

Skanska USA Building, Inc	Mary Ann Williams	Progress Report as of Date 10/31/2014
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District Name	Minuteman Voc Tech	MSBA ID	200908300605
School Name	Minuteman Regional High	Project Name	
OPM Firm Name	Skanska USA Building, Inc	School Building Committee Representative	Ed Bouquillon
Project Director	Mary Ann Williams	Total Project Budget (ProPay)	\$724,000
Designer Firm Name	Kaestle Boos Associates, Inc.	Encumbered (Reporting Period)	\$2,275
Principal	Michael J McKeon	Encumbered (to Date)	\$315,625
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$317,900
General Contractor Contact Name		Project Completion Percentage	44%

OPM	Skanska USA Building, Inc	Progress Report as of Date 10/31/2014
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<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$250,200	Total Contract Amount	\$250,200
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$160,975
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$2,275
Total Contract Amount	\$250,200	Contract Amount Remaining	\$86,950
Contract Amendments as Percentage of Original Contract Amount	0.0%		
OPM Activities (Reporting Period)	OPM continuing coordination with MSBA and Minuteman and design team in developing the PSR for the revised Design Enrollment number of 628 Students and the team is proceeding with the development of deesign options as we continue work towards the PSR submission target date of June 11, 2015. Updated Enrollment Certification pending with MSBA. Have been meeting with Executive Leadership and Educational Program Planning Committee, SBC and SC.		
Project Budget Status	Project currently on track with budget. Contract Amendment pending SBC review for additional services for KBA for ANRAD Filing.		
Potential Issues			

DESIGNER	Kaestle Boos Associates, Inc.	Progress Report as of Date 10/31/2014
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<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$446,500	Total Contract Amount	\$446,500
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$154,650
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$0
Total Contract Amount	\$446,500	Contract Amount Remaining	\$291,850
Contract Amendments as Percentage of Original Contract Amount	0.0%		
<u>MBE/WBE Requirements</u>			
MBE Requirement	0%		
MBE Actual	0%		
WBE Requirement	0%		
WBE Actual	0%		
<u>RFIs and Submittals</u>			
RFIs Issued (Reporting Period)	0		
Total RFIs Issued (to Date)	0		
Remaining Open RFIs – Past 30 Days	0		
Notes			
Remaining Open RFIs – Past 60 Days	0		
Notes			
Remaining Open RFIs – Past 90 Days	0		
Notes			
Submittals Received (Reporting Period)	0		
Total Submittals Received (to Date)	0		
Submittals Reviewed (Reporting Period)	0		
Total Submittals Reviewed (to Date)	0		
Comments (Remaining Open Submittals)			
Phase	Feasibility Study	Phase Scheduled Completion Date	6/11/2015

Designer Activities (Reporting Period)

KBA is developing space summary, relational diagram and programming based on the 628 enrollment number and continues to develop preferred Schematic Report based on ongoing input.

30 Day Look Ahead

Executive Team to Review Programming Comments. Design Team to continue Floor Plan Development of three options being new, renovation and reno/addition. Incorporate plan options into Site Review. Present options to Planning Board and Conservation Commission in the Towns of Lincoln and Lexington. Consultant Team Review of building location and site implications. Updated Consultant Team Narratives

Commissioning Consultant

Commissioning Consultant Status

GENERAL CONTRACTOR

Progress Report as of Date 10/31/2014

Contract Summary

Original Contract Amount

Change Orders (to Date)

Value of Change Orders (to Date)

Total Contract Amount

Contract Type

Change Orders as Percentage of Original Contract Amount

0.0%

Pending Change Orders

Change Order Status

Schedule Assessment

Notice to Proceed Date

1/1/0001

Physical Progress

Substantial Completion Date (Original)

Substantial Completion Date (Revised)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Commissioning Consultant

Commissioning Consultant Status

Payment Summary

Total Contract Amount

Invoices Paid (to Date)

Invoices Received (Reporting Period)

Contract Amount Remaining

MBE Requirement

MBE Actual

WBE Requirement

WBE Actual

Report Submission (Hard Copy) will include the following attachments

Budget and Cost Report – MSBA format	NO
Projected Cash Flow	NO
Project Schedule	YES
Change Order Tracking Report	NO
Progress Photos	NO

Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Mary Ann Williams Print Name

Mary Ann Williams Signature

November 11, 2014 Date