

Minutes

School Building Committee Meeting

Monday 6.26.17 5:45 PM Paul Revere Room, Minuteman High School

[The tour scheduled for 4:45 PM at the site had been cancelled earlier in the day.]

**Voting Members Present:** Frank Cannon, Mike Majors, David Frizzell, Kevin Mahoney, Marianne Cooley  
Bill Blake, Dana Ham, Ford Spalding, Ed Bouquillon

**Others Present:** Gilbane: Walt Kincaid, Tripp McElroy; KBA: Gregory Joynt, Alexander McKetin; Skanska:  
Mary Ann Williams; Matt McLean, Elizabeth Rozan

**Absent:** Don Lowe, Alice DeLuca, Alice Kaufman, Nawwaf Kaba

**1. Call to Order:** Open Session

Ford Spalding called the meeting to order at 5:45 PM.

**2. Approval of Past Minutes 6.5.17**

The following vote was taken on the minutes:

Moved (Cannon) and seconded (Bouquillon)

To approve the past minutes of 6.5.17

**Vote:** Passed, with 2 abstentions (Mahoney and Frizzell)

**3. Approval of Team Invoices**

Ford apologized for the late receipt of the invoices, and the following vote was then taken:

Moved (Bouquillon) and seconded (Ham)

To approve the following invoices for the School Committee's Finance Subcommittee Warrant,  
as presented:

Skanska #42 for \$ 87,635

KBA #9 for \$325,246.18

Gilbane #6 for \$ 25,000

**Vote:** Unanimous

**4/5. Permitting Update/Construction Update**

Walt reported that the project is in good shape with the permits: the Lincoln Conservation Commission's Order of Conditions and the Planning Board's approval were filed with the Middlesex Registry of Deeds, putting the building permit in place. The foundation permit is underway, and he anticipates that this will be submitted by Friday, with a 30 day review period. He noted that there is a Lexington Conservation Commission hearing later this evening, and Ford added that Tuesday, there will be a meeting with Lincoln to discuss the emergency access road. The steps for the site include erecting a perimeter fence, installing erosion control, then taking down trees. This is anticipated to begin immediately following the 4<sup>th</sup> of July holiday. Blasting of ledge will begin soon as well, and notice has been sent to the neighbors to inform them about pre-blast inspections. Walt confirmed that he anticipates that approximately 60 blasts will occur over a 4-6 week period. Frank Cannon raised the

issue of record keeping for insurance purposes. Dave Frizzell explained the Fire Department detail related to blasting at a work site, and Mary Ann noted that field reports will be filed regularly.

## **6. Design Update**

Alex McKetin of KBA noted that they are working on the Phase 2 package with 60% Construction Documents (CD) to be submitted to MSBA on July 11. He reported that there are no significant design changes.

## **7. Authorization for 60% Submission to MSBA**

Mary Ann explained that this submission follows a prescriptive format and is a collaborative effort. She explained that the submission of the 60% Construction Documents includes a cost estimate that is within 2% of the budget and is based on 2 cost estimates that must be within 2% of each other. Additionally comments received will be incorporated. At this point, she sees that no value engineering is needed, and there is no reduction in scope. She reported that the Design Team met earlier in the day to review, and later this week, they will have a clearer picture. The submission can not occur unless the cost estimates are reconciled. She noted that on July 10, they will have the numbers for the steel and concrete, and added that this is a good time to be bidding. This submission will be made on July 11, and the finalized report will be made available to the School Building Committee for review. The following vote was then taken:

Moved (Cannon) and seconded (Frizzell)

To authorize the Design Team to submit 60% Construction Documents (CD) to MSBA

**Vote:** Unanimous

Marianne Cooley asked for clarification on the strategies related to the athletic fields. Mary Ann Williams explained the detail, noting that with the October 3 bidding, the team will know exactly where things stand by Thanksgiving. She added that everyone has been at the table to review the cost estimates.

## **8. Next Meeting**

For the benefit of those who weren't able to make it, Ford gave a brief report on the Groundbreaking event on 6.14.17, and commended Ed Bouquillon for his inspiring comments. He then noted that the next meeting is anticipated for 7.17.17, and will include a vote related to the recommendations on structural steel and concrete. Mary Ann noted that this date may need to be pushed out to the 24<sup>th</sup>. Ford noted that whatever date is determined, there will be things to see at the site, so a tour will be held at 4:45 PM, then the meeting at 5:45 PM in the Paul Revere Room.

## **9. Adjournment**

There being no further business, the following vote was taken:

Moved (Frizzell) and seconded (Majors)

To adjourn the meeting at 6:10 PM

**Vote:** Unanimous