

<b>Skanska USA Building, Inc</b>	<b>Mary Ann Williams</b>	<b>Progress Report as of Date 11/30/2015</b>
----------------------------------	--------------------------	--

District Name	Minuteman Voc Tech	MSBA ID	200908300605
School Name	Minuteman Regional High	Project Name	
OPM Firm Name	Skanska USA Building, Inc	School Building Committee Representative	Ed Bouquillon
Project Director	Mary Ann Williams	Total Project Budget (ProPay)	\$724,000
Designer Firm Name	Kaestle Boos Associates, Inc.	Encumbered (Reporting Period)	\$89,552
Principal	Michael J McKeon	Encumbered (to Date)	\$666,460
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$666,460
General Contractor Contact Name		Project Completion Percentage	92%

<b>OPM</b>	<b>Skanska USA Building, Inc</b>	<b>Progress Report as of Date 11/30/2015</b>
------------	----------------------------------	--

<b><u>Contract Summary</u></b>		<b><u>Payment Summary</u></b>	
Original Contract Amount	\$250,200	Total Contract Amount	\$250,200
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$202,188
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$40,012
Total Contract Amount	\$250,200	Contract Amount Remaining	\$8,000
Contract Amendments as Percentage of Original Contract Amount	0.0%		
OPM Activities (Reporting Period)	Reviewed DESE (Special Education) Submission. Review Daedalus and PM+C Estimates with team and district, reconciled as needed (VE). Design Consultants provided their feedback on review of Estimates and finalized for submission. OPM Budget Certification to MSBA on 11/17/2015. Presentation of Schematic Design, Estimates and Budget review to SBC and SC for vote to approve and authorize the OPM to submit the Schematic Design related submittals to the MSBA by December 1, 2015.		
Project Budget Status			
Potential Issues			

<b>DESIGNER</b>	<b>Kaestle Boos Associates, Inc.</b>	<b>Progress Report as of Date 11/30/2015</b>
-----------------	--------------------------------------	--

<b><u>Contract Summary</u></b>		<b><u>Payment Summary</u></b>	
Original Contract Amount	\$446,500	Total Contract Amount	\$446,500
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$347,420
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$49,540
Total Contract Amount	\$446,500	Contract Amount Remaining	\$49,540
Contract Amendments as Percentage of Original Contract Amount	0.0%		
<b><u>MBE/WBE Requirements</u></b>			
MBE Requirement	0%		
MBE Actual	0%		
WBE Requirement	0%		
WBE Actual	0%		
<b><u>RFIs and Submittals</u></b>			
RFIs Issued (Reporting Period)	0		
Total RFIs Issued (to Date)	0		
Remaining Open RFIs – Past 30 Days	0		
Notes			
Remaining Open RFIs – Past 60 Days	0		
Notes			
Remaining Open RFIs – Past 90 Days	0		
Notes			
Submittals Received (Reporting Period)	0		
Total Submittals Received (to Date)	0		
Submittals Reviewed (Reporting Period)	0		
Total Submittals Reviewed (to Date)	0		
Comments (Remaining Open Submittals)			
Phase	Schematic Design	Phase Scheduled Completion Date	12/1/2015

Designer Activities (Reporting Period)

Developed DESE (Special Education) Submission. Reviewed Daedalus and PM+C Estimates with team and district, reconciled as needed (VE). Design Consultants provided their feedback on review of Estimates and finalized for submission. Presentation of Schematic Design, Estimates and Budget review to SBC and SC for vote to approve and authorize the OPM to submit the Schematic Design related submittals to the MSBA by December 1, 2015.

30 Day Look Ahead

Respond to MSBA SD Review Comments. Attend FAS Meeting if required.

Commissioning Consultant

Commissioning Consultant Status

**GENERAL CONTRACTOR**

Progress Report as of Date 11/30/2015

**Contract Summary**

Original Contract Amount

Change Orders (to Date)

Value of Change Orders (to Date)

Total Contract Amount

Contract Type

Change Orders as Percentage of Original Contract Amount

0.0%

Pending Change Orders

Change Order Status

**Payment Summary**

Total Contract Amount

Invoices Paid (to Date)

Invoices Received (Reporting Period)

Contract Amount Remaining

**Schedule Assessment**

Notice to Proceed Date

1/1/0001

MBE Requirement

Physical Progress

MBE Actual

Substantial Completion Date (Original)

WBE Requirement

Substantial Completion Date (Revised)

WBE Actual

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Commissioning Consultant

Commissioning Consultant Status

**Report Submission (Hard Copy) will include the following attachments**

Budget and Cost Report – MSBA format	NO
Projected Cash Flow	NO
Project Schedule	NO
Change Order Tracking Report	NO
Progress Photos	NO

**Certification**

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mary Ann Williams Print Name

Mary Ann Williams Signature

November 30, 2015 Date