



CATEGORY: Faculty Contracts, Termination and Resignations

POLICY NUMBER: 3.5.3

POLICY: Termination of Faculty

ADOPTED DATE:

REVIEWED/REVISED DATE: 10/14/2021

Administered by: *Vice President of Administration and Finance*

POLICY: The President may terminate a faculty member at any time in his sole discretion.

PROCEDURES:

1. Faculty who are to be terminated will be notified in writing of this decision by the President. This written notification shall include notice to the faculty member of the right to appeal the decision as outlined in the Due Process and Grievance procedure for this manual.
2. New faculty members on probationary status do not enjoy the right to appeal a termination decision.
3. Documentation to support the termination should be submitted in writing to Human Resources.
4. Supervisors should submit a *Change of Status* form to Human Resources with approved signatures from their immediate supervisor and Vice President.