

POSITION TITLE: Teacher - Performance Learning Center (PLC) Lead Teacher

QUALIFICATIONS: Must possess a valid Virginia Teaching License with a high school endorsement. Master's Degree required in administration or curriculum and instruction. A minimum of five years of successful teaching experience in a high school required. Must be knowledgeable of creative, innovative, nontraditional teaching strategies. Must have an understanding of the skills and processes of the Virginia Standards of Learning (SOL) and be able to integrate them into a computer assisted curriculum. Must possess excellent oral and written communication, organizational and public relation skills. Must be able to provide leadership and management skills required to meet established goals and achieve objectives. Must be proficient with Microsoft Office and Excel. Must have the ability to compose visually appealing presentations using multi-media technology and regularly present reports.

PERFORMANCE EXPECTATIONS: Coordinates the implementation and development of the PLC Program in an assigned school. Ensures students achieve all academic and personal development goals. Provides an atmosphere and environment conducive to the intellectual, physical, social, and emotional development of students. Monitors and evaluates student outcomes and provides data for evaluation purposes. Presents the program's objectives to the teaching staff, parents, students, and community. Organizes the procedure for the supervision and assessment of the curriculum used by each teacher. Makes sure appropriate textbooks, resources, and facilities are available. Organizes assessments according to PLC criteria. Maintains appropriate records and ensures data collection requirements are met. Promotes improved professional competence of all staff. Supervises staff and students in a variety of school-related settings. Organizes and leads regular meetings with teachers for discussion and planning. Keeps the school and central office administrations informed of PLC developments. Performs other related duties as assigned.

GENERAL DEFINITION AND CONDITIONS OF WORK: Duties performed typically in a school setting. Performs professional work serving as an instructional leader for the PLC Program. Work requires light lifting up to 10 pounds, frequent standing, sitting, walking, vocal communication for expressing or exchanging ideas, hearing to perceive information at a normal spoken word level and visual acuity for preparing and analyzing written or computer data.

REPORTS TO: Principal

PAY SCHEDULE: Teacher Salary Schedule

LENGTH OF CONTRACT: 210 Days (10 months)

FLSA: Exempt