

**Minuteman School Council Meeting**  
**Wednesday, November 16, 2016 4:00 pm**  
**Minuteman High School Training Room**

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**Present:** Melissa Hawkins, Joyce Miller, Sue Mullaney, Trish Flueckiger, Jean Solodiuk, Kathy Aluia, Allyson Huntington, Joshua Roth, Clifford Keirstead, Francis LaRosa, Gary Sypteras, Jack Dillon, Jaculen Maglio, Recorder

**Meeting called to order at 4:05 pm**

- Mr. Dillon introduced himself and talked about how past School Council was organized
- Stressed the importance of keeping focused on the School Improvement Plan (SIP) due to the new building.
- Goal is to have 4 teachers, 4 parents and 4 students on the School Council.
- Jack Dillon informed the group that he will choose 3 parents and he described a typical School Council meeting.

**Review School Council Responsibilities, Jack Dillon**

- Jack asked everyone to look at the handout of DESE Q&A regarding the responsibilities of the School Council and important points were discussed.
- Meetings will take place on Wednesday's at 4 – 5:30 pm once a month and pizza will be provided.
- If you have an agenda item please let Jackie know and she will add it to the agenda to be discussed at the next meeting.
- If you would like someone from Minuteman to speak to the council please let Jack know as we generally have administrators speak to the council regarding the budget, CTE programs, academics, educational technology etc.
- SIP is our major focus.

**Review of Potential School Council Candidates**

- Allyson Huntington from Lexington, son Joshua is a freshman in Robotics
- Melissa Hawkins from Lexington, daughter is a freshman in Environmental
- Joyce Miller from Tewksbury, daughter is a sophomore in Environmental
- Kathy Aluia from Medford, son is a sophomore in Horticulture
- Sue Mullaney from Needham, son is a sophomore in Carpentry
- Trish Flueckiger from Needham, son is a sophomore in Electrical
- Jean Solodiuk from Westford, son is a freshman in Welding
- Clifford Keirstead, Carpentry Instructor
- Frank LaRosa, Plumbing Instructor

All potential members spoke for a few minutes describing their backgrounds and professions and the reason why they would like to be part of the School Council. Joshua Roth, returning parent on the School Council member, spoke of his experience last year being on the council. Joshua's son is a junior in Environmental Science. Gary Sypteras, Science Department Lead Teacher and returning teacher on the School Council, spoke of his experience working on the council last year and expressed his joy of teaching at Minuteman.

**Review School Improvement Plan, Jack Dillon**

- The SIP was given to the School Committee last night they will review for one month then return to Mr. Dillon for any recommended revisions.
- SIP will be in effect January 2017 – June 2018
- We will continue to review SIP on a regular basis.
- Biggest change to the SIP was Wednesday's early dismissal for school staff professional development.
- Plan for reducing class size is not in the new SIP.

### **Other Information**

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- Regarding the new building ground breaking is likely going to begin in the spring of 2017
- We have started a Special Advisory Wednesday Period which will take place twice a month.
  - Students can go to certain clubs and programs to see what they are all about.
  - A lot of teachers have stepped up to create an advisory group for students
- Jack will send an email letting you know who will be on the School Council by next Wednesday.
- Please consider joining the Minuteman Parent Association, MPA
  - MPA provides scholarships, fundraisers, comedy night is a big fundraiser.

**Adjourned** at 5:27 pm.