

TRANSPORTATION MANAGEMENT:
DISTRICT VEHICLES

CNB
(REGULATION))

AUTHORIZED USE	District vehicles shall be driven only by Board-authorized District employees who have a valid driver's license of the type required for the vehicle operated. Employees shall observe posted speed limits and shall operate District-owned vehicles in a safe manner. All occupants will utilize seat/chest belts while the vehicle is in motion.
ENERGY CONSERVATION	The Board strongly endorses energy conservation measures associated with the operation and maintenance of all District vehicles.
PERSONAL USE	<p>Personal use of school-owned vehicles is permitted only as authorized by the Board. Currently, personal use authorized is as follows:</p> <ol style="list-style-type: none">1. Central administrative staff – Personal use is restricted to:<ol style="list-style-type: none">a. Use of the vehicle to commute between workplace and home.b. Use of the vehicle for professional meetings approved by the employee's supervisor.2. All other employees – Employees authorized by the Board to operate such vehicles, who require school-owned vehicles in the performance of their duties, and who are subject to call on District business after hours, may be authorized by the Board to use the vehicle to commute between workplace and home. No other personal use is authorized.3. Any other situation that the Board deems "personal use."
MAINTENANCE AND REPAIR	The District shall bear all costs for operating, maintaining, and repairing school-owned vehicles. The District shall also maintain such insurance as is authorized for school-owned vehicles.
REPLACEMENT	The Director of Transportation shall recommend the replacement of buses during the annual budget process.