

POSITION TITLE: Teacher – Automotive Body Technology

QUALIFICATIONS: Must hold or be eligible for Technical Professional License and/or Virginia Collegiate Professional License with career and technical education endorsement in trade and industrial education. Must have Automotive Body Excellence (ABE) certification. Must be highly competent in all areas of Auto Body Technology with at least two years or 4,000 clock hours of experience within the past five years. A minimum of two years Auto Body Technology teaching experience in a technical school setting for a large urban school system is preferred. Must be able to review, revise and develop curriculum to meet industry, National Automotive Technical Education Foundation (NATEF) and ABE standards. Must have the knowledge and experience of systematically planning, executing, and evaluating individual and group instruction and effective organization and management of laboratory instruction. Excellent oral and written communications skills and ability to work independently required. Must have the ability to establish and maintain professional working relationships and work in a cooperative and collaborative manner with administrators, supervisors, co-workers and parents. Must be knowledgeable of creative, innovative, nontraditional teaching strategies that have proven successful with students from diverse backgrounds performing at different academic levels. Some experience with Microsoft Word and Internet and Intranet access is required.

PERFORMANCE EXPECTATIONS: Develops a program to provide students with hands on experience with the repair of auto body components. Ensures that students develop the skills and understanding to work successfully with related tools, equipment and certification for employment in an entry-level position. Manages student behavior, assesses and evaluates student achievement on a regular basis, and modifies instruction as required. Develops in each student an awareness and understanding coupled with the basic skills and knowledge applicable to the Auto Body Technology trade. Instills in each student safe working habits, the importance of continuation of his/her education and the development of successful work ethics. Must sponsor and manage an active and challenging student organization program that integrates with the Virginia Department of Education specific course curriculum. Meets and instructs assigned classes in the locations and at the times designated providing individual and group instruction to assigned students. Maintains accurate, complete and correct records as required by law, division policy and administrative regulations. Prepares lesson plans, organizes materials, develops tests and worksheets, supervises assigned students and implements instruction according to course curriculum. Compiles with and enforces school rules, administrative regulations and board policy. Attends and participates in faculty meetings and other professional meetings as required. Cooperates with other members of the staff in planning instructional goals, objectives and methods. Accomplishes reasonable special assignments as assigned by the principal. Assists the school administration in the selection of instructional materials and equipment. Provides for own professional development through an ongoing program of study. Must attend all mandatory certification conference each year to main industry certification in the program. Performs other related duties as assigned.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties performed typically in a school setting. Performs professional work providing teaching and/or training services to students in a specialized subject. Work requires frequent standing, sitting, walking and light

lifting up to 30 pounds. Vocal communication is required for expressing or exchanging ideas, hearing to perceive information at a normal spoken word level and visual acuity for preparing and analyzing written or computer data.

REPORTS TO: Principal

PAY SCHEDULE: Teacher Salary Schedule

LENGTH OF CONTRACT: 210 Days (10 months)

FLSA: Exempt