

CURRICULUM DESIGN:
SPECIAL PROGRAMS

EHB
(REGULATION)

ROLE OF PRINCIPAL	<p>The building principal or principal's designee will attend all Admission, Review, and Dismissal (ARD) or 504 Committee meetings in accordance with local procedures. The administrative representative must have authority to commit campus resources.</p> <p>The building principal or principal's designee shall be held accountable for monitoring the delivery of instructional strategies and/or behavioral interventions specified for individual students with disabilities by an ARD or 504 Committee.</p>
ROLE OF DIAGNOSTICIAN OR CAMPUS 504 COORDINATOR	<p>It shall be the responsibility of the campus diagnostician or campus 504 coordinator to distribute IEPs and 504 accommodation plan to appropriate teachers/staff/related service providers and to maintain written verification of their having been received.</p>
ROLE OF CENTRAL ADMINISTRATORS	<p>The Superintendent will delegate responsibility for supervising and evaluating building principals to the Assistant Superintendent for Curriculum and Instruction.</p> <p>The Assistant Superintendent for Curriculum and Instruction shall monitor and assess the efforts of principals to comply with their responsibilities for ensuring that instructional/behavioral interventions or accommodations are being implemented in accordance with IEPs or 504 accommodation plans.</p>
PARENT COMPLAINTS	<p>Parent complaints regarding a teacher's failure to implement an IEP or 504 accommodation plans should be referred to the building principal. It is the principal's responsibility to investigate the complaint and to take appropriate actions, if needed, to ensure proper implementation.</p> <p>It will be the responsibility of the Assistant Superintendent for Curriculum and Instruction to investigate parent complaints regarding a failure to implement an IEP or 504 accommodation plan that have not been resolved at the principal level.</p> <p>If the results of an investigation indicate that a teacher or campus has failed to implement an IEP or 504 accommodation plan for an individual student with disabilities, as required, the Assistant Superintendent for Curriculum and Instruction will work with the principal to develop an action plan to ensure future compliance. Failure to implement the action plan will result in a written reprimand to the teacher and/or administrator.</p>
ROLE OF THE CENTRAL OFFICE	<p>Central office staff responsible for programs for students with disabilities shall be held accountable for informing both central and campus personnel of policies, and/or procedures applicable to this regulation or the corresponding policy.</p>