



MINUTEMAN
A REVOLUTION IN LEARNING

Non-MSBA Project Subcommittee Meeting
October 20, 2014 4:00 PM Paul Revere Room Minuteman High School

AGENDA

1. Call to Order: Open Session
2. Kick-off meeting, ground rules, timelines
3. Review of existing documents
4. Establish ongoing meeting dates, times, agendas
5. Adjournment

Minutes

Non-MSBA Building Plan Subcommittee

Monday October 20, 2014 4:00 PM Paul Revere Room, Minuteman High School

Present: Peter Sugar, Dave Frizzell, Simon Bunyard, Frank Cannon, Dana Ham, Kevin Mahoney, Ford Spaulding, Ed Bouquillon

Chairman Ham called the meeting to order at 4pm. Must align with the existing conditions report as presented by MSBA and incorporate the new Educational Program Plan.

F Cannon used the small school estimate, did not incorporate the Ed Plan, with 4% inflation, the repair option would be about \$115M.

D Frizzell

Building needs to be AAD compliant.

F Spalding

The objective is to look at the cost to repair without MSBA help, and compare it with the cost of a renovation or new building with MSBA reimbursement.

S Bunyard

Issues and problems with repairs when trying to accommodate for swing space and temporary shop space.

EB

Cost of downsizing the school will increase of costs as we phase the enrollment down.

Questions we hear:

How much to:

fix roof

upgrade systems

upgrade utilities

Maybe the report should just focus on the big ticket items, then figure out the triggers that kick in ADA compliant issues

For next meeting:

Review Daedalus estimate.

Look at bullet points in the Executive Summary Focus on the cost components. Review all documents.

What are the priorities of the repair items? FF&E needs include phasing costs over term of project.

Assumes no MSBA participation. Ed will look at recommendations from Kaestle Boos and attach cost estimate. Try and come up with a range and include on the high end a risk factor.

F Spalding

Towns need to know that there is not a "no cost option".

Report due by January.

Maryanne Williams

Original cost estimates were based on a 1 year feasibility study, not 3 years.

Does not include Ed Program Plan.

Since the initial report, there have been other issues that have surfaced on the existing condition of the building.

Post documents on the website.

Maryanne recommends 6% escalation costs over a 5 year period.

Include 25% to 30% for soft costs.

Kevin Mahoney, Recorder



Non-MSBA Building Plan Subcommittee Meeting

Monday November 3, 2014 3:30 PM Paul Revere Room Minuteman High School

AGENDA

1. Call to Order: Open Session
2. Approval of Past Minutes 10.20.14
3. Working meeting, review of existing documents
4. Plan for the layout and preparation of subcommittee review of existing documents
 - Including repair options
 - Incorporating the approved educational plan
 - FFE (Furniture, Fixtures, and Equipment)
 - Phasing costs and issues
5. Adjournment

Minutes Non-MSBA Building Plan Subcommittee

Monday November 3, 2014 3:30 PM Paul Revere Room, Minuteman High School

Present: Frank Cannon, David Frizzell, Dana Ham, Ed Bouquillon, Kevin Mahoney, Ford Spalding, Peter Sugar, Larry Trim (KBA)

1. Call to Order

Chairman Ham called the meeting to order at 3:30 PM.

2. Approval of Past Minutes: 10.20.14 (Approved)

3. Working Meeting, review of existing documents

4. Plan for layout and preparation of subcommittee review of existing documents

Spreadsheet to produce costs for repairs

- Use existing conditions report-executive summary

- Daedelus cost estimate

- Incorporate the new educational plan

- Ask KBA to cost the moves associated with the Education Plan changes

 - Add cost from Feasibility Study or distribute costs; KBA: not within scope of Feasibility Study

- Identify priority status

Can MSBA support some of this work?

- Under the repairs options program

KBA will put together cost estimate on moving programs areas.

Dave F. will look at life-safety issues.

Fran C. will consider inflation rate.

PPE/student cost: \$2400/student (1,200 furniture/1,200 technology)

- Did not consider vocational programs

5. Adjournment

The meeting was adjourned at 4:45 PM.

Kevin Mahoney, Recorder