

Minutes

JOINT MEETING: School Building Committee and School Committee

Tuesday January 16, 2018 6:00 PM Paul Revere Room Minuteman High School

**School Building Committee Members Present: Quorum, with 11 Present**

Ed Bouquillon, Kevin Mahoney, Jack Dillon, Ford Spalding, Alice DeLuca, Dana Ham, Marianne Cooley, Frank Cannon, Mike Majors, Nawwaf Kaba, Bill Blake

**School Committee Members Present: Quorum, with 9 Present**

Dave Horton, Sue Sheffler, Pam Nourse, Jen Leone, Jim Gammill, Carrie Flood, Alice DeLuca, Ford Spalding, Dave O'Connor

Weighted Vote present at start of meeting: 91.28 % (Not Needham)

**Others Present:** Skanska: Mary Ann Williams; Gilbane: Walt Kincaid, Tripp McElroy; KBA: Gregory Joynt, Larry Trim, Brian Solywoda; Elizabeth Rozan

**1. CALL TO ORDER: OPEN SESSION**

There being a quorum of members present, the School Committee Chair Dave Horton called the Joint Meeting to order, and School Building Committee Chair Ford Spalding called the Joint Meeting to order at 6:00 PM. Mr. Horton passed chairing of the meeting over to Ford Spalding.

**2. SCHOOL BUILDING COMMITTEE REPORT**

**a. Introductions of School Building Committee Members Present**

Ford Spalding began the meeting by having School Building Committee members present introduce themselves, and note the towns they represent.

**b. Progress Report Presentation**

Mr. Spalding then introduced Tripp McElroy of Gilbane, who went to the podium to give a presentation of the progress made on the project from November 15, 2017-January 16, 2018 (Attachment A). With slides, Mr. McElroy reviewed the delivery of structural steel, the completion of timber bridges, and described the excavation, foundation, steel erection, and backfilling progress in various areas of the project (A, B, C, D, F, and G). He explained that all areas are complete, with the exception of F and E.

Mary Ann Williams confirmed that despite the weather, the schedule is on track, and the project is moving along as expected. She noted that this is due to working 5 days/week and 75% of the Saturdays. She also summarized the status of the budget, which is favorable, and noted that they are starting to look at value engineering and options on add-alts. Mr. Spalding added that the School Building Committee will be meeting to discuss the status/progress on the budgeting, on a date soon to be confirmed.

**c. Permitting Update**

Ed Bouquillon gave an update on the permitting with the Town of Lincoln. He noted that they began with \$1.3 M in permit fees, and late last week reduced it to \$1.1M. He reported that he has talked with the attorneys and with MSBA regarding the level of these costs. He explained that he was in need of a different way to look at this information, and he has sent out a survey to all the Superintendents, with the

support of MASS and MAVIA, to get more specifics on how the fees were handled on other building projects. The attorneys are in the process of preparing a letter to address the fees, and he will distribute this when it is available. He reported that the attorneys think we're on solid ground, given that fees need to align with services (case law), and the District is paying for certain services.

### 3. ADJOURNMENT

There being no further business, Ford Spalding expressed appreciation to the Team for the informative presentation. The following vote was taken for the School Building Committee:

Moved (DeLuca) and seconded (Bouquillon)

To adjourn the Joint Meeting for the School Building Committee at 6:25 PM

**VOTE:** Unanimous

Dave Horton extended appreciation to everyone involved for the great work done to date on the project. The following vote was then taken for the School Committee:

Moved (Spalding) and seconded (DeLuca)

To adjourn the Joint Meeting for the School Committee at 6:25 PM

**VOTE:** 9 members in room at time of vote (Not Needham)

Weighted Vote present: 91.28%

Weight needed: > 45.64%

Names of towns opposing or abstaining: none

Final percentage results of vote: 91.28%

Final status of the vote: **Unanimous**

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Elizabeth Rozan, Recorder

Attachment

A. Presentation Materials