

POSITION TITLE: Teacher – Integrative Services

QUALIFICATIONS: Collegiate professional license with an endorsement in special education early childhood and three years of classroom experience at PK-2 grade level required. Postgraduate professional license is preferred. Must have excellent communication, presentation, organizational, and public relations skills. Knowledge, training and/or teaching experience with preschool students with severe emotional, behavioral, and related learning differences preferred. Must be flexible in teaching style and demonstrate an ability to stimulate students, and to encourage the development of concepts and integration of learning with short-term students. Must be knowledgeable of creative, innovative, nontraditional teaching strategies that have proven successful with these students. Must be proficient at assessing student progress, planning lessons, and devising ways to improve teaching, collaborating with other educators, using the available technology, and acquiring necessary information. Must demonstrate the ability to select, adapt and use instructional materials and resources. The ability to recognize and respond to individual differences is essential. Must be able to work in a collaborative and cooperative manner with parents, coworkers, administrators and community representatives in a variety of ways. Experience with Windows-based computers and related software applications are essential. Must be willing to use own personal vehicle to travel to different locations. Bilingual skills to include Spanish are a plus.

PERFORMANCE EXPECTATIONS: Travels to different work locations to provide services to students in a variety of settings, including public elementary general education classrooms, Head Start classrooms, Virginia Preschool Initiative (VPI) classes, and private, community based preschool/day care classes in the general education classroom. Collaborates with other staff and parents to develop and implement students' Individual Education Programs. Develops lesson plans and age appropriate instructional materials and implements individual and group programs for students. Adapts teaching materials and methods to develop relevant sequential assignments that guide and challenge students. Assesses needs of students and evaluates student achievement; provides instruction in individual or group sessions in the general education classroom; establishes and maintains standards of behavior. Evaluates students' progress by maintaining appropriate records. Communicates with students, student counselors and parents through conferences and other means. Maintains professional competence through professional development, in-service education and self-selected professional books, instructional materials, and professional affiliation. Instructs students in a program of study which meets stated objectives and prepare students to master grade level standards. Instructs students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of Richmond Public Schools. Develops lesson plans and supplementary materials compatible with the division's basic instructional philosophy and congruent with course / SOL standards; provides individualized and small group instruction in order to adapt the curriculum to the needs of each student and subgroups of students. Translates lesson plans into learning experiences so as to best utilize the available time for instruction and to actively engage students. Evaluates academic and social growth of students, prepares progress reports, and keeps appropriate records to include attendance reports, checklists, census forms, and other recordkeeping activities as necessary. Communicates regularly with parents or guardians through conferences and other means to discuss student progress. Models nondiscriminatory practices in all activities. Performs other related duties.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties performed typically in school settings and requires traveling to different locations. Work requires frequent standing, sitting, walking, vocal communication for expressing or exchanging ideas, hearing to perceive information at a normal spoken word level and visual acuity for preparing and

analyzing written or computer data. Physical agility to lift up to 25 pounds; and to bend, stoop, sit on the floor, climb stairs, walk and reach overhead.

REPORTS TO: Coordinator of Exceptional Education

PAY SCHEDULE: Teacher Salary Schedule

LENGTH OF CONTRACT: 200 Days (9.5 months)

FLSA: Exempt