

POSITION TITLE: Teacher – Graphic Imaging Technology

QUALIFICATIONS: Bachelor's Degree in graphic technology or an equivalent related degree or at least five year's experience in a graphic imaging field. Must hold or be eligible for a Technical Professional License or Collegiate Professional Degree and have an endorsement in trade and industrial education by exhibiting academic proficiency, technical competency, and occupational experience; and has completed nine semester hours of specialized professional studies credit from an accredited college or university. Must be knowledgeable in all areas of graphic imaging technology. Excellent oral, written communications, organizational and public relations skills are essential. Must have the ability to perform routine equipment maintenance. Must be knowledgeable and skilled in the use of designated computer software applications. The ability to review, revise and develop curriculum to meet industry and certification standards are required. Must be able to establish cooperative relationships with students, parents, school staff and community representatives. Must have an understanding of public school education. Must be adaptable to changing priorities, able to work independently and to effectively handle multiple assignments simultaneously. Experience with window-based computers required and experience with Microsoft Office Word, Excel, PowerPoint, Internet, Intranet and E-mail applications preferred.

PERFORMANCE EXPECTATIONS: Meets and instructs assigned classes in the assigned locations and at the scheduled times. Plans a program of study that meets individual needs, interests, and abilities of the students. Provides and maintains a strong student Career Technical and Education (CTE) organization and actively prepares and enter students into the CTE student organization competition events. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students. Prepares for classes assigned and shows evidence of written preparation upon request of the immediate supervisor. Maintains standards for classroom behavior and guides the learning process toward the achievement of curriculum goals. Establishes clear objectives for all lessons, units, and projects and communicates these objectives to students. Assesses the academic progress of students on a regular basis and provides appropriate reports as required. Diagnose the learning disabilities of students on a regular basis, seeking the assistance of district specialists as required. Provides for the safety of the students and the protection and security of instructional materials, equipment, and facilities. Maintains complete and accurate records as required by law, district policy, and administrative regulations. Makes provisions for being available to students and parents for education-related purposes outside the instructional day when required to do so under reasonable terms. Attends and participates in faculty meetings. Cooperates with other members of the staff in planning instructional goals, objectives and the selection of books, equipment, and other instructional materials. Develops and implements their professional growth plan and acquire the proper qualifications to provide various student industry certifications. Performs other related duties as assigned.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties performed typically in a school setting. Performs professional work providing teaching and/or training services to students in a specialized subject. Work requires frequent standing, sitting, walking, vocal communication for expressing or exchanging ideas, hearing to perceive information at a

normal spoken word level and visual acuity for preparing and analyzing written or computer data.

REPORTS TO: Principal

PAY SCHEDULE: Teacher Salary Schedule

LENGTH OF CONTRACT: 210 Days (10 months)

FLSA: Exempt