

Tuesday, October 17 2011 - 5 p.m.,
Minuteman High School
Meeting Minutes for Building Committee Meeting

1. Dr. Bouquillon, Present	2. Ford Spalding, Present	3. Dana Ham, Present
4. John Pelletier, Present	5. Alan Taupier, Present	6. Kris Luoto, Present
7. Dore Hunter, Present	8. Simon Bunyard, Present	9. John Doherty, Present
10. Doug Orr, Present	11. Ernie Houle, Present	12. David Frizzell, Present
13. Donald Grose, Present	14. Peter Sugar, Absent	15. Michael Melnick, Absent
16. Alice DeLuca, Absent	17. Camie Lamica, Absent	18. Emily Blackwood, Present

Agenda:

Subject: Meeting called to order	Action/Who/When: At 5:32 pm by Dr. Bouquillon
Subject: New Business Dr. Bouquillon discussed what his intentions are with the Building Committee at this meeting.	Action/Who/When: <ul style="list-style-type: none"> - Dr. B gave an idea of where we are with the MSBA and the School Committee. - Dr. B familiarized everyone with the documents pertaining to the process, i.e. the letters from the MSBA. - Dr. B expressed his desire to have all 16 district towns represented on the Building Committee.
Subject: New Business Letters from the MSBA	Action/Who/When: <ul style="list-style-type: none"> - May 3, 2010- All the conditions from this important letter have been met. - August 8, 2011- This letter lends to the urgency of this project, i.e. the emergency in the Trades Hall over the summer, life safety. - The MSBA's letter from last week is the most significant. It discusses the final enrollment program and the 270 day eligibility period. - The letters are accessible on the school's website.
Subject: New Business Enrollment Study	Action/Who/When: <ul style="list-style-type: none"> - The MSBA has said three things must be done before money is spent: an enrollment study, an educational program plan, and a look at the agreement. How can it be more equitable to all 16 towns? - The enrollment study was decided on by the MSBA at 800 students. There has been discussion at the School Committee level and within towns whether 800 students is the right size. That number does not include Post Graduates. - As the Feasibility Study continues, the MSBA knows there might be some adjustments, and that 800 may be a little low.
Subject: New Business Expected commitment	Action/Who/When: <ul style="list-style-type: none"> - A couple meetings a month for 1-2 years. - The days and times will be discussed as a group to develop the best schedule. - Ford Spalding stated he sees a group of 25 people being an appropriate size for the beginning stages.
Adjournment:	Meeting was adjourned by Ford Spalding at 6:26 pm
NEXT MEETING:	Monday, November 21st at 5:00 pm; tour of school will begin at 5:30 pm.