

DRAFT

Skanska USA Building, Inc **Mary Ann Williams** **Progress Report as of Date 9/30/2016**

District Name	Minuteman Voc Tech	MSBA ID	200908300605
School Name	Minuteman Regional High	Project Name	
OPM Firm Name	Skanska USA Building, Inc	School Building Committee Representative	Ed Bouquillon
Project Director	Mary Ann Williams	Total Project Budget (ProPay)	\$724,000
Designer Firm Name	Kaestle Boos Associates, Inc.	Encumbered (Reporting Period)	
Principal	Michael J McKeon	Encumbered (to Date)	\$696,700
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$696,700
General Contractor Contact Name		Project Completion Percentage	97%

OPM **Skanska USA Building, Inc** **Progress Report as of Date 9/30/2016**

Contract Summary

Payment Summary

Original Contract Amount	\$250,200	Total Contract Amount	\$250,200
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$255,200
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$250,200	Contract Amount Remaining	(\$5,000)
Contract Amendments as Percentage of Original Contract Amount	0.0%		

OPM Activities (Reporting Period) Minuteman had their district wide debt exclusion vote on 9/20/16 with a successful outcome for funding the new school project. Minuteman SBC met 9/26/16 and voted for a continuation of services for Skanska USA Inc. and Kaestle Boos. Skanska forwarded executed copy of contract Amendment 2 to MSBA which was an increase to the contract amount and scope (Amendment 1 was for an extension of time). Designer Amendment pending with Designer. Minuteman School District will be sending the Vote Certificates to the MSBA for the 16 Communities when available. The Project Schedule and Cash Flow attached was revised to reflect the extended Local Approvals period and forwarded to the MSBA project coordinator.

Project Budget Status The team is reviewing strategies for mitigating the impact of a prolonged local approvals process that extended approval period an additional 4 months.

Potential Issues

DESIGNER **Kaestle Boos Associates, Inc.** **Progress Report as of Date 9/30/2016**

Contract Summary

Payment Summary

Original Contract Amount	\$446,500	Total Contract Amount	\$446,500
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$446,500
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$446,500	Contract Amount Remaining	\$0
Contract Amendments as Percentage of Original Contract Amount	0.0%		

MBE/WBE Requirements

MBE Requirement	5%
MBE Actual	4%
WBE Requirement	13%
WBE Actual	7%

RFIs and Submittals

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Design Development	Phase Scheduled Completion Date	2/28/2017
Designer Activities (Reporting Period)	Designer and OPM met with Minuteman SBC to review next steps going forward.		
30 Day Look Ahead	KBA to engage consultants. Begin Design Development Documents and Early Bid Packages. OPM to write RFQ for CM at Risk. Conduct site visit and review CM Statement of Qualifications (SOQs) With Minuteman CM Selection Committee. Reach out to Commissioning Agent to begin the Coordination of Cx activities for the project.		
Commissioning Consultant	BR+A		
Commissioning Consultant Status			

GENERAL CONTRACTOR

Progress Report as of Date 9/30/2016

Contract Summary

Original Contract Amount	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Contract Type	
Change Orders as Percentage of Original Contract Amount	0.0%
Pending Change Orders	
Change Order Status	

Payment Summary

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

Schedule Assessment

Notice to Proceed Date	1/1/0001	MBE Requirement
Physical Progress		MBE Actual
Substantial Completion Date (Original)		WBE Requirement
Substantial Completion Date (Revised)		WBE Actual
Construction Progress (Reporting Period)		
30 Day Look Ahead		
Overall Schedule Assessment		
Problems Identified (Schedule or Construction)		
Quality Control		
Safety Compliance		
Number of Claims (to Date)		
Value of Claims (to Date)		
Comments		
Recorded Manpower (Reporting Period)		
Commissioning Consultant		
Commissioning Consultant Status		

Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mary Ann Williams Print Name

Mary Ann Williams Signature

October 3, 2016 Date