

STUDENT SAFETY:
CONDUCT ON SCHOOL BUSES

FFFF
(REGULATION)

SAFETY RULES

The following safety rules shall be followed by students as related to boarding, riding, and exiting a bus:

1. Students will board and exit the bus in an orderly manner at the designated bus stop nearest his or her home.
2. Arrive at the bus stop five (5) minutes before the scheduled stop-time and wait a safe distance from where the bus stops. Three giant steps away from the stop is a good rule.
3. When the bus arrives, do not approach the bus until it has come to a complete stop. Form a single line and board the bus (no pushing or breaking in line). Students will go directly to their assigned seat and sit in a safe position.
4. Students will keep books, band instruments, feet, and other objects out of the aisle of the bus. Objects carried on the bus must be small enough to be held in the lap of the owner.
5. When it is time to exit the bus, students will wait for the bus to come to a complete stop before getting up from the seat.
6. Upon exiting the bus, students needing to cross the street shall wait until directed by the bus driver before crossing immediately in front of the bus.
7. Only eligible students and approved volunteers will be allowed to board buses.

BUS CONDUCT
RULES

The following rules will apply to student conduct on District transportation:

1. Observe the same conduct as in the classroom and follow the driver's directions at all times.
2. Enter the bus and immediately go to the assigned seat.
3. Talk in a normal tone of voice.
4. Remain seated and facing forward in the assigned seat until time to exit the bus.
5. Keep head, hands, and feet inside the bus.
6. Refrain from throwing objects within the bus or out of the windows.
7. Use acceptable language; obscene, profane, unacceptable language, and/or gestures are prohibited.
8. Refrain from eating and/or drinking on the bus.
9. Keep the bus clean.

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10. Keep prohibited items [alcohol, drugs, weapons, tobacco products, paging devices (as applicable), radios, etc.] off the bus.
11. Cell phones must be turned off and out of sight. Cell phone use interferes with the bus radio.
12. Refrain from tampering with the bus equipment.
13. Follow all rules outlined in the District's *Discipline Management Plan and Student Code of Conduct*, as well as safety rules, established by the driver.

GUIDELINES FOR
DISCIPLINARY
ACTION

The following procedures will be adhered to when inappropriate behavior occurs on a bus serving a regular route or an activity trip.

1. The driver or other District employee will attempt to correct the misbehavior of the passengers.
2. If the driver or other District employee is unable to resolve the problem, the principal will be notified as soon as possible.
3. The principal or designee will investigate the incident and notify the driver of the action taken.
4. If the misconduct is a violation of the *Discipline Management Plan and Student Code of Conduct*, the principal will send written notice of the violation to the student's parent.
5. If determined necessary by the principal, a conference involving the principal, the student passenger(s), the driver, and parent(s) will be held.
6. The principal may suspend the student's bus riding privileges or other listed behavior interventions in accordance with the *Discipline Management Plan and Student Code of Conduct*.
7. In the case of serious misconduct that endangers the safety of other passengers or the driver, the driver has the authority to call for law enforcement assistance; the principal and parent(s) will be notified of the situation as soon as possible.

In such an instance, the student will not be provided bus service until a conference involving all persons listed above has been held, in accordance with the *Discipline Management Plan and Student Code of Conduct*

Disciplinary sanctions and changes in transportation for a student with a disability will be made in accordance with the provisions in the student's Individual Education Plan or 504 Accommodation Plan.