

Minutes

Minuteman School Building Committee Meeting

Monday, April 22, 2019 at 5:00 p.m.

Minuteman High School - Paul Revere Room

Voting members present:

Dr. Edward Bouquillon, Ford Spalding, Alice DeLuca, David Frizzell, Mike Majors, Frank Cannon, Don Lowe, Bill Blake, Alice Kaufman, Nawwaf Kaba, Matt MacLean, Jack Dillon and Kevin Mahoney

Others Present: Skanska: Maryann Williams, Sy Nguyen,; Gilbane: Tripp McElroy and Walter Kincaid; KBA: Gregory Joynt, Larry Trim, and Julia Pisegna

Absent: Dana Ham and Orlando Pacheco

1. Call to Order: Open Session

Chair, Ford Spalding, called the meeting to order at 5:03 p.m.

2. Approval of Draft Minutes of March 18, 2019

The vote to approve the draft minutes of March 18, 2019 was taken as follows:

Moved (Lowe) and seconded (Cannon)

To approve the draft minutes of March 18, 2019, as presented,

VOTE: Motion passed.

3. Approval of Team Invoices

Mr. Spalding reviewed the details of the invoices identified below, and the following vote was taken:

Category	Firm	Invoice Number	Dated	Amount
a. OPM	Skanska	No. 64	April 22, 2019	\$ 161,960.00
b. Architect	KBA	No. 29 and No. 4	April 22, 2019	\$ 166,017.70
c. CM for Construction Services	Gilbane Pay Requisition	No. 21	April 22, 2019	\$ 5,409,960.44
d. Miscellaneous Project Costs	Briggs	No. 20	April 22, 2019	\$ 7,375.50
e. STV # 7	Move Management Services	No. 7	April 22, 2019	\$ 3,420.00

Moved (Frizzell) and seconded (Majors)

To approve the invoices for the School Committee's Finance Subcommittee Warrant, as presented,

VOTE: Unanimous

4. Approval of Change Order No. 7

Mr. McElroy presented to the Committee Gilbane Change Order No. 7 in the amount of \$75,074.00.

Moved (Majors) and seconded (Cannon)

To approve Change Order No. 7, as presented,

VOTE: Unanimous

5. Next Meeting:

Mr. Spalding noted that the next meeting is scheduled for Monday, May 20, 2019 at 5:30 p.m.

6. Adjournment:

There being no further business, the following vote was taken:

Moved (Lowe) and seconded (Majors)

To adjourn the meeting at 5:12 p.m.

VOTE: Unanimous

The group proceeded to meet with members of the School Committee to board busses for a tour of the new building.

Julia Pisegna, Recorder