

POSITION TITLE: Teacher – Hospital Education - English

QUALIFICATIONS: Must hold a Postgraduate Professional License in middle/high school English education. Bachelor's Degree in English plus one year of teaching experience or its equivalency is preferred. Experience working with medically fragile and/or chronically ill students preferred. One year of experience conducting lessons and assessing student progress, meeting with parents to discuss student progress and problem areas is preferred. Must have excellent oral and written communication skills, a general knowledge of special education regulations and IEPs. Must have the ability to establish and maintain effective working relationships with departmental colleagues, hospital staff, school division and community representatives. Upon request may be asked to submit a writing sample.

PERFORMANCE EXPECTATIONS: Provides daily instruction for patients in an acute care hospital setting at Children's Hospital of Richmond/ MCV Campus. Assesses and develops educational strategies and adaptations based upon individualized educational needs and physical/medical limitations. Plans and implements lessons that meet the individual needs, interests and abilities of students. Creates an environment that is conducive to learning and appropriate to the developmental level of the students. Prepares for students assigned and shows written evidence of preparation in accordance with Richmond Hospital Education Program requirements, and state and federal guidelines. Guides the learning process and establishes clear objectives for all lessons, units, and projects with the ability to communicate these objectives effectively to students. Employs a variety of instructional techniques and instructional media to meet the needs and capabilities of the student or students involved. Communicates with schools/agencies regarding specific students and exchanges information with the medical team as needed. Maintains ongoing communication with parents. Establishes and promotes positive public relations. Accepts responsibility for special assignments as designated. Maintains accurate and complete records/documentation. Participates as a Hospital Education Program faculty member in all staff meetings, professional development and maintains an active participation as a member of the professional learning community. Adheres to the terms of the employment contract with Richmond Public Schools and abides by the policies and regulations of the School Board and the hospital. Maintains accurate and complete records as required by law and RHEP policy. Strives to maintain and improves professional competence. Exerts leadership in working with school and RHEP staff. Provides for professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced course work at institutions of higher learning. Assists in the preparation of data for local, state and federal reports. Assists in the collection of data for providing appropriate intervention. Performs other related duties as assigned.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties will be performed typically in a hospital setting. While the focus of instruction will be primarily middle school populations, the expectation will also include working with high school students. Performs professional work providing teaching and/or training services to students in English/Language Arts. Work requires frequent standing, sitting, light lifting up to 10 pounds, walking, vocal communication for expressing or exchanging ideas, hearing to perceive information at a normal spoken word level and visual acuity for preparing and analyzing written or computer data.

REPORTS TO: Director of Hospital Education

PAY SCHEDULE: Teacher Salary Schedule

LENGTH OF CONTRACT: 230 Days (11 months)

FLSA: Exempt