

Minutes

School Building Committee Meeting

Monday April 23, 2018 5:30 PM Paul Revere Room Minuteman High School

Voting Members Present: Ed Bouquillon, Kevin Mahoney, William J. Blake, Jr., Mike Majors, Dave Frizzell, Frank Cannon, Nawwaf Kaba, Alice Kaufman, Alice DeLuca, Don Lowe, Dana Ham

Others Present: Skanska: Sy Nguyen, Mary Ann Williams; Gilbane: Walt Kincaid, Tripp McElroy; KBA: Gregory Joynt

Absent: Ford Spalding, Marianne Cooley, Jack Dillon, Orlando Pacheco, Matt MacLean

1. Call to Order: Open Session

In the absence of Mr. Spalding, Ed Bouquillon called the meeting to order at 5:30 PM.

2. Approval of Draft Minutes 3.19.18

The vote to approve the draft minutes of 3.19.18 was taken as follows:

Moved (DeLuca) and seconded (Mahoney)

To approve the draft minutes of 3.19.18, as presented

VOTE: Unanimous

3. Approval of Team Invoices and Review of Budget Report

Ed reviewed the details of these invoices, and the following vote was taken:

Moved (Lowe) and seconded (Frizzell)

To approve the invoices for the School Committee's Finance Subcommittee Warrant, as presented:

Category	Firm	Invoice Number	Dated	Amount
a. OPM	Skanska	#52	4.6.18	\$ 156,550.00
b. Architect	KBA	#17	3.30.18	\$ 109,597.85
c. CM for Construction Services	Gilbane Pay Requisition	#9	4.19.18	\$1,820,943.12
d. Misc. Project Costs	Briggs	#8	3.31.18	\$ 10,670.50

VOTE: Unanimous

4. Updates

a. Budget Update

Sy gave the budget update, as shown in Attachment A, noting that the project is 21.2% complete, with

83.4% of funds committed. She summarized that with Gilbane's pre-GMP Amendment #4, they are moving closer to the final GMP, and anticipate having this by June.

b. Project/Schedule Update

Tripp gave a presentation, as shown in Attachment B, to provide an update on the Project/Schedule. He noted that they are wrapping up the steel and foundation work; they are starting exterior framing, along with roof parapet framing; they are wrapping up underground utilities in lower section G, and the final piece of steel is in place for area C, which is the highest point of the building. The project is still on time. He reviewed the contractor schedule through the end of May by section and pointed out that more crews will be on site as the different tasks begin.

5. Review of Recommendations to Award (RTAs) for Specific Bid Packages for Discussion and Vote

Tripp reviewed three RTAs, shown in Attachment C, and noted below:

09F Epoxy Flooring: Stonhard, Inc. of Maple Shade, NJ
02A Building Demolition and Abatement: JDC Demolition Co., Inc. of Boston, MA
09G Carpeting: JC Floorcovering Co., Inc. of Billerica, MA

The following vote was then taken:

Moved (Lowe) and seconded (Frizzell)
To authorize Gilbane to award the 3 bids, as presented
VOTE: Unanimous

6. Next Meeting

The date of the next meeting was noted as being scheduled for Monday May 14, 2018 at 5:30 PM.

7. Adjournment

There being no further business, the following vote was taken:

Moved (Kaufman) and seconded (Majors)
To adjourn the meeting at 5:59 PM
VOTE: Unanimous

Elizabeth Rozan, Recorder

Attachments

- A. Budget Report
- B. Gilbane Progress Report Mar. 19 –April 23, 2018
- C. Three RTAs approved 4.23.18