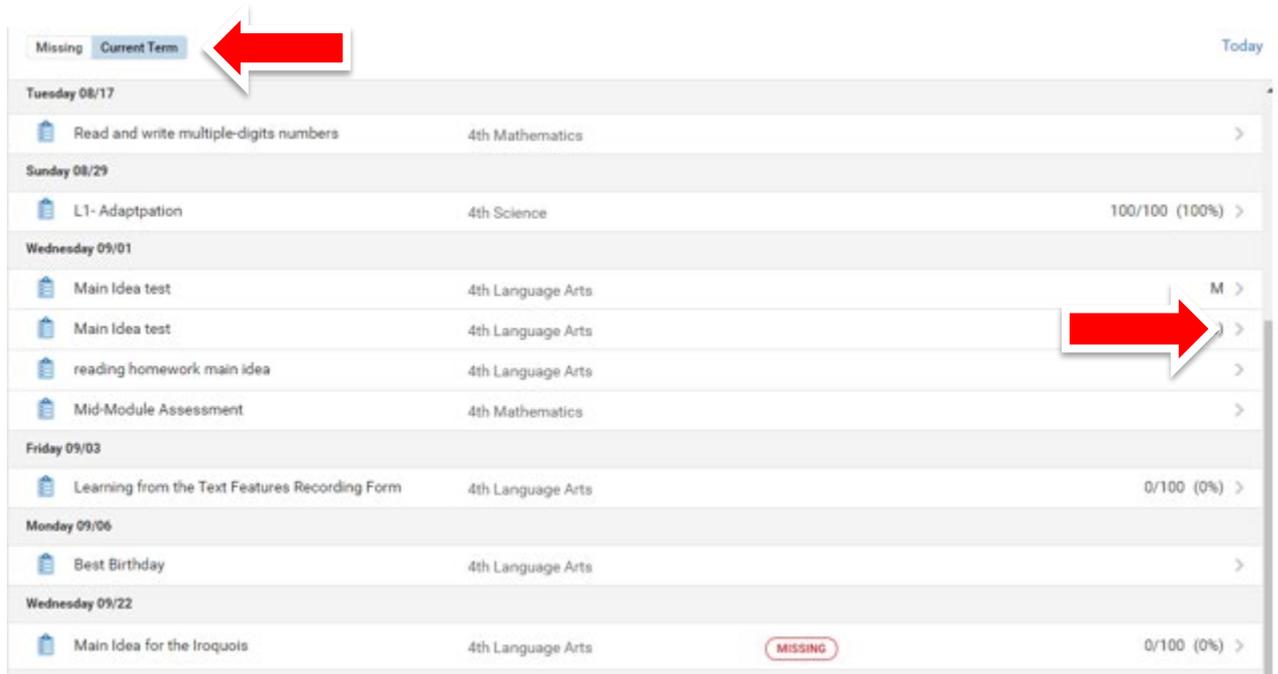
**Assignments:** Parents can filter assignments by selecting “Missing” or “Current Term” Assignments:



**Missing Assignments:** Displays dates of the missing assignment, and current score. It also provides missing assignment details for the current day:



**Current Term Assignments:** Parents can view each assignment in detail as broken down by date



Parents may also select the arrow on the right next to each assignment for more specific detail of the assignment selected

[4th Mathematics](#) > Read and write multiple-digits numbers

**Read and write multiple-digits numbers**  
Start: 08/17/2021 12:00 AM End: 08/17/2021 11:59 PM

Section Settings	
Class	4th Mathematics
Start Date	08/17/2021 12:00 AM
End Date	08/17/2021 11:59 PM

Grading	
Mathematics Grade	
Score	Not scored yet

**Grades:** The Grades tool shows all the grades earned by the selected student for all tasks and standards. Posted grades are displayed in bold, with In-Progress grades indicated as "In-progress." Show grades for a single term or for the whole year by selecting an option at the top. Expand the Settings menu to Hide dropped courses, Hide rows without grades or assignments, or expand or collapse all courses.

Infinite Campus

- Message Center
- Today
- Calendar
- Assignments
- Grades**

**Grades**

If you have any questions and/or concerns, please contact your child's teacher(s).

All Terms **Q1** Q2 Q3 Q4

Term Q1 (08/04 - 09/30)

**Settings**

Grades Settings	
<input type="checkbox"/>	Hide dropped courses
<input type="checkbox"/>	Hide rows without grades or assignments

Expand All Collapse All

Selecting the “+” allows parents to view a breakdown of each standard per subject.  
 Grades

If you have any questions and/or concerns, please contact your child's teacher(s).

All Terms **Q1** Q2 Q3 Q4

Term Q1 (08/04 - 09/30) Settings ▾

**4th Character Development** +

**4th Language Arts** -

Language Arts Grade >

KEY IDEAS/DETAILS (Literature) Refer explicitly to the text Determine the theme by using details in the text of various genres Describe a character and events in a text >

CRAFT AND STRUCTURE (Literature) Determine the meaning of words and phrases as they are used in a text Using structure of text terms while writing and speaking about a text Refer to and explain the point of view within a text >

INTEGRATION OF KNOWLEDGE AND IDEAS (Literature) Make connections between the text and visual presentations of the text Compare and contrast themes and topics in multiple texts

KEY IDEAS/DETAILS (Informational) Refer explicitly to the text Determine the theme by using details in the text of various genres Describe a character and events in a text >

CRAFT AND STRUCTURE (Informational) Determine the meaning of general academic and domain-specific words Analyze the structure of text Distinguish between different points of view

INTEGRATION OF KNOWLEDGE AND IDEAS (Informational) Explain how an author uses reasons and evidence to support particular points in a text Demonstrate and contrast two texts on the same topic

RANGE OF READING AND LEVEL OF TEXT COMPLEXITY (Informational) Read and comprehend complex informational texts independently and proficiently

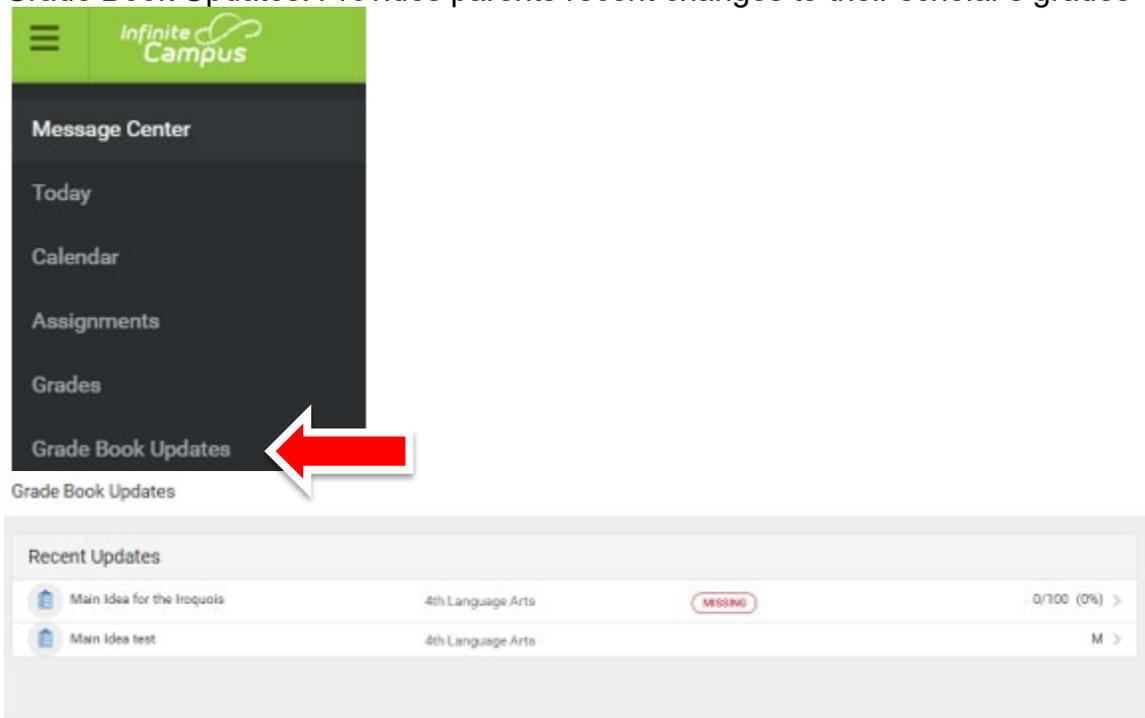
PHONICS AND WORD RECOGNITION Know and apply grade-level phonics and word analysis skills in decoding words Demonstrate understanding of word relationships and figurative language

Selecting the arrow on the right provides a more specific breakdown of the assignment and corresponding grade earned

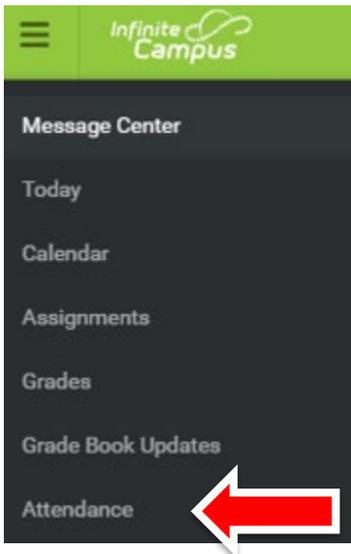
4th Language Arts

(Q1) KEY IDEAS/DETAILS (Literature) Refer explicitly to the text Determine the theme by using details in the text of various genres Describe a character and events in a text	M (85%) In-progress
<b>Grade Total</b>	170/200
<b>Homework/Classwork</b>	100/100 (100%) <span style="float: right;">-</span>
Sloths <span style="float: right;">Due: 08/15/2021</span>	100/100 (100%) <span style="float: right;">&gt;</span>
<b>Tests/Projects</b>	70/100 (70%) <span style="float: right;">+</span>

Grade Book Updates: Provides parents recent changes to their scholar's grades



**Attendance:** The Attendance tool lists the absences and tardies for attendance taking periods in the selected term. Click on a period to view details. On the detail view, absences and tardies are divided by type (excused, unexcused, exempt, or unknown), with all absences and tardies listed below.



By selecting the arrow on the right of either AM or PM attendance, parents can view the Period totals of absences categorized as “excused”, “unexcused”, “exempt” or “unknown”. Additionally, they can view the specific date(s) and category of absence:

## Attendance

If you have any questions and/or concerns, please contact the office manager.

Q1 Q2 Q3 Q4

Term Q1 (08/04 - 09/30)

COURSE	ABSENT	TARDY	
4th AM Attendance	1	0	>
4th PM Attendance	1	0	>
Totals	2	0	

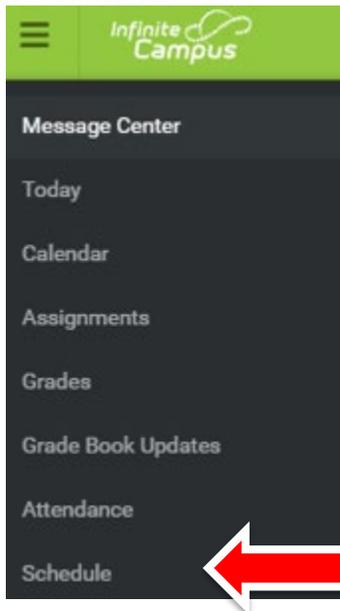


## Absences

AM Friday 09/03/2021  
Attend Absent - Excused

EXCUSED

**Schedule:** The Schedule tool shows the student's schedule for each term, including any day rotations. Schedules are shown for all the whole year, all terms, and all of the student's enrollments.



Each schedule includes the times of the periods during the day and the student's courses, with the teacher's name and room assigned. If a day rotation is in place, the day is indicated in the top right corner of the schedule.

## Schedule

If you have any questions and/or concerns, please contact the office manager.

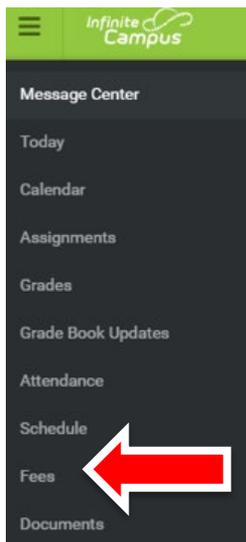
Q1 Q2 Q3 Q4

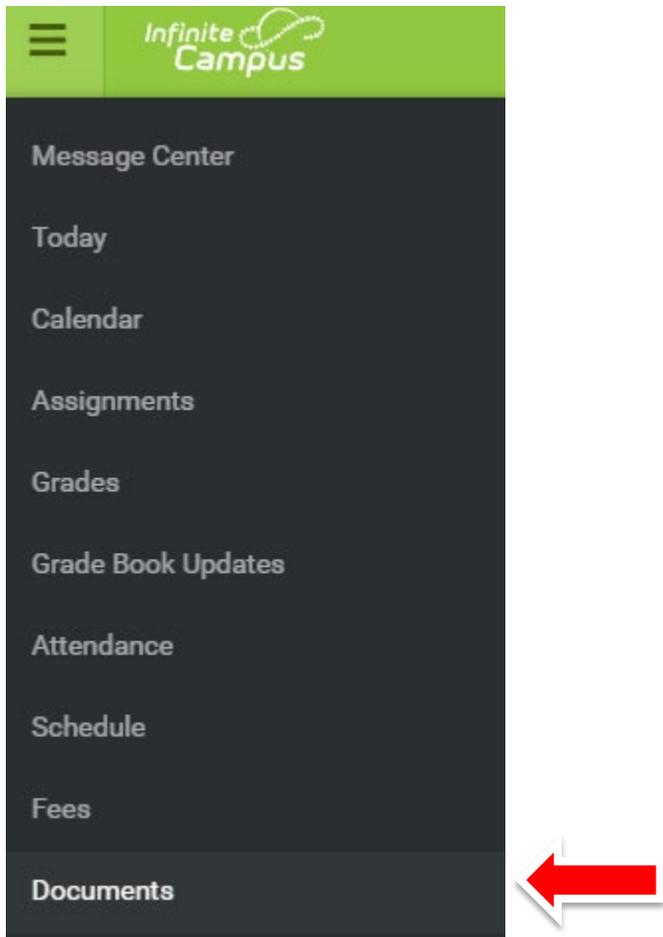
Term Q1 (08/04 - 09/30)

DAY: M

AM Attend	4th AM Attendance 8:30 AM - 12:59 PM	Rm: 129
PM Attend	4th PM Attendance 12:59 PM - 3:15 PM	Rm: 129
1	4th Character Development 8:30 AM - 8:59 AM	Rm: 129
2	Tier 2 9:00 AM - 9:14 AM	Rm: 129
3	Tier 2 9:15 AM - 9:29 AM	Rm: 129
4	4th Language Arts 9:30 AM - 9:44 AM	Rm: 129
4	Tier 2 9:30 AM - 9:44 AM	Rm: 129
5	4th Language Arts 9:45 AM - 9:59 AM	Rm: 129
6	4th Language Arts 10:00 AM - 10:14 AM	Rm: 129

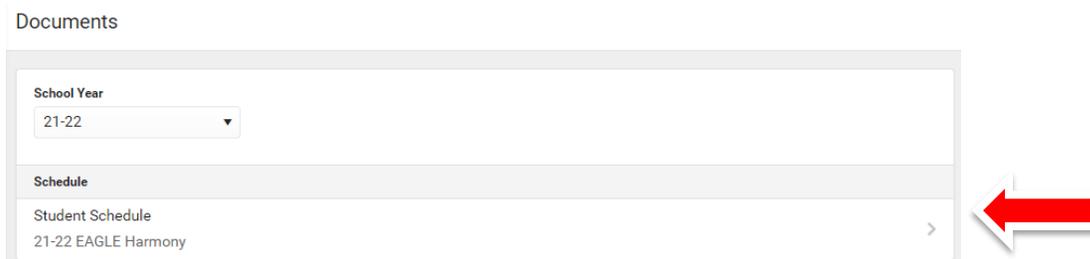
**Fees** are Currently Unavailable to Parents:



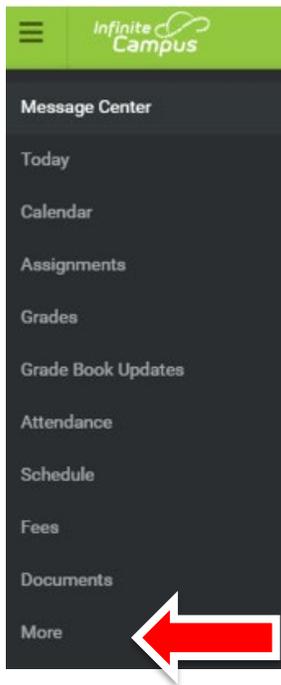


**Documents:**

Currently the school year can be selected in the drop down for the School Year selection. By Clicking on the arrow next to the Student Schedule, it displays the student's schedule in a pdf format



**More:** Allows parents to view and modify the following:



More

Address Information >	Quick Links
Family Information >	<a href="#">Open Sky Education</a>
Health >	<a href="#">EAGLE Harmony</a>
Important Dates >	

**Address Information:** Displays household name for student. It allows parents to update their phone number and Primary mailing address

**Family Information:** includes contact information for family members associated with the student (mother, father, siblings, etc.). Users may update specific user phone numbers, email address, relationship type (i.e. father, mother); legal guardian relationship, and emergency priority

**Health:** displays recorded vaccinations, immunizations and daily health screenings. It displays the vaccine type, compliance status and specific dates of the dosage.

**Important Dates:** Includes specific dates and the corresponding events such as holidays, late starts, and other school calendar events.

**The Quick Links:** The Quick Links section displays the websites for the districts and schools in which the student is enrolled