

Minutes

School Building Committee Meeting

Monday 4.24.17 5:00 PM Paul Revere Room, Minuteman High School

Voting Members Present: Ford Spalding, Kevin Mahoney, Bill Blake, David Frizzell, Don Lowe, Mike Majors, Frank Cannon, Peter Sugar, Alice DeLuca, Nawwaf Kaba, Simon Bunyard, Marianne Cooley

Others Present: Skanska: MaryAnn Williams, Sy Nguyen; KBA: Brian Solywoda, Seunghwan Lee; Gilbane: Walt Kincaid, Tripp McElroy; Matt McLean, Elizabeth Rozan

Absent: Ed Bouquillon, Dana Ham, Alice Kaufman

1. Call to Order: Open Session

Ford Spalding called the meeting to order at 5:00 PM.

2. Approval of Past Minutes 3.27.17

The following vote was taken on the minutes:

Moved (Bunyard) and seconded (Frizzell)

To approve the past minutes of 3.27.17

Vote: Unanimous

3. Team Invoices (Skanska #40; KBA #6; Gilbane #3)

Ford suggested that all invoices be approved under one vote. The following vote was taken:

Moved (DeLuca) and seconded (Frizzell)

To approve Team Invoices as presented (Skanska #40 for \$54,086.00; KBA #6 for \$430,341.32; Gilbane #3 for \$25,000) for the School Committee's Finance Subcommittee Warrant

Vote: Unanimous

Kevin Mahoney noted that \$24,500 was also paid to Lincoln for consultant services.

4. Design Update

Seunghwan Lee gave a design update, using a 3D presentation tool, which allowed viewers to quickly get a good sense of the space as it is currently designed. Some specific questions arose around the narrow windowless spaces, railings, art displays, and teacherwork areas. He noted suggestions.

5. Lincoln Permit Process Update

Earlier in the day, Ford had sent out information on the Lincoln Permit Process, with their request for quotes for consultant services, given the size and scope of the Minuteman project. Kevin explained that Minuteman will pay for this service, but it is Lincoln's proposal. AKF Group, LLC of Boston has been selected, and Mary Ann Williams spoke highly of their expertise. The amount of money set aside for permitting fees, the cost, justifying the hours, and the need to put Lincoln on notice for keeping track of

the hours were some issues that arose for discussion. Also discussed was a letter that had been circulated outlining the process on fees. Ford agreed to forward the letter again.

6. Schedule: Design/Construction Update

Walt Kinkaid updated the group on scheduling. He noted that the hearings continue with the Lincoln Conservation Commission and the Planning Board, and they hope to close this by the 10th of May. With the final order of conditions within 3 weeks of that, and a 10 day appeal process, they are still looking at June 1 to start preparing the site. On a parallel process, he explained that KBA has begun the early site bid package process, and will present award recommendations to the School Building Committee on May 22.

7. Next Meeting

Ford clarified that the originally scheduled May 8 meeting is not needed, and that the next meeting will be Monday May 22, 2017 at 5:00 PM.

Ford also asked that people put a hold on Wednesday June 14, 2017 for groundbreaking activities. The details will be forthcoming, but will probably be early afternoon so that students can participate as well.

8. Adjournment

There being no further business, the meeting was adjourned at approximately 5:30 PM.

Elizabeth Rozan, Recorder