

POSITION TITLE: Teacher – Homebound Instruction – Part-time

QUALIFICATIONS: Must have a collegiate professional license or be eligible for a provisional license with an endorsement in one of the following areas: special education, English, mathematics, science, social sciences, foreign language, or elementary education. Postgraduate professional license with three to five years of successful teaching experience is preferred. Must have excellent communications, planning, organizational, presentation and public relations skills. Must have a broad background of professional training and experience to adapt instruction to each student's needs and adjust to varied home situations. Must have a high energy level and a strong commitment for working with children with special needs and adults. Some knowledge, training and/or teaching experience with students (K-12) with emotional and/or behavioral problems and related learning differences is preferred. Must be knowledgeable of creative, innovative, nontraditional teaching strategies that have proven successful with these students. Must be flexible in teaching style and demonstrate an ability to stimulate students, and to encourage the development of concepts and integration of learning. Must be proficient at assessing individual student progress, planning lessons, and devising ways to improve teaching. Collaborating with other educators and using the available technology. The ability to recognize and respond to individual differences is essential. Must be able to work in a collaborative and cooperative manner with parents, coworkers and community representatives. Must have experience with windows based computers and related software applications. Must be able to maintain and submit accurate timesheet records in a timely manner.

PERFORMANCE EXPECTATIONS: Provides a continuity of educational services to variety of homebound students. Maintains records of homebound instruction services rendered and time keeping records. Coordinates educational services with the homebound coordinator, guidance counselors, classroom teachers, and parents. Manages the behavior of learners in the home/instructional setting. Collaborates with other staff and parents to develop and implement students' Individual Education Programs. Provides access to academic instruction based on Virginia's Standards of Learning. Serves as liaison to the student's treatment team, to the home school, and to the student's family or guardian. Motivates each student to achieve maximum potential and develops lesson plans and age appropriate instructional materials and implements individual programs for homebound students. Translates lesson plans into learning experiences and integrates subject area content and technology. Adapts teaching materials and methods to develop relevant sequential assignments that guide and challenge students. Assesses needs of homebound students and evaluates student achievement; provides instruction in individual sessions; establishes and maintains standards of behavior. Administers standardized tests in accordance with established procedures. Evaluates students' progress by maintaining appropriate records and prepares progress/interim reports. Communicates with students, parents, counselors, and teachers through conferences and other means. Maintains professional competence through in-service education and self-selected professional books, instructional materials and professional affiliations. Selects and requisitions books and instructional materials as needed. Participates in curriculum development programs, faculty committees and staff development activities as required. Performs other related tasks as required.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties performed typically in a home setting. Performs professional work providing teaching to students in a specialized subject. Work requires frequent standing, sitting, walking, vocal communication for expressing or exchanging ideas, hearing to perceive information at a normal spoken word level and visual acuity for preparing and analyzing written or computer data.

REPORT TO: Manager of Pupil Personnel Services

PAY SCHEDULE: Non-contracted

LENGTH OF CONTRACT: Temporary / Can be terminated at any time by Richmond Public Schools

FLSA: Non-exempt