

DRAFT

Skanska USA Building, Inc **Mary Ann Williams** **Progress Report as of Date 2/28/2017**

District Name	Minuteman Voc Tech	MSBA ID	200908300605
School Name	Minuteman Regional High	Project Name	
OPM Firm Name	Skanska USA Building, Inc	School Building Committee Representative	Ed Bouquillon
Project Director	Mary Ann Williams	Total Project Budget (ProPay)	\$144,922,480
Designer Firm Name	Kaestle Boos Associates, Inc.	Encumbered (Reporting Period)	\$688,174
Principal	Michael J McKeon	Encumbered (to Date)	\$15,788,433
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$4,026,149
General Contractor Contact Name		Project Completion Percentage	3%

OPM **Skanska USA Building, Inc** **Progress Report as of Date 2/28/2017**

Contract Summary

Payment Summary

Original Contract Amount	\$250,200	Total Contract Amount	\$628,096
Contract Amendments (to Date)	2	Invoices Paid (to Date)	\$377,896
Value of Contract Amendments (to Date)	\$377,896	Invoices Received (Reporting Period)	\$38,900
Total Contract Amount	\$628,096	Contract Amount Remaining	\$211,300
Contract Amendments as Percentage of Original Contract Amount	151.0%		

OPM Activities (Reporting Period) Meetings: Pre-estimate Minuteman Document Review with KBA, Subconsultants and CM (Gilbane). Ventilation & Related Issues Meeting for shop requirements. Design review meeting with Team and MSBA. Preparation and presentations to Lincoln Planning Board and Conservation Commission. Prep and Presentation to Town of Lexington Development Team. Develop RFP for Materials Testing. Develop RFP for Structural Peer Review. Review CM and Designer's 100% DD Estimates. Participate in reconciliation meetings and value engineering. Meetings with client and KBA to review design, schedule and acceleration strategies. Attend SBC and SC Meetings. Participate in weekly Design and Planning Meetings with Educational Leadership team. Archeological Survey complete. PAL concludes that the proposed Minuteman Vocational Technical School Project will not impact any potentially significant archaeological resources, and no additional archaeological investigations are recommended.

Project Budget Status CM and Designer Construction Costs Reconciliation Estimates for the 100% DD Documents are within the MSBA approved construction budget.

Potential Issues

DESIGNER **Kaestle Boos Associates, Inc.** **Progress Report as of Date 2/28/2017**

Contract Summary

Payment Summary

Original Contract Amount	\$446,500	Total Contract Amount	\$11,366,500
Contract Amendments (to Date)	1	Invoices Paid (to Date)	\$2,960,079
Value of Contract Amendments (to Date)	\$10,920,000	Invoices Received (Reporting Period)	\$624,274
Total Contract Amount	\$11,366,500	Contract Amount Remaining	\$7,782,147
Contract Amendments as Percentage of Original Contract Amount	2,446.0%		

MBE/WBE Requirements

MBE Requirement	5%
MBE Actual	4%
WBE Requirement	13%
WBE Actual	7%

RFIs and Submittals

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Design Development	Phase Scheduled Completion Date	3/14/2017
Designer Activities (Reporting Period)	Meetings: Pre-estimate Minuteman Document Review with KBA, Subconsultants and CM (Gilbane). Ventilation & Related Issues Meeting for shop requirements. Design review meeting with Team and MSBA. Preparation and presentations to Lincoln Planning Board and Conservation Commission. Prep and Presentation to Town of Lexington Development Team. Develop RFP for Materials Testing. Develop RFP for Structural Peer Review. Review CM and Designer's 100% DD Estimates. Participate in reconciliation meetings and value engineering. Meetings with client and KBA to review design, schedule and acceleration strategies. Attend SBC and SC Meetings. Participate in weekly Design and Planning Meetings with Educational Leadership Team. Archeological Survey complete. PAL concludes that the proposed Minuteman Vocational Technical School Project will not impact any potentially significant archaeological resources, and no additional archaeological investigations are recommended.		
30 Day Look Ahead	Finalize 100% DD Submission to MSBA and submit by March 14, 2017.		
Commissioning Consultant	BR+A		
Commissioning Consultant Status	BR+A completed review of 100% DD Documents and provided comments. Design team in process of review and responding to comments.		

GENERAL CONTRACTOR

Progress Report as of Date 2/28/2017

Contract Summary

Original Contract Amount	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Contract Type	
Change Orders as Percentage of Original Contract Amount	0.0%
Pending Change Orders	
Change Order Status	

Payment Summary

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

Schedule Assessment

Notice to Proceed Date	1/1/0001	MBE Requirement
Physical Progress		MBE Actual
Substantial Completion Date (Original)		WBE Requirement
Substantial Completion Date (Revised)		WBE Actual
Construction Progress (Reporting Period)		
30 Day Look Ahead		
Overall Schedule Assessment		
Problems Identified (Schedule or Construction)		
Quality Control		
Safety Compliance		
Number of Claims (to Date)		
Value of Claims (to Date)		
Comments		
Recorded Manpower (Reporting Period)		
Commissioning Consultant		
Commissioning Consultant Status		

Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mary Ann Williams

Print Name

Mary Ann Williams

Signature

March 10, 2017

Date