

## Minutes

### School Building Committee Meeting

3.9.15 5:00 pm Paul Revere Room Minuteman High School

In attendance: Ford Spalding, Ed Bouquillon, Kevin Mahoney, Andrew Mudge, Steve Sharek, Dana Ham, Bill Blake, Don Lowe, Larry Trim, Brian Solywoda, Mary Ann Williams, Jerry Lerman, Paul Lynch, Jack Weis, Peter Sugar, Carmin Reis, Frank Cannon, Mike Majors, Simon Bunyard.

#### **1. Call to Order: Open Session**

The meeting was called to order at 5:00 pm.

#### **2. Approval of Past Minutes (2.23.15)**

Approved.

#### **3. Approval of Skanska Invoice (#27) and KBA Invoices**

The Skanska invoice was approved; there were no KBA Invoices to approve.

#### **4. MSBA Update: Report on the February 25, 2015 Meeting**

MaryAnn Williams reported that updates were provided to the MSBA, noting that the 628 student enrollment was based on feedback from member towns. Kevin Mahoney gave an update on the regulations adopted by the Board of Education.

#### **5. District Meeting Schedule Updates**

It was clarified that the goal is to have 16 meetings scheduled. To date, the meetings scheduled are:

- 3.11 Acton
- 3.17 Dover
- 3.23 Needham
- 3.24 Carlisle
- 3.26 Stow
- 3.31 Sudbury
- 4.2 Lexington

Questions from meetings will be recorded and posted on the website; answers may not be immediately provided at the meetings. School Districts will notify Minuteman students/families, alumni of each town. The School Building Committee reps will be notified, and the goal is to seek public participation. Don Lowe asked if Minuteman can grow the in-district enrollment to 628.

#### **6. Communications Update**

It was explained that Minuteman is preparing a video about the building project. Consultant Andrew Mudge was introduced, and the group reviewed his preliminary video. Suggestions were to include the project options, and to capture the physical limitations of the building.

Ford reviewed the final draft of the Building Project presentation. Suggestions included: adding more pictures identifying the major problems in the building; adding big items to support the request for the project; noting that small capital improvements can trigger larger improvements required by code to meet health and safety standards, and that there is a small margin toward this tipping point; illustrating the educational components; describing the differences between options 4 and 5, and the differences between the MSBA options; noting that MSBA does not reimburse for swing space, therefore adding costs under the current agreement; disclosing assumptions, particularly enrollment; adding footage in the video that describes career academics. Other questions raised were how did the building get to this level, and how do we compare with other communities.

## **8. Adjournment**

The meeting was adjourned at 6:23 pm.

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Kevin Mahoney, Recorder