

Minuteman Career & Technical High School  
Building Committee Minutes

November 21, 2011  
5:00PM Training Room

Members Attending: Ed Bouquillon, Superintendent; Simon Bunyard (Boxborough); Alice DeLuca (Stowe); John Doherty (Tewksbury – Alumni); David Frizzell (Belmont); Donald Grose (Framingham – Alumni); Dana Ham (Lexington); Ernie Houle, Principal; Dore Hunter (Acton); Camie Lamica, Business Manager; Dour Orr (Lexington); Ford Spalding, Chair (Dover); & Peter Sugar (Lincoln)

Also Attending: Matt MacLean; Minuteman Facilities Coordinator & Don Rober (Carlisle)

Meeting was called to order by Ford Spalding at 5:00PM

Minutes: Minutes dated October 17, 2011 were approved.

Matt MacLean conducted a tour of the building. Concern was expressed for the current condition of the building, lack of outside light and inadequate educational space. There was discussion concerning potential major repairs that may be needed in the near future i.e. the current condition of the roof.

At the conclusion of the tour the committee returned to the Training Room. Ford Spalding recommended that the Committee review their notebooks which were distributed to each member. He also recommended that they review the MSBA website [www.massschoolbuildings.org](http://www.massschoolbuildings.org). The Committee would like at our January meeting a representative of the MSBA to discuss their Feasibility Study process.

Dr. Bouquillon and Ford Spalding brought the Committee up to date on School Committee votes related to the Building Process, School Committee and member town concerns, and Minuteman's current status with the MSBA. In particular there was a general discussion related to the scope of the project related to enrollments for both in and out of district students.

The Committee recommended we hold our future meetings on the 4<sup>th</sup> Monday of each month at 5PM. This will change, as soon as we need to meet more often.

Future Meeting: Monday, January 23, 2012 @ 5PM

Respectfully Submitted,

Ford Spalding  
Building Committee Chair