

PLANNING AND DECISION-MAKING PROCESS:
DISTRICT-LEVEL

BQA
(REGULATION)

PURPOSE	In compliance with Education Code 11.251, the District-Level Planning and Decision-Making Committee shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major Districtwide classroom instructional programs identified by the Board or its designee. The committee, known as the District Education Improvement Council (DEIC), shall serve in an advisory role except that the committee shall approve staff development of a Districtwide nature.
CHAIRPERSON	The Superintendent shall be the Board's designee and shall name the chairperson of the DEIC. The Superintendent shall meet with the committee periodically.
MEETINGS	The chairperson of the committee shall set the meeting agenda and shall schedule at least 3 meetings per year.
DUTIES OF THE COMMITTEE	<p>In addition to the statutorily mandated duties at BQA (LEGAL), the committee shall provide input in the development of the District Improvement Plan which must include provisions for:</p> <ol style="list-style-type: none">1. A comprehensive needs assessment addressing District student performance on the academic excellence indicators and other appropriate measures of performance, disaggregated by all student groups served by the District, including categories of ethnicity, socioeconomic status, sex, and populations served by special programs.2. Measurable District performance objectives for all appropriate academic excellence indicators for all student populations, appropriate objectives for special needs populations, and other measures of student performance that may be identified through the comprehensive needs assessment.3. Strategies for improvement of student performance that include:<ol style="list-style-type: none">a. Instructional methods for addressing the needs of student groups not achieving their full potential.b. Methods for addressing the needs of students in special programs, such as suicide prevention, conflict resolution, violence prevention, or dyslexia treatment programs.c. Dropout reduction.d. Integration of technology in instructional and administrative programs.e. Discipline management.f. Staff development for professional staff of the District.g. Career education to assist students in developing the knowledge, skills, and competencies necessary for a broad range of career opportunities.4. Resources needed to implement identified strategies5. Staff responsible for ensuring the accomplishment of each strategy.

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6. Formative evaluation for determining periodically whether strategies are resulting in intended improvement of student performance.
7. Review and approval of school requests for waivers of state law or District policies. Waiver requests will then be submitted to the DEIC for review and to the Board for approval.

PUBLIC MEETINGS

The committee shall hold at least one (1) public meeting per year. The required meeting shall be held after receipt of the annual District performance report from the agency to discuss the performance of the District and the District performance objectives.

COMPOSITION

The committee shall be composed of a chairperson designated by the Superintendent, a classroom teacher representative from each campus, District-campus- and District-level professional staff, parents, and business and community representatives. At least two-thirds of the elected professional staff shall be classroom teachers. The remaining one-third shall be nonteaching campus- and District-level professionals. For purposes of this council, District-level representatives shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office.

PARENTS

The committee shall include the chairperson of the President's PTA Council and a parent of a student currently enrolled within the District.

COMMUNITY
MEMBERS

The committee shall include two (2) community members selected by a process that provides for adequate representation of the community's diversity. All community member representatives shall reside in the District.

BUSINESS
REPRESENTATIVES

The committee shall include two (2) business representatives selected by a process that provides for adequate representation of the community's diversity. Business representatives need not reside in nor operate businesses in the District.

PROFESSIONAL
STAFF

The professional staff representatives shall consist of at least:

- one (1) classroom teacher representative from each campus, who shall be nominated by and elected from classroom teachers assigned to the campus.
- one (1) non-teaching campus professional from each category:
 - counselor/LSSP
 - librarian/media specialist
 - special education assessment staff
 - assistant principals
- Two (2) district-level professional staff members, one (1) from the Curriculum and Instruction division and one (1) from the Administrative Services division

ELECTIONS

Professional classroom teaching staff of each campus will nominate and elect one (1) classroom teaching member of the campus to represent the campus at

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the district level.

Non-teaching campus-level professionals shall be elected by members of the representative category.

District-level professionals shall be nominated and elected from their respective division

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee.

The consent of each nominee shall be obtained before the person's name may appear on the ballot.

Election of the committee shall be held in the fall of each school year, as determined by the Board or its designee. Nomination and election shall be conducted in accordance with policy BQA (LOCAL) and this administrative regulation.

TERMS

Representatives shall serve staggered two (2) year terms and shall be limited to two (2) consecutive terms on the committee. If the individual's position in the District changes, eligibility for membership on the committee may also change. Attendance at meetings is required and a person unable to fulfill meeting requirements may be asked to resign.

VACANCY

If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made to fill the vacancy in the representative group for the unexpired term.

COMMUNITY INPUT

The Superintendent or designee shall ensure that the Council obtains broad-based community, parents, and staff input and provides information to those persons on a systematic basis.

OTHER ADVISORY
GROUPS

The existence of the District Education Improvement Council shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to the District.