

Minuteman H.S. - Construction Manager Selection Committee Logistics:

March 8, 2016	Receive Inspector General (IG) approval for CMR
Sept 28, 2016	Submit RFQ Advertisements to: <ol style="list-style-type: none">1. Central Register (CR)2. Local Paper3. Comm-Pass4. Post in School and on School Web Site
October 5 - 26	RFQ advertisement 3 Weeks to respond (2 weeks minimum requirement)
October 11	Site Visit @ 2:00 P.M. at Minuteman High School
October 26	RFQ Due by 10:00 A.M. / Working Group pickup RFQ's after 2:00 P.M. at Minuteman - See Liz
October 27-Nov. 4	Evaluate RFQ & pre-qualify CM firms <ul style="list-style-type: none">• Need minimum of 70 points for prequalification• Management Experience – 50 points, min of 25 for approval• References – 30 points, min of 15 for approval• Capacity to complete – 20 points, min of 10 for approval• Mandatory requirements (no points assigned)<ul style="list-style-type: none">○ Payment and Performance bond for 100% of contract value○ DCAM - Certificate of Eligibility
November 3	Working Group meeting November 3 @ 4 P.M. Minuteman, Paul Revere Room
November 7	SBC: Subcommittee Report on CM RFQ Responses – Approve CM Shortlist
November 8	Distribute RFP to pre-qualified CM firms
November 29	RFP due by 10 A.M. to <u>SKANSKA</u>
November 29	Working Group pickup RFP responses after 2:00 P.M. at Minuteman - See Liz
December 10	Interview CM firms and (Select first rank firm) all day at Minuteman, Paul Revere Room
December 12 - 28	SBC Approval December 12/Negotiate contract terms and Pre-construction fee
January 9, 2017	SBC Meeting / Introduce Construction Manager/Start Pre-Construction Services