

## CAEP Public Meeting Minutes

Date: June 24, 2021

Time: 3:00 pm – 4:30 pm

Zoom: Meeting ID 815 7673 1945



The meeting is available at regional consortium locations **via Zoom ID 815 7673 1945 Passcode 643480**

- Allan Hancock College, 800 S. College Drive, Santa Maria, CA 93455
- Lompoc Adult School and Career Center 320 North J Street, Lompoc, CA 93436

### **Northern Santa Barbara County Adult Education Programs Consortium**

Board Members: Dr. Sofia Ramirez Gelpi (AHC), Margaret Lau (AHC), Elaine Webber (LUSD), Brian Jaramillo (LUSD)

Meeting Chair: Elaine Webber

#### **1. Call to Order**

Elaine Webber called the meeting to order at 3:00 p.m.

#### **2. Roll Called with the following members present: Lau, Jaramillo, Webber.**

#### **3. Quorum established; Absent: Sofia Ramirez Gelpi.**

#### **4. Approval of Agenda**

On a motion by Lau, seconded by Jaramillo the board approved the agenda.

Roll call vote: Ayes: Jaramillo, Lau, Webber

#### **5. On a motion by Lau, seconded by Jaramillo, the minutes of the April 22, 2021, Regular Meeting were approved.**

Roll call vote: Ayes: Jaramillo, Lau, Webber. Noes: none; Abstentions: none

On a motion by Lau, seconded by Jaramillo, the minutes of the May 27, 2021, Special Meeting were approved.

Roll call vote: Ayes: Jaramillo, Lau, Webber. Noes: none; Abstentions: none

#### **6. Guest Presentations: None**

#### **7. Public Comment and Entity Comment**

#### **8. Presentations/Oral Reports**

#### **9. Action Items**

##### **8.1 Approval of the 2021-2022 North Santa Barbara County Annual Plan**

On a motion by Lau, seconded by Jaramillo, the board approved the 2021-2022 Consortium Annual Plan.

Roll call vote: Ayes: Jaramillo, Lau, Webber. Noes: none; Abstentions: none

##### **8.2 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)**

On a motion by Jaramillo, seconded by Lau, the board approved certification of the 19/20 and 20/21 Member Expense Report Q3.

Roll call vote: Ayes: Jaramillo, Lau, Webber. Noes: none; Abstentions: none

#### **10. Discussion/Information**

##### **10.1. 21/22 Member Program Year Budget and Work Plans due in Nova September 30**

##### **10.2. AB 1491 Adult Education proposed legislation: carryover of consortium funds (legislation has been archived)**

#### **11. Old Business**

##### **11.1. Consortium Name Change**

#### **12. New Business**

#### **13. Adjournment: Adjourned at 3:14 p.m.**

The next regular meeting of the consortium board will be held on Thursday, August 26, 2021.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Marina Washburn at (805-922-6966 x 3588). Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.

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\*Public comment forms are available at the meeting. If you are unable to attend and wish to make public comment, contact Marina Washburn at (805-922-6966 x 3588). The CAEP Consortium Public Meetings are scheduled alternate fourth Thursdays of the month at 3:00 pm.

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