



**Clear Creek ISD**  
**Credit by Examination (CBE) – Grade Level Acceleration**  
**Grades 1-8**

Clear Creek ISD offers Credit by Examination for grades 1 through 8 acceleration in accordance with the Texas State Board of Education rules and District policy. The purpose of Credit by Exam is to allow a student to accelerate and earn credit *without prior formal instruction* in that grade.

**Criteria for Grades 1-8 Acceleration**

A student and parent or guardian shall meet with the school counselor to determine eligibility, to complete a request form, and to secure approval for the examination for credit without prior formal instruction.

Criteria for acceleration:

- A score of 80 percent or higher on District-approved readiness tests and/or achievement tests that will be administered by appropriate District personnel in each of the core areas of English language arts, mathematics, science, and social studies.
- A district representative recommends the student be accelerated.
- Written parental approval.

*Source: [CCISD Policy EHDC\(Legal\)](#) Alternative Methods for Earning Credit: Credit by Examination Without Prior Instruction.*

**Registration Information**

The grade level acceleration request form is available on the [Clear Creek ISD website](#) (ccisd.net > Departments > Assessment & Evaluation > Assessment > Credit by Examination (CBE)). Upon completion of the request form, meet with the student's school counselor.

Late request forms will not be accepted. Request forms turned in after the deadline will be placed into the next Credit by Examination testing window.

Parents will be notified through a confirmation letter sent to the students' home address via US mail and parent's electronic mail approximately 3 weeks prior to testing. The letter will provide the test(s) the student will be administered, website link, if available, to study guides, allowable materials for use on the test as well as the test location, date and time. Be sure to retain the confirmation letter and email and closely read the testing information.

**Grades 1-8 Acceleration Testing Window**

Grades 1-8 acceleration is offered four times a year. There are no exceptions to ordering deadlines. Refer to the posted calendar on the [Clear Creek ISD website](#) for specific registration and testing dates.

**Test Information**

Each Credit by Examination assessment has a maximum three (3) hour time limit.

**Retest Information**

There is no retest for grade level acceleration.

**Study Guides**

[University of Texas UT High School](#)

**Test Results**

Results and placements are final. If it is found to be in the best interest of the student's academic and affective needs, the committee may make a recommendation to the Superintendent or designee for grade-level acceleration. The student's parents shall be notified by letter of the approval or denial of student acceleration.

**Score Reports**

Score reports following the Credit by Examination administration will be sent to the student's home address via US mail and parent's electronic mail. A copy of the score report will also be sent to the student's counselor.

**Questions?**

Contact the student's school counselor concerning grade level acceleration questions.



**2020 - 2021**  
**Credit by Examination (CBE) Calendar**  
**Grade Acceleration**

Testing Dates	Location	Registration Opens	Registration Closes
Saturday, March 20, 2021 and Saturday, March 27, 2021	TBD	Monday, February 1, 2021	Friday, February 12, 2021
Saturday, May 15, 2021 and Tuesday, June 8	TBD	Monday, March 29, 2021	Friday, April 9, 2021
Wednesday, July 7, 2021 and Tuesday, August 3	TBD	Monday, May 10, 2021	Friday, May 21, 2021
Saturday, November 6, 2021 and Saturday, December 11, 2021	TBD	Monday, September 27, 2021	Friday, October 8, 2021



## Request for Credit by Examination Without Prior Instruction for Students Enrolled in Grades 1–8 Grade Acceleration

Please complete this form and return it to the school counselor by the registration deadline for the requested testing date as indicated under test information.

**Please complete a separate form for each test requested.**

*(Please print)*

### Student Information

Student's Name: \_\_\_\_\_

Student's ID# (including leading zeros): \_\_\_\_\_

Student's Date of Birth: \_\_\_\_\_

Student's Enrolled Campus: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

### Parent Information

Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

### Test information

Requested Grade to skip: \_\_\_\_\_

Requested Test Window:

- Saturday, March 20, 2021 / Saturday, March 27, 2021  
Registration deadline – Friday, February 12, 2021
- Saturday, May 15, 2021 / Tuesday, June 8, 2021  
Registration deadline – Friday, April 9, 2021
- Wednesday, July 7, 2021 / Tuesday, August 3, 2021  
Registration deadline – Friday, May 21, 2021
- Saturday, December 6, 2021 / Saturday, December 11, 2021  
Registration deadline – Friday, October 8, 2021



## Request for Credit by Examination Without Prior Instruction for Students Enrolled in Grades 1–8

### Grade Acceleration

#### Parent Acknowledgments

By signing this form, I attest that:

- \_\_\_\_\_ (*student's name*) has not received prior instruction in the course for which I am requesting a test;
- I have read the information the District has provided to me regarding examinations for acceleration;
- I understand that the District will not provide transportation to the testing site, which might be outside the District;
- I understand that my child may not attempt to earn credit by examination for a specific course more than two times;
- I understand that if my child fails to achieve the designated score before the beginning of the school year in which he or she would ordinarily be required to enroll in the course or grade, then my child will be enrolled in the course or grade; and
- I approve of my child's acceleration or receipt of credit if he or she meets the passing standard (*if applicable*).

Parent's Signature (*if student is younger than 18*): \_\_\_\_\_

Counselor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Counselor's Recommendation

(*Check one*)

- The student has met the District's criteria and is approved to participate in this CBE Administration.
- The student is not approved to participate in this CBE Administration.

\_\_\_\_\_  
\_\_\_\_\_

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_