

Minuteman School Building Committee Minutes
January 27, 2014 5:00 PM Paul Revere Room, Minuteman High School

In attendance: Kevin Mahoney, Ford Spalding, Edward Bouquillon, Larry Trim, Mary Ann Williams, Brian Solywoda, Alice DeLuca, Dana Ham, Don Lowe, Frank Cannon, Marianne Cooley, Tony Lionetta, Jack Weis, Simon Bunyard, Robert McLaughlin, David Horton, and Brendan Dutch.

1. Call to Order: Open Session

Mr. Spalding called the meeting to order at 5:03 PM.

2. Approval of past minutes: 1.13.14

- VOTE to approve previous minutes—Approved unanimously.

3. Approval of Invoices: No invoices to approve.

4. Update on MSBA's Questions regarding PDP Submission

- Design team presented updates to the project.
- Meeting with the MSBA on 1/28 in order to get clarification on responses to the PDP submission.
- Opportunity to explain the progress on the Regional Agreement Amendment.

5. Review of Feasibility Study Budget

- Feasibility Study budget reviewed by the School Building Committee.
- Committee discussed the necessity of leaving flexibility in the budget to adjust designs if the target enrollment is lowered.

6. Discussion of Superintendent's Recommendation Regarding the Target Design Enrollment
MOTION based on the Superintendent's request:

To recommend the Superintendent, the Design Team, and the Regional School Committee use a "design target enrollment" of 800 students in order to complete the Feasibility Study through Module 4 to fulfill the requirements of the contract that the District has with the MSBA. This action is taken with the understanding that, should the MSBA and public feedback support the lowering of this target enrollment, it can occur.

- The Superintendent recommended 800 as the target design enrollment so that changes to a lower number will be more feasible which would be much more difficult starting from a high number.
- The Committee discussed that the design team will be able to work more cost-effectively with one enrollment number in mind.

- The Committee discussed that 435 seems like the only number capable of gaining across the district approval.
- The Committee discussed that their charter did not include the ability to recommend an enrollment number to the School Committee.
- The Committee discussed that we need to more forcefully explain to the MSBA that they need to increase their support and reduce capital costs in order for the district to attract new members.

MOTION AMENDED to read:

The facility for the larger population is more efficient and more appropriate and from a facilities standpoint we recommend the Superintendent, the Design Team, and the Regional School Committee consider a “design target enrollment” not to exceed 800 in order to expedite the study timeline and reduce Feasibility Study costs to fulfill the requirements of the contract that the District has with the MSBA. This action is taken with the understanding that, should the MSBA and public feedback support the lowering of this target enrollment, it can occur.

- VOTE to approve the AMENDED MOTION passed 8 in favor, 3 opposed.
- The Committee discussed the need to do due diligence on the communities we hope to have join the district so that capital costs and enrollment can be more accurately predicted.

7. Adjournment

Meeting adjourned at 6:27 PM.

Brendan Dutch, Recorder