

Minutes

Minuteman School Building Committee Meeting

Monday September 14, 2015 5:00 PM Paul Revere Room, Minuteman High School

Present: Ford Spalding, Ed Bouquillon, Alice DeLuca, Jack Dillon, Don Lowe, Jerome Lerman, Frank Cannon, Simon Bunyard, Mike Majors, Peter Sugar, Kevin Mahoney, Jack Weis, Paul Dominov, Brian Solywoda, Mary Ann Williams, Mary Ann Cooley

1. Call to Order

The meeting was called to order at 5:00 PM.

2. Approval of August 31, 2015 Minutes

On a motion made (Sugar) and seconded (Lowe), the minutes of the August 31, 2015 were approved unanimously.

3. Approval of Invoice (KBA #13)

On a motion made (DeLuca) and seconded (Bouquillon), the KBA Invoice #13 was approved unanimously.

4. Review of Design Program

Ford gave a summary of the recent site visits, and KBA gave a progress report on the building project design program. Sightlines from the neighbors, handicapped access and traffic between classes, and current gross sq. footage were items discussed. It was explained that the building is currently being scheduled in order to evaluate the percentage of occupancy in classrooms and shops, and that the intention is for the building to be flexible to accommodate future changes and new programs. The site's limitation for future expansion, and the number of floors and elevators were also discussed.

5. Follow-up from August 31, 2015: Questions and Answers on Basis of Design

Jack suggested changes to the Basis of Design, including extending durability of supplies and designing the roof structure to support the weight for possible solar/renewable energy in future.

6. Review of Module 4 Execution Schedule, updated 9.9.15

The Module 4 Execution Schedule was discussed, and Ford encouraged members to schedule meetings in their towns.

7. Research Survey Results

Ed reviewed the Research Survey Results, and noted that the polling indicated a strong level of support for the school and the building project.

8. Upcoming SBC Meeting Schedule (All Mondays, 5:00 PM, unless otherwise noted)

The upcoming meeting schedule was reviewed.

October 19

November 9

November 17 (Tuesday, 6:00 PM, Joint Meeting with School Committee)

November 23

December 7

9. Adjournment

The meeting was adjourned at 6:20 PM.

Kevin Mahoney, Recorder

Materials reviewed

Updated Module 4 Execution Schedule

Research Survey Results