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| Job Title: | Student Support Specialist |
| Grade Level/Terms of Employment: | Grade 117 / 10 Month Contract |
| FLSA Status: | Non-exempt |
| Work Location: | Department of Culture, Climate, and Student Services |
| Immediate Supervisor: | Coordinator of Student Support Services |

General Description:

The Student Support Specialist is responsible for implementing a comprehensive and integrated program to support a positive school climate. A Specialist is assigned to designated schools in the division and provides targeted and individualized supports to promote overall school safety and positive behavioral supports through the implementation of trauma informed and restorative practices.

Essential Duties and Responsibilities:

- Collaborates with school staff to develop and promote positive school climates
- Supports the development and implementation of school-wide behavioral protocols grounded in trauma responsive and restorative practices
- Implements de-escalation, conflict resolution, bullying and gang prevention and intervention strategies
- Supports school wide implementation of Response to Intervention (RTI) and Multi-Tiered Systems of Support (MTSS) behavior support plans
- Works cooperatively with school based mental health staff to provide support in implementing violence and bullying prevention programs.
- Collaborates with partner agencies to connect holistic supports to students
- Monitors student behaviors and discipline data and makes recommendations to develop interventions to teach skills such as responsible thinking/decision-making, de-escalation, problem solving and conflict resolution skills in students at the universal and small group level
- Facilitates individualized interventions, social skills groups, and community and healing circles
- Serves as liaison between school, home, and community partners to providing services to students and caregivers
- Supports students transitioning from alternative settings
- Performs other duties as assigned

Qualifications:

- Bachelor's Degree required; Bachelor's Degree in counseling, social work, criminal justice, or related field preferred
- 3 years of experience working with youth intervention programs preferred
- Ability to work independently, take initiative, and solve problems creatively

- Demonstrated knowledge of de-escalation, behavioral intervention and conflict resolution strategies
- Excellent communication (oral and written), organizational, presentation and public relations skills
- Demonstrated understanding of and sensitivity to the diverse cultural, ethnic, and socio-economic backgrounds of families
- Ability to work a flexible schedule and participate in evening and weekend events as required
- Bilingual (English / Spanish) preferred