

MINUTES

SCHOOL BUILDING COMMITTEE MEETING

Monday November 16, 2015 at 5:00 pm Paul Revere Room, Minuteman High School

Present: School Building Committee members Ford Spalding, Dr. Edward Bouquillon, Kevin Mahoney, Bill Blake, Alice DeLuca, Don Lowe (left early), Simon Bunyard, David Frizzell, Jerome Lerman, Frank Cannon, Jack Weis, Peter Sugar, Dana Ham, and Carmin Reiss.

Design Team: Paul Dominov, Brian Solywoda, Dale Caldwell, and MaryAnn Williams.

Others: Dave Horton, Carrie Flood, Steve Sharek, Maria Hylton, Sharon Antia, Judith Taylor, and Sue Sheffler.

1. Call to Order

The Chair called the meeting to order at 5:00 PM.

2. Approval of 11.9.15 Minutes

On a motion (Bunyard) and second (Ham), the Minutes of 11.9.15 were approved, with two (2) members abstaining.

3. Approval of Invoices

There were no invoices to approve.

4. Design Team Report: Presentation and Discussion of Schematics and Pricing

The Design Team gave a presentation on the status of the schematics and pricing. Paul Dominov of KBA highlighted the value engineering changes. He said the Design Team had "squeezed" the building. MaryAnn Williams explained that the two professional cost estimates are done and were within \$1 million of one another regarding the construction estimate. She said the OPM is basing the budget on the higher of the two estimates. The overall project remains within the budget of \$144.9 million. It was noted that the project includes demolition of the existing school building.

Discussion centered on the impact on the Multi-Media Engineering program of having a 50' fly loft vs. a 70' fly loft. The fly loft would be utilized in the training of students in technical aspects of theater (rigging, sound, lighting, etc.) FAA requirements related to the fly loft were also discussed.

Simon Bunyard said the Design Team had made “smart choices” during the value engineering process to avoid cuts in educational programming and had found efficiencies in the way the building space is laid out.

Ford Spalding said the Design Team had “shrunk the building.”

Mary Ann Williams reviewed the draft of 4F Total Project Budget Template reviewing Project Scope and Budget. She said the school is seeking to increase its reimbursement rate from 40% to 44.75% by getting incentive points for energy savings (LEED), development of a maintenance plan, and the hiring of a construction manager. In answer to a question, Ms. Williams said that the effective reimbursement rate is estimated to be 32.6%, with contingency funds included in the total project costs.

The FFE (Furniture, Fixtures and Equipment) costs are based on an MSBA formula, which does not take into account the extraordinary equipment needs of vocational schools. MSBA allows for just \$2,400 per student for FFE. Committee member Carmin Reiss said the FFE amount had been inadequate even for Concord-Carlisle Regional High School, a traditional academic high school that didn’t have the same equipment needs as Minuteman. The option of working with MSBA to see if they will increase the rate was suggested. Committee members Frank Cannon and David Frizzell also expressed concerns about the amount that MSBA allows for equipment. They felt that \$2,400 per student for FFE (roughly \$1.5 million for the new school) was inadequate for a new vocational-technical high school. Mr. Frizzell said he wanted their concerns noted in the Minutes.

In answer to a question, the Design Team said the new school would have two elevators and would be fully ADA-compliant.

The Committee then took the following votes:

a. Vote: Related to Schematic Design (By Roll Call)

It was moved (DeLuca) and seconded (Ham)

That the School Building Committee approve the Schematic Design with the recommendation to the School Committee to authorize Skanska USA, the Owner’s Project Manager, to submit the Schematic Design materials to the Massachusetts School Building Authority on behalf of the Minuteman School District, no later than December 1, 2015.

Vote: 13-0

VOTING TALLY FOR SCHEMATIC DESIGN SUBMISSION

Minuteman School Building Committee, November 16, 2015

School Building Committee Member	In Favor	Opposed	Abstained	Absent
Ford Spalding, SBC Chair, MMSC Member Dover	x			
Dr. Ed Bouquillon, Superintendent	x			
Kevin Mahoney, Asst. Superintendent	x			
Bill Blake, Minuteman Director of CIA	x			
Mike Majors, Acton				x
Anthony Lionetta, Arlington				x
Jack Weis, Belmont (MMSC Member)	x			
David Frizzell, Belmont Fire Chief (AI)	x			
Don Lowe, Bolton (Town Admin.)				x
Simon Bunyard, Boxborough	x			
Jerry Lerman, Carlisle	x			
Carmin Reiss, Concord (BoS)	x			
Franklin Cannon, Concord	x			
Ryan McNutt, Lancaster (Town Admin.)				x
Dana Ham, Lexington (AI)	x			
Maryann Cooley, Needham				x
Peter Sugar, Lincoln	x			
Alice DeLuca, Stow (MMSC Member)	x			
Paul Lynch, Sudbury				x
TOTAL	13	0	0	6

**School Building Committee vote
concerning the Schematic Design of
Minuteman School District:**

Motion: That the School Building Committee approve the Schematic Design with the recommendation to the School Committee to authorize Skanska USA, the Owner's Project Manager, to submit the Schematic Design materials to the Massachusetts School Building Authority on behalf of the Minuteman School District, no later than December 1, 2015.

b. Vote: To approve minutes of meeting to include with the submission

It was moved (Bunyard) and seconded (Sugar)

That the School Building Committee authorize the Recorder and Chair to finalize minutes as approved, for inclusion with the submission materials.

Vote: 13-0

5. Communications / Community Meetings Update

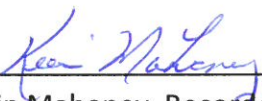
Ford Spalding gave an update on recent community meetings.

6. Upcoming Meetings

A list of upcoming meetings was reviewed. It was determined that a meeting on November 23 was not needed. The next meeting will be held on December 7.

7. Adjournment

The meeting was adjourned at 6:30 PM.



Kevin Mahoney, Recorder