

Minuteman School Council Meeting
Wednesday, January 25, 2017 4:00 pm
Minuteman High School Training Room

Present: Joyce Miller, Trish Flueckiger, Allyson Huntington, Clifford Keirstead, Francis LaRosa, Gary Sypteras, Tracey Sierra, Jack Dillon, Jack Zuccala, Stavros Ioakimidis, Jaculen Maglio, Recorder

Meeting called to order at 4:05 pm

Review School Improvement Plan

- The School Council worked on five goals last year for the SIP. They include:
 - 1) Increase recruiting, retention and enrollment
 - ❖ The new regulation states that a student must explore the programs at their school first, then they may have the option to enroll at Minuteman if their school does not offer the program they want.
 - ❖ We now offer two shadow days a year, renamed to Minuteman for a Day.
 - 2) Improve MCAS scores
 - ❖ We are at Level 1 with the state, which is the best you can be.
 - 3) Create more opportunity for professional development
 - ❖ Creating more opportunities for PD, more planning time and implementation of the Academy Model.
 - ❖ Implemented this year is every Wednesday is an early release at 1:30 pm for staff development to integrate academic and CVTE working together within the academy model.
 - ❖ Education Technology will implement all freshmen having HP360 Note Book after the February 2017 break. We could invite Annamaria Schrimpf, ET Director to come in and speak to us.
 - 4) Create a safe culture
 - ❖ Some of the changes we've made have been that everyone that walks through our doors will be ID'd.
 - ❖ We have a resource officer that we share with Lexington HS.
 - ❖ ALICE training was introduced to staff and students. Students training wasn't as intense as staffs, therefor students will need more training.
ACTION: Mr. Dillon will inform parents in a more detailed explanation of what ALICE is all about, either with a phone call, email or by mail. This will happen before students have more ALICE training. We can give Mr. Tildsley our recommendations regarding any questions or concerns we have about safety and security for the new SIP.
 - 5) College opportunities
 - ❖ Mr. Pitta, the Coordinator of Workforce Development has created an online job board, where potential employers can post jobs for students. He also follows through with making sure the student is being responsible with work and keeping his/her grades up.

Handout Student/Parent Handbooks

- 2016-2017 Student/Parent Handbook should have been received by all parents and students and reviewed by both.
- Minuteman students created the cover and choose the size of the book
- Make recommendations to Mr. Tildsley as to what should and shouldn't be in there.
- Comments by School Council members:
 - ❖ Mr. Caruso makes us read the book every year
 - ❖ I do not see a lot of books being used by my students
 - ❖ Font should be larger because it's hard to read
 - ❖ Great resource, full of good information

Other Information

MPA

Meeting took place last Thursday, eight people showed up. They were excited about fundraising and this new group is eager to get up and running. George Clement and Jack Dillon are the only staff involved at this time.

School Building Project

If Lincoln can agree with permits the building project may be complete one year ahead of schedule. Gilbane is our construction management company.

Meeting took place here at Minuteman with Lexington and Lincoln police and fire department chiefs regarding safety during construction and beyond construction, since the new building will be in Lincoln.

Archeologist have been digging for artifacts but haven't found anything of significance yet.

Comments and Questions

What is an Academy Model? Mr. Dillon gave a brief description of what an Academy Model is: Two academies 1) Life Sciences 2) Trades, they will collaborate with academic classes. Mr. Dillon will bring paper work to better describe what it is.

How can we get Woburn in to the district? Mr. Dillon replied that there have been meetings with Woburn but nothing has been determined. Minuteman does offer seven more programs than Northeast, Northeast is in talks with Woburn also.

Why has the new school been approved for 628 students? Mr. Dillon explained that the MSBA did an enrollment study and that was the figure that they came up with.

How can we get busing for out of district students for afterschool activities? Mr. Dillon's replied that it was a liability issue, but he agreed to meet with Mr. Tildsley to see if they could try to make a connection with that out of district town.

Can we provide food for students that stay afterschool? Mr. Dillon is working on that. He has spoken to the food service director about having the kitchen open. Problem has been that no one wants the job, we need supervision dealing with money. Maybe the MPA could work on this or culinary students as an afterschool job.

Adjourned at 5:26 pm.