

POSITION TITLE: Teacher – Elementary – Virginia Treatment Center for Children

QUALIFICATIONS: Must hold a Collegiate Professional License in Elementary Education. One year of teaching experience or its equivalency is preferred. Experience working with medically fragile students preferred. One year of experience conducting lessons and assessing student progress, meeting with parents to discuss student progress and problem areas is preferred. Must have excellent oral and written communication skills, a general knowledge of best practices, special education regulations and IEPs. Must have the ability to establish and maintain effective working relationships with departmental colleagues, hospital staff, school division and community representatives. Upon request may be asked to submit a writing sample.

PERFORMANCE EXPECTATIONS: Provides daily instruction for patients in an acute psychiatric hospital setting at Virginia Treatment Center for Children. Assesses and develops educational strategies and adaptations based upon individualized educational needs and physical/medical limitations. Plans and implements lessons that meet the individual needs, interests and abilities of students. Differentiates instruction to meet the needs of a multi-age elementary classroom. Creates an engaging environment that is conducive to learning and appropriate to the developmental level of the students. Prepares and plans dynamic, relevant lessons and shows written evidence of preparation in accordance with VTCC Education requirements, and state and federal guidelines. Guides the learning process and establishes clear objectives for all lessons, units, and projects with the ability to communicate these objectives effectively to students. Employs a variety of instructional techniques and instructional technology to meet the needs and capabilities of the student or students involved. Communicates with schools/agencies regarding specific students and exchanges information with the medical team as needed. Maintains daily and ongoing communication with parents. Establishes and promotes positive public relations and serves as an ambassador to the VTCC Education Program. Accepts responsibility for special assignments as designated. Maintains accurate and complete records/documentation. Participates as a VTCC Education Program faculty member in all staff meetings, professional development and maintains an active participation as a member of the professional learning community. Adheres to the terms of the employment contract with Richmond Public Schools and abides by the policies and regulations of the School Board, state operated program, and the hospital. Maintains accurate and complete records as required by law and VTCC Education Program policy. Strives to maintain and improve professional competence. Exerts leadership in working with schools, hospital and education staff. Provides for professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced course work at institutions of higher learning. Assists in the preparation of data for local, state and federal reports. Assists in the collection of data for providing appropriate intervention. Performs other related duties as assigned.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties performed typically in an acute mental health hospital setting. While the focus of instruction will be primarily elementary school populations, the expectation will also include working with middle and high school students. Performs professional work providing teaching and/or training services to students in math, reading, writing, science, history and social science. Work requires frequent standing, sitting, light lifting up to 10 pounds, walking, vocal communication for expressing or exchanging ideas, hearing to perceive information at a normal spoken word level and visual acuity for preparing and analyzing written or computer data.

REPORTS TO: Director of Education, Virginia Treatment Center for Children

PAY SCHEDULE: Teacher Salary Schedule

LENGTH OF CONTRACT: 230 Days (11 months)

FLSA: Exempt