

Minutes

School Building Committee Meeting

Monday 12.4.17 5:30 PM Paul Revere Room, Minuteman High School

**Voting Members Present:** Ford Spalding, Kevin Mahoney, Ed Bouquillon, Alice DeLuca, Frank Cannon, Nawwaf Kaba, Don Lowe, David Frizzell, Marianne Cooley

**Others Present:** Gilbane: Walter Kincaid, Tripp McElroy; KBA: Larry Trim; Skanska: Mary Ann Williams; Matt MacLean, Elizabeth Rozan

**Absent:** Dana Ham, Orlando Pacheco, Bill Blake, Mike Majors, Alice Kaufman and Jack Dillon

**1. Call to Order: Open Session**

Chair Ford Spalding called the meeting to order at 5:30 pm.

**2. Approval of Draft Minutes 11.20.17**

The vote to approve the minutes was taken as follows:

Moved (Frizzell) and seconded (Lowe)

To approve draft minutes of 11.20.17, as presented

**VOTE:** Unanimous

**3. Updates on Permitting, Design, Construction**

**a. Permitting**

Walt Kincaid reported that drawings have been submitted to the Building Department and the Fire Department of the Town of Lincoln, and Lincoln's consultant AKF in Boston so that they can begin review. Ed added that he has requested a 25% reduction in fees, and a consideration of the value of the road. He added that they are reviewing the pricing and he anticipates hearing back by the end of December. He confirmed that the Building Inspector will initiate review regardless of the status of permitting fees.

**b. Design**

Larry Trim reported that the 100% documents have been filed. The RTAs are under review and the process is going well.

**c. Construction**

Walt reported that file sub-bid process is underway, and the timeframe has been extended until the 18<sup>th</sup> of December. He explained that this has been a big focus, and anticipates the balance by the first of the year. He also noted that the construction process is moving along, and they have been able to take advantage of the nice weather. The concrete is in, backfill is occurring, and crushing operation has ended. The cranes are anticipated to be on site on the 14<sup>th</sup> in advance of the steel delivery on the 18<sup>th</sup>. He commended Tripp for working out all the details to make this happen. The steel operation will take approximately 16 weeks, and this is where the building will begin to take shape. Ford pointed out that there may be weather to contend with.

## **5. Review of Recommendations to Award (RTA) for Specific Bid Packages for Discussion and Vote**

Walt walked through the details of the two RTAs presented for a vote. He explained the process for **Bid Package #07C – Metal Panels**, the review of 4 submissions, and the recommendation to award to Sunrise Erectors, Inc. of Canton, MA for the subcontract amount of \$1,860,800.00 plus Contractor Default Insurance through the Gilbane Building Company Subguard Program at \$22,330.00, for a total recommended amount of \$1,883,130.00.

He explained the process for **Bid Package #09A – Drywall and General Trades**, the review of 3 submissions, and the recommendation to award to Central Ceilings, Inc. of South Easton, MA for the subcontract amount of \$5,569,100.00, plus Contractor Default Insurance through the Gilbane building Company Subguard Program at \$66,829.00, for a total recommended amount of \$5,635,929.00.

He explained that he is confident that these firms are good fits for the project. Mary Ann Williams added that she has reviewed the submissions, has worked with the recommended firms in the past, and supports the recommendation. The following vote was then taken:

Moved (DeLuca) and seconded (Lowe)

To authorize Gilbane to award the bid packages **#07C – Metal Panels**, and **#09A – Drywall and General Trades**, as presented.

VOTE: Unanimous

## **6. Next Meeting**

Ford confirmed the dates of the next meetings as December 18, 2017 and January 16, 2018.

## **7. Adjournment**

There being no further business, the following vote was taken:

Moved (Spalding) and seconded (DeLuca)

To adjourn the meeting at 5:45 PM

VOTE: Unanimous

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Elizabeth Rozan, Recorder