

Minuteman School Building Committee Minutes

September 29, 2014 5:00 PM Paul Revere Room Minuteman High School

In attendance: Ford Spalding, Mary Ann Williams, Ed Bouquillon, Brendan Dutch, Peter Sugar, Frank Cannon, Tony Lionetta, Lawrence Trim, David Frizzell, Dana Ham, Jack Weis, Brian Solywoda, Alice DeLuca, and Ernie Houle

- Call to order
 - 5:03 PM
- Approval of past minutes 9.15.14
 - Unanimous
- Approval of invoices
 - None
- Charge for subcommittees
 - Non MSBA Building Plan
 - Discussion of how far the committee should go.
 - Design Team feels we should review what information we have and identify the gaps that we can fill.
 - Discussion of whether the EPP is only part of the building project or is it part of any project Minuteman does MSBA or not.
 - MOTION to approve
 - Unanimous
 - Communications
 - MOTION to approve
 - Unanimous
- Appointment of subcommittees
 - Non MSBA renovation plans
 - Committee needs to develop a non MSBA plan by December 1
 - Communications
 - Committee will develop a rough communications plan in a few weeks
- Design options
 - Calendar has been pushed back to allow for submission in June and presentations to communities from March through May
 - June 11, 2015 is when Minuteman needs to have Preferred Schematic Report to the MSBA
 - At administrative level, meetings with entire staff to identify priorities and adjacencies and meeting with students to deal with the same issues
- Future scheduled meetings
 - Initial rough draft based on the bubble diagram of what a building would look like will be presented at the next meeting on October 20th
- Adjournment
 - 5:52 PM

Brendan Dutch, Recorder