

## MINUTES

### School Building Committee Meeting

Paul Revere Room Minuteman High School    May 11, 2015 5:00 PM

Present: The following School Building Committee members were in attendance: Ford Spalding, chair; Dr. Edward Bouquillon, Superintendent-Director; Kevin Mahoney, Assistant Superintendent of Finance; Bill Blake, Director of Curriculum, Instruction, and Assessment; Jack Weis; David Frizzell; Don Lowe; Jerry Lerman; Carmin Reiss; Franklin Cannon; Dana Ham; Peter Sugar; Alice DeLuca; and Paul Lynch.

Others present included Steven C. Sharek, Director of Outreach and Development; Mary Ann Williams, Skanska; Larry Trim, KBA; and Brian Solywoda, KBA.

**1. Call to Order: Open Session**

Ford Spalding, committee chair, called the meeting to order at 5:00 p.m.

**2. Approval of Past Minutes (3.9.15)**

The committee voted 11-0 to approve the Minutes of March 9, 2015. Mr. Frizzell abstained from voting.

**3. Approval of Skanska Invoice (#28)**

The committee voted 12-0 to approve Skanska Invoice #28 in the amount of \$1,050.

**4. Building Presentation Report**

Larry Trim of KBA briefly reviewed the three (3) design options.

Mr. Lerman and Mr. Lynch arrived at this point, 5:04 p.m.

Members asked several questions pertaining to test borings, whether the costs for athletic fields and demolition were reimbursable by the Massachusetts School Building Authority (MSBA,) what was included in the construction cost estimates; and whether the design team had considered the possible need for future expansion of the school.

Mr. Spalding gave a report on School Building Committee presentations made in 15 of the 16 district towns. He said only Wayland did not schedule a presentation. Of those persons who returned paper surveys or responded to the Committee's online survey, he said 89.1% favored Option 3, a new building.

The committee then held a lengthy discussion about the presentations, including issues of student enrollment and building size, the costs of building a school designed for less than 628 students, and the costs of rejecting an MSBA-funded option. There was also some discussion of mitigation of costs to the host community.

**5. Vote on Preferred Option and Authorization to Submit**

Mr. Ham made a motion, seconded by Mrs. DeLuca:

**“That the School Building Committee approve the Preferred Schematic Option of a New School with a Design Enrollment for 628 students, with the recommendation to the School Committee to authorize Skanska USA, the Owner’s Project Manager, to submit the Preferred Schematic Option and accompanying Report to the Massachusetts School Building Authority on behalf of Minuteman School District, no later than June 11, 2015.”**

The chair then took a roll call vote of the members with the following results:

Ford Spalding – In Favor of Option 3 (New Building)

Dr. Edward Bouquillon – In Favor of Option 3 (New)

Kevin Mahoney – In Favor of Option 3 (New)

Bill Blake – In Favor of Option 3 (New)

Mike Majors – absent

Anthony Lionetta – absent

Jack Weis – Opposed

David Frizzell – In Favor of Option 3 (New)

Don Lowe – In Favor of Option 3 (New)

Simon Bunyard – absent

Jerry Lerman – In Favor of Option 3 (New)

Carmin Reiss – In Favor of Option 3 (New)

Franklin Cannon – In Favor of Option 3 (New)

Ryan McNutt – absent

Dana Ham – In Favor of Option 3 (New)

Maryann Cooley – absent

Peter Sugar – In Favor of Option 3 (New)

Alice DeLuca – In Favor of Option 3 (New)

Paul Lynch – In Favor of Option 3 (New)

The final tally was 13 in favor of the motion, one (1) opposed, and five (5) absent. The tally was announced at 5:53 p.m.

**6. Going Forward, Next Steps, and Meeting Schedule**

Mr. Spalding said the next step was for the Minuteman School Committee to take action on May 19, 2015, and for the school to submit the Preferred Schematic Option to the MSBA by June 11, 2015.

He said another meeting of the School Building Committee would be held after the submission to MSBA.

Over the next six months, he said the committee would need to work hard to get out accurate information to address misinformation in some of the member communities.

Mr. Frizzell and Mr. Mahoney left at this point, approximately 5:55 p.m.

**7. Approval of Minutes of this Meeting**

Mr. Sharek read to the Committee what he intended to include in the Minutes of this meeting. Members recommended some additions and modifications. (Mr. Spalding had previously noted that the Minutes would be needed by the MSBA before the School Building Committee was scheduled to meet again.)

On a motion duly made and seconded, the committee voted to approve the Minutes as read and discussed.

**8. Adjournment**

There being no further business, the committee voted 12-0 to adjourn at 6:16 p.m.

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Steven C. Sharek, Recorder