KYIV INTERNATIONAL SCHOOL
COVID REPORTING PROCEDURES FLOWCHART
Date Revised: January 2022

KIS
Knowledge Integrity Service
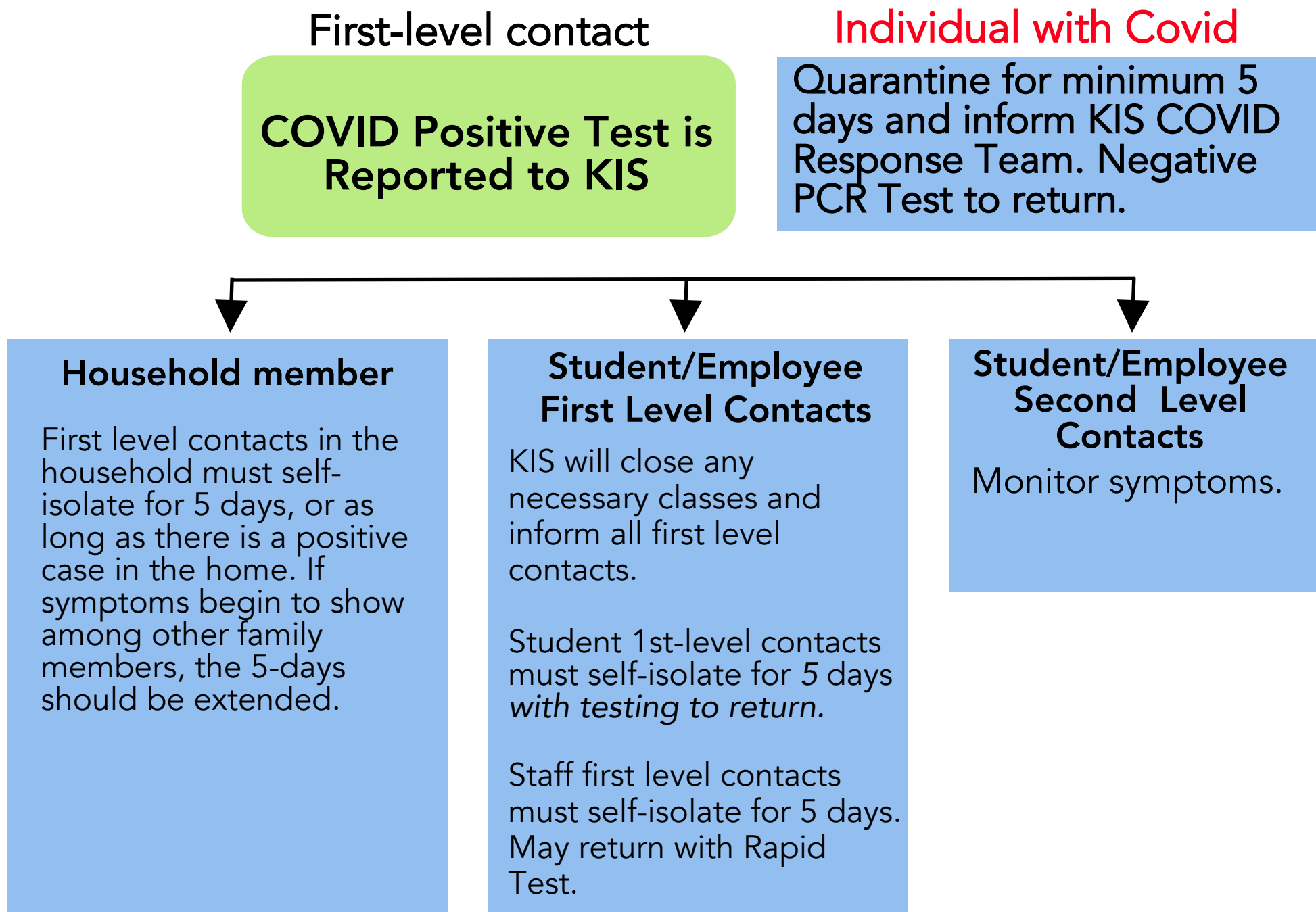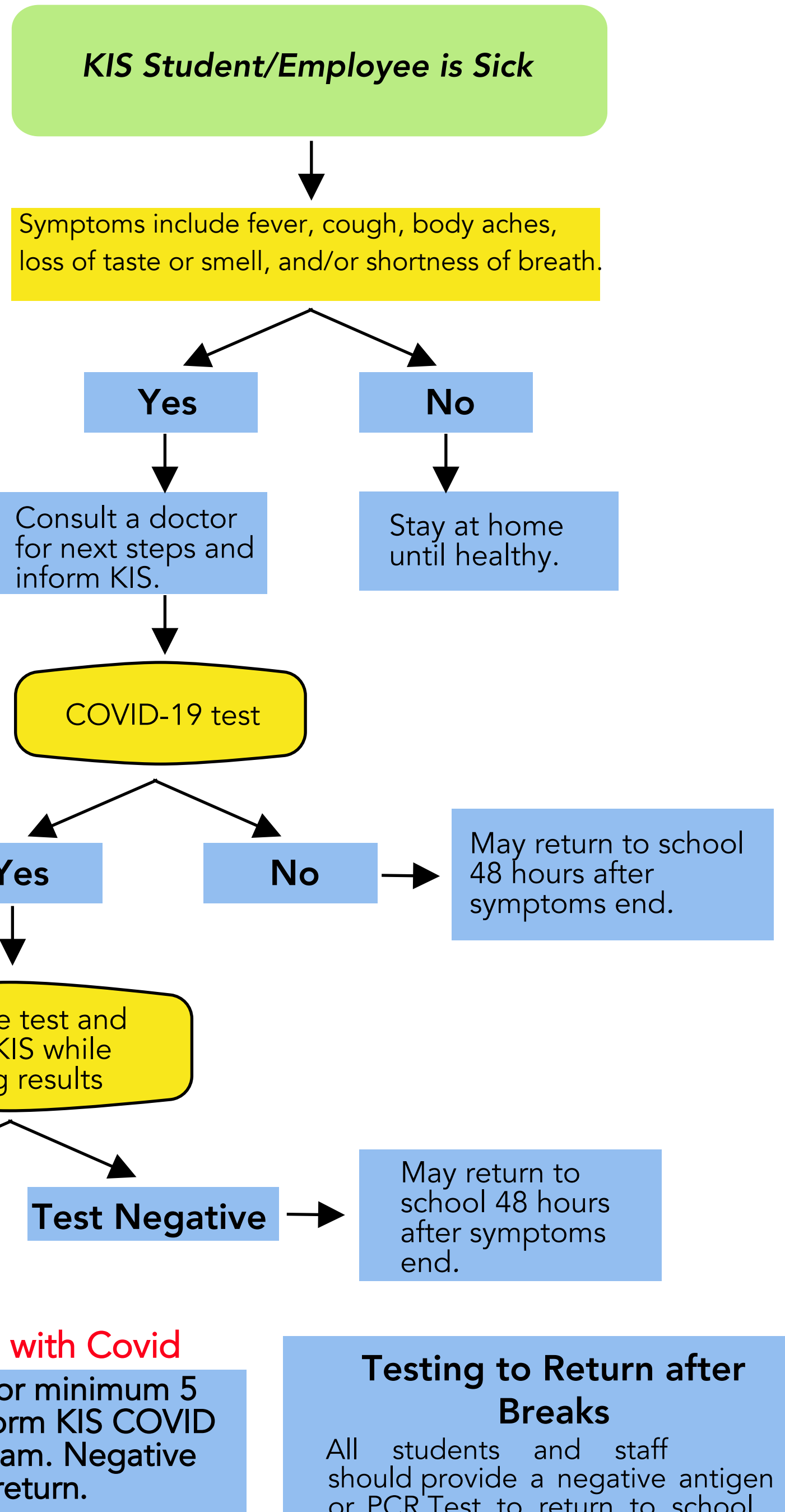A QUALITY SCHOOL · KYIV INTERNATIONAL · EST. 1992

Reporting to the School

Please report any COVID-19 health concerns to the school immediately. Either contact administration or send an email to the COVID Response Team at health@kyiv.qsi.org

Notifications From The School

KIS feels that it is important to be as transparent as possible with families concerning suspected and confirmed cases. However, we also feel it is important to keep specifics confidential. Parents will be notified that a student within their child's class/cohort has tested positive. The school will also remind/notify parents concerning the step-by-step procedures to follow. KIS administration, teachers, and the Health Officer will keep in contact with parents throughout the entire process.

KIS will identify the first level contact list.
The school will only inform parents before a positive case is reported if there is a high level of evidence or concern that it may be COVID.

KIS Student/Employee is Sick

Symptoms include fever, cough, body aches, loss of taste or smell, and/or shortness of breath.

Yes → Consult a doctor for next steps and inform KIS.

No → Stay at home until healthy.

COVID-19 test

Yes

No → May return to school 48 hours after symptoms end.

Take the test and inform KIS while awaiting results

Test Positive

Test Negative → May return to school 48 hours after symptoms end.

First-level contact

COVID Positive Test is Reported to KIS

Individual with Covid
Quarantine for minimum 5 days and inform KIS COVID Response Team. Negative PCR Test to return.

Household member

First level contacts in the household must self-isolate for 5 days, or as long as there is a positive case in the home. If symptoms begin to show among other family members, the 5-days should be extended.

Student/Employee First Level Contacts

KIS will close any necessary classes and inform all first level contacts.

Student 1st-level contacts must self-isolate for 5 days *with testing to return.*

Staff first level contacts must self-isolate for 5 days. May return with Rapid Test.

Student/Employee Second Level Contacts

Monitor symptoms.

Testing to Return after Breaks

All students and staff should provide a negative antigen or PCR Test to return to school following the School Breaks.

- Test follows the guideline of being within 72 hours
- May be the same test used for travel
- All vaccinated individuals to still get tested
- Upload the results for your child(-ren) to your family profile on Moodle
- Those who have had COVID-19 within 90 days may upload proof of COVID-19
- Home kits must be sent to school in a plastic bag with the student.