

**DRAFT**

**Skanska USA Building, Inc**                      **Mary Ann Williams**                      **Progress Report as of Date 3/31/2017**

District Name	Minuteman Voc Tech	MSBA ID	200908300605
School Name	Minuteman Regional High	Project Name	
OPM Firm Name	Skanska USA Building, Inc	School Building Committee Representative	Ed Bouquillon
Project Director	Mary Ann Williams	Total Project Budget (ProPay)	\$144,922,480
Designer Firm Name	Kaestle Boos Associates, Inc.	Encumbered (Reporting Period)	\$430,341
Principal	Michael J McKeon	Encumbered (to Date)	\$15,788,433
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$4,540,998
General Contractor Contact Name		Project Completion Percentage	3%

**OPM**                      **Skanska USA Building, Inc**                      **Progress Report as of Date 3/31/2017**

**Contract Summary**

Original Contract Amount	\$250,200
Contract Amendments (to Date)	2
Value of Contract Amendments (to Date)	\$377,896
Total Contract Amount	\$628,096
Contract Amendments as Percentage of Original Contract Amount	151.0%

**Payment Summary**

Total Contract Amount	\$628,096
Invoices Paid (to Date)	\$416,790
Invoices Received (Reporting Period)	\$0
Contract Amount Remaining	\$211,306

OPM Activities (Reporting Period)                      Meetings: Estimate and estimate reconciliation meetings with KBA, Subconsultants and CM. Site Enable Design package review meeting with Team. Preparation and presentations to Lincoln Planning Board and Conservation Commission. Prep and Presentation to Lexington Conservation Commission. Solicit and recommend award for Materials Testing Services and Structural Peer Review Services. Reconcile CM and Designer's 100% DD Estimates. Meetings with client, KBA, and CM to review design, schedule and early bid package strategies. Attend SBC and SC Meetings. Participate in weekly Design and Planning Meetings with Educational Leadership team. Prepare and advertise RFQ for early site trade contractors. Prepare for and submit MSBA Module 6 submission. Finalize constructability review of 100% DD set. Review cashflow by CM.

Project Budget Status                      CM and Designer Construction Costs Reconciliation Estimates for the 100% DD Documents are within the MSBA approved construction budget.

Potential Issues

**DESIGNER**                      **Kaestle Boos Associates, Inc.**                      **Progress Report as of Date 3/31/2017**

**Contract Summary**

Original Contract Amount	\$446,500
Contract Amendments (to Date)	1
Value of Contract Amendments (to Date)	\$10,920,000
Total Contract Amount	\$11,366,500
Contract Amendments as Percentage of Original Contract Amount	2,446.0%

**Payment Summary**

Total Contract Amount	\$11,366,500
Invoices Paid (to Date)	\$3,584,353
Invoices Received (Reporting Period)	\$430,341
Contract Amount Remaining	\$7,351,806

**MBE/WBE Requirements**

MBE Requirement	0%
MBE Actual	0%
WBE Requirement	0%
WBE Actual	0%

**RFIs and Submittals**

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Design Development	Phase Scheduled Completion Date	10/3/2017
Designer Activities (Reporting Period)	Meetings: Estimate and estimate reconciliation meetings with OPM, Subconsultants and CM. Site Enable Design package review meeting with Team. Preparation and presentations to Lincoln Planning Board Conservation Commission. Prep and Presentation to Lexington Conservation Commission. Reconcile CM and Designer's 100% DD Estimates. Meetings with client, OPM, and CM to review design, schedule and early bid package strategies. Attend SBC and SC Meetings. Participate in weekly Design and Planning Meetings with Educational Leadership team. Meetings with utility companies. Prepare responses to Lincoln Peer Reviewer's comments. Prepare MSBA Module 6 submission.		
	Finalized 100% DD Submission to MSBA and submit on March 14, 2017		
30 Day Look Ahead			
Commissioning Consultant	BR+A		
Commissioning Consultant Status	BR+A completed review of 100% DD Documents and provided comments.		

**GENERAL CONTRACTOR**

Progress Report as of Date 3/31/2017

**Contract Summary**

Original Contract Amount	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Contract Type	
Change Orders as Percentage of Original Contract Amount	0.0%
Pending Change Orders	
Change Order Status	

**Payment Summary**

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

**Schedule Assessment**

Notice to Proceed Date	1/1/0001	MBE Requirement
Physical Progress		MBE Actual
Substantial Completion Date (Original)		WBE Requirement
Substantial Completion Date (Revised)		WBE Actual
Construction Progress (Reporting Period)		
30 Day Look Ahead		
Overall Schedule Assessment		
Problems Identified (Schedule or Construction)		
Quality Control		
Safety Compliance		
Number of Claims (to Date)		
Value of Claims (to Date)		
Comments		
Recorded Manpower (Reporting Period)		
Commissioning Consultant		
Commissioning Consultant Status		

## Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Sy Nguyen Print Name

*Sy Nguyen* Signature

4/10/17 Date