

**DRAFT**

**Skanska USA Building, Inc**                      **Mary Ann Williams**                      **Progress Report as of Date 6/30/2017**

District Name	Minuteman Voc Tech	MSBA ID	200908300605
School Name	Minuteman Regional High	Project Name	
OPM Firm Name	Skanska USA Building, Inc	School Building Committee Representative	Ed Bouquillon
Project Director	Mary Ann Williams	Total Project Budget (ProPay)	\$144,922,480
Designer Firm Name	Kaestle Boos Associates, Inc.	Encumbered (Reporting Period)	\$437,881
Principal	Michael J McKeon	Encumbered (to Date)	\$15,788,433
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$6,371,429
General Contractor Contact Name		Project Completion Percentage	5%

**OPM**                      **Skanska USA Building, Inc**                      **Progress Report as of Date 6/30/2017**

**Contract Summary**

Original Contract Amount	\$250,200
Contract Amendments (to Date)	2
Value of Contract Amendments (to Date)	\$3,921,733
Total Contract Amount	\$4,171,933
Contract Amendments as Percentage of Original Contract Amount	1,567.0%

**Payment Summary**

Total Contract Amount	\$4,171,933
Invoices Paid (to Date)	\$514,486
Invoices Received (Reporting Period)	\$87,635
Contract Amount Remaining	\$3,569,812

OPM Activities (Reporting Period)      Design meetings with KBA, subconsultants, and school departments. Attend SBC meetings. Participate in weekly Design and Planning Meeting with Educations Leadership team. Meeting with Town of Lincoln for plan review and approval. Conducted preconstruction site walk with Lincoln Conservation Commission. Review SOQ, conduct reference check on filed trade subcontractors that submitted SOQ, and coordinated review of the SOQ. Review site electrical enable bid. Make recommendations on award of site work subcontractor. Prepare, coordinate, and facilitate 60% CD submission to MSBA. Conduct constructability review of the plans and specifications. Reconciliation of designer and CM 60% CD estimates. Update project schedule. Coordinated issuance of bid packages for foundation waterproofing, elevator, structural steel, concrete, and green house.

Project Budget Status                      Working on reconciliation of CM and Designer Construction Costs Estimates for the 60% Construction Documents.

Potential Issues

**DESIGNER**                      **Kaestle Boos Associates, Inc.**                      **Progress Report as of Date 6/30/2017**

**Contract Summary**

Original Contract Amount	\$446,500
Contract Amendments (to Date)	1
Value of Contract Amendments (to Date)	\$10,920,000
Total Contract Amount	\$11,366,500
Contract Amendments as Percentage of Original Contract Amount	2,446.0%

**Payment Summary**

Total Contract Amount	\$11,366,500
Invoices Paid (to Date)	\$4,694,770
Invoices Received (Reporting Period)	\$325,246
Contract Amount Remaining	\$6,346,484

**MBE/WBE Requirements**

MBE Requirement	0%
MBE Actual	0%
WBE Requirement	0%
WBE Actual	0%

**RFIs and Submittals**

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Design Development	Phase Scheduled Completion Date	10/3/2017
Designer Activities (Reporting Period)	Design meetings with subconsultants, OPM, and school departments. Conducted preconstruction site walk with Lincoln Conservation Commission. Prep and Presentation to Lexington Conservation Commission. Meetings with OPM, and CM to review design, schedule and project status updates. Attend SBC Meetings. Participate in weekly Design and Planning Meetings with Educational Leadership team. Evaluation of SOQ's, Issuance of bid documents for procurement of foundation waterproofing, elevator, structural steel, concrete, and green house. Respond to RFI and issuance of Addendums for the bid packages. Submission of 60% CD to project team to review and prepare estimates. Reconciliation of 60% CD estimates with CM's. Prepare response to Commission Agent's comments. Preparation for 60% CD submission to MSBA.		
30 Day Look Ahead			
Commissioning Consultant	BR+A		
Commissioning Consultant Status	BR+A completed review of 60% Construction Documents and provided comments. Design team to provide responses to comments.		

**GENERAL CONTRACTOR**

Progress Report as of Date 6/30/2017

**Contract Summary**

Original Contract Amount	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Contract Type	
Change Orders as Percentage of Original Contract Amount	0.0%
Pending Change Orders	
Change Order Status	

**Payment Summary**

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

**Schedule Assessment**

Notice to Proceed Date	MBE Requirement
Physical Progress	MBE Actual
Substantial Completion Date (Original)	WBE Requirement
Substantial Completion Date (Revised)	WBE Actual
Construction Progress (Reporting Period)	
30 Day Look Ahead	
Overall Schedule Assessment	
Problems Identified (Schedule or Construction)	
Quality Control	
Safety Compliance	
Number of Claims (to Date)	
Value of Claims (to Date)	
Comments	
Recorded Manpower (Reporting Period)	
Commissioning Consultant	
Commissioning Consultant Status	

## **Certification**

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Sy Nguyen

Print Name



Signature

7/11/17

Date