

Minutes School Building Committee Meeting

1.5.15 5:00 pm Paul Revere Room Minuteman High School

In attendance: Ford Spalding, Kevin Mahoney, Peter Sugar, Frank Cannon, Tony Lionetta, Jerome Lerman, Mary Ann Williams, Larry Trim, Ernie Houle, Don Lowe, Jack Weis, Bill Blake, Simon Bunyard, Steve Sharek, Ed Bouquillon, Carmin Reis, Mike Majors

1. Call to Order: Open Session

The meeting was called to order at 5:00 pm.

2. Approval of Past Minutes (11.17.14)

Approved.

3. Approval of Skanska Invoice (#24)

Approved.

4. Approval of KBA Amendment #1 (revised) and Amendment #2 for Minuteman additional services

This item was withdrawn. The District will pay these costs for services not included in the Feasibility Study. Additional services were for Lincoln to mark out wetlands delineations. Borings identified soil test results that required additional work needed for site work to locate school as one of the options to be submitted to MSBA.

A concern was raised that work was being done and invoiced before the scope of work was presented to the School Building Committee. A question was raised about whether findings of contamination of soil was noted in the report. A liability may be the responsibility of the District, regardless of the school project; KBA will check to see if there were contamination findings in the report.

5. Approval of KBA Invoice (#10, for additional services)

[Invoice #9 not yet ready for approval for base contract work.]

Approved, with 1 abstention.

6. Non-MSBA Building Plan Subcommittee Report

A status report on the work of the Non-MSBA Building Plan Subcommittee was given.

7. Communications Subcommittee Report

Items highlighted in this report included marketing/recruitment to parents and students; working with local officials around the building project and the education program plan; contracting with Tools For Schools to focus on enrollment and retention; staff changes, with Brendan Dutch leaving and Steve Sharek coming on board; the Municipal Breakfast, scheduled for 2.6.15 at which the cost of the building models from KBA will be presented; and that on 2.2.15, the School Building Committee will review cost

estimates. The Communication Subcommittee members will facilitate meetings with local officials for access, to create conversations between towns and school administrators, and between member towns about their participation in the program.

8. Design Team Report

Narratives will be done by 1.9 and cost estimates should be prepared for the 2.2 meeting. Questions on the cost estimating process were addressed, focused on adhering to the minimum requirements defined by MSBA, and the need to design a 50-year building. MSBA will only reimburse \$287/square foot of eligible costs. SBC will be required to select a preferred schematic option by June, 2015.

9. Next Meeting

It was determined that at the next meeting, 2.2.15, the School Committee will be invited to attend, and that this meeting will be scheduled for 7:00 pm-8:30 pm. The schedule for future meetings was revised as follows, with meetings scheduled for 5:00 pm:

02/02/2015	7:00 pm
02/23/2015	5:00 pm
03/09/2015	
03/23/2015	
04/06/2015	

10. Adjournment

The meeting was adjourned at 5:55 pm.

Kevin Mahoney, Recorder